

Course Equivalency Management System

How to Review a Match (Expedited Review)

Step 1: go to <https://atc.regents.ohio.gov/CEMS> and enter your personal username and password.

Course / Program Equivalency Management System

User Name

Password

[Forgot Password](#)

Step 2: Click on Panel Member link on the left side of the screen. Follow the link on the right to your Panel Member Portal.

Home

Review Panel **Panel Member Portal**

Panel Lead [View panel recommendations](#)

Panel Member [View all courses and syllabi](#)

Change Password [View match information](#)

Logout [View Academic Calendar](#)

Step 3: Click on the Expedited tab at the top of the screen.

Standard **Expedited**

Step 4: Look under Matches Submitted. Find the match you wish to review. Highlight the match and click "Review Match"

Matches Submitted

New Submission

5613 - OBOR, YNGS - SOILS, CCET 3714

Step 4: You will now review the match. You will not have the learning outcomes listed. Instead, you should use the attached documents to verify that this course has not changed significantly in the quarter to semester conversion.

Review Match (Resubmitted)

Reviewer: University of Cincinnati Panel User 1

Match name: 12585 - OBOR, OHSU - BIOLOGY II, course with attachments (Resubmitted)

Institution: OHIO STATE UNIVERSITY-MAIN CAMPUS

Note:

- Click on Match Home to view Match details, related Course details and summary of changes made from the previous submissions, if any.
- If the match is a resubmission, then the form shows the review done from the last submission (previous round of review). Please update or make changes as needed.
- If you chose the match from the "Review Completed" list box, the form shows the review done (by you) for the current round of review and any changes made will be.
- A red asterisk denotes an essential learning outcome that is required to be addressed.

Review Decision:

Approved Disapproved Pending

Any other Comments/Any other reasons if 'Disapproved or 'Pending' was selected.

Step 5: At the bottom of the screen is the information on the match and course(s). You may click show/hide course data to review course information and view attachments such as quarter syllabus, semester syllabus, and the memo detailing changes.

Course Identification:

Institution: YOUNGSTOWN STATE UNIVERSITY

Course or Program Title: CCET 3714

Course or Program Offered at Campus: YOUNGSTOWN STATE UNIVERSITY

Adult/Secondary/for Career Tech Program: Active

Course or Program Status: Active

Aliased Course ID: Transcript Identifier: CCET 3714 Transcript Subject: CCET Transcript Number: 3714 Start Term: 2005/IA/End Term:

Course Hours:

Credit Hours

Low Credit Hours: 2.0

High Credit Hours: 2.0

Contact Hours

Lecture Hours per Week: 2.0

Lab Hours per Week: 0.0

Recitation or Other Hours per Week: 0.0

Prerequisites/Requirements

CCET 2614-L Matls. & Lab 1, CCET 3706 Structural Design, CCET 3709 Structural Analysis 1, MET 1515 Statics

Catalog Description

A study of soil properties, classifications, strength and behavior. Theory of consolidation, shear strength and stability analysis. Practic

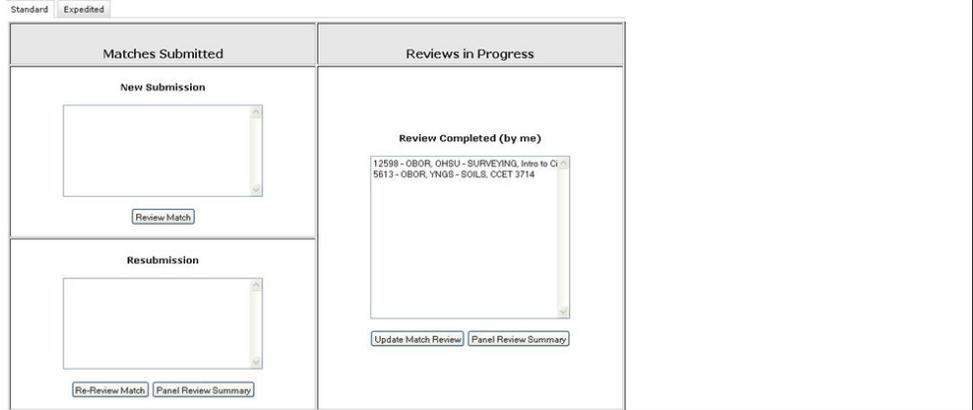
Step 6: Once you have reviewed the attached documents, you need to either approve this submission, or put it as disapproved or pending.



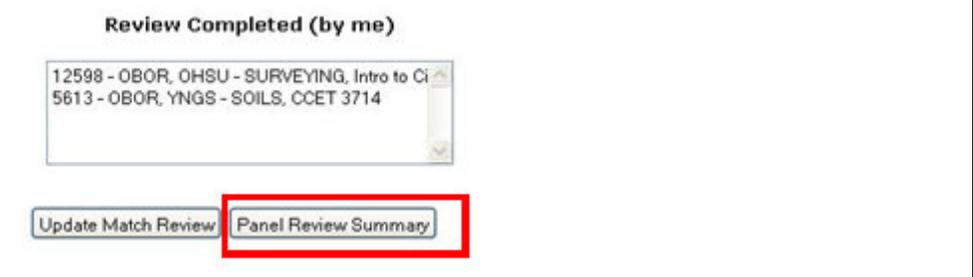
Step 7: If your match result is disapproved or pending, then you will need to input why. If it meets any of the criteria in the bulleted list, check that appropriate box or boxes and give details. If not, fill in the additional comments at the bottom of the screen.



Step 8: You have now completed reviewing the match. It has moved to the "Reviews Completed (By Me)" box.



Step 9: If you wish, you can review the Panel Review Summary to see what your fellow panel members have decided on the course.



Step 10: If you wish, you may also click on "Update Match Review" to change your original match results.

