STATE GRANTS AND SCHOLARSHIPS (SGS) GUIDANCE MEMO

REFERENCE: SGS 09-007A
TOPIC: UPDATE TO SGS 09-007
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RELEVANT STATUTE: NOT APPLICABLE

Please refer to Guidance Memo SGS 09-007, dated 22 April 2009, for the full text of the original document. The following is the final excerpt of the previous memo:

These communications are intended to encourage expedited spring payment submissions and year-end reconciliation by institutions. Please note that all HEI submission deadlines will be honored. Schools that respond to this encouragement and reconcile resulting in the issuance of a refund check for any particular program will be able to request additional payments if need be as long as the respective submission window deadline has not expired. In essence, a term is not closed once a refund is submitted; rather a term is closed once the HEI submission window deadline has expired.

**Important Reminders**

Extension requests for payments must be made before an edit/submission window closes and not after.*

The deadline for payment requests has already expired for summer and autumn terms.
The deadline for payment requests for winter term is Monday, May 18, 2009.
The deadline for payment requests for spring term (final fiscal year 2009) is the 30th day after the last day of the spring term for each institution (as established in each school's HEI academic calendar).

*This applies to extension requests for payment submissions from institutions. State Grants and Scholarships will indefinitely encourage and accept extension requests for the submission of refunds from institutions.

The deadline for payment requests for winter term has since expired. This is the last official reminder to schools to make certain not to miss their respective payment submission deadline for spring term. The SGS Staff has been working feverishly to process payments for all SGS programs as quickly as possible in anticipation of the upcoming transition from fiscal year 2009 to fiscal year 2010. As happens every year, there is a point at which no further payments can be made in the current fiscal year and must be held over until the beginning of the following fiscal year. That point is now upon us.

To be clear, all payment requests that have been submitted for fiscal year 2009 will be honored and paid. Additionally, all future fiscal year 2009 payment requests submitted within the appropriate submission window timeframes will be honored and paid. However, there will be no further payments made to schools until after July 1, 2009—the beginning of fiscal year 2010. I hesitate to give an exact date so as not to set expectations, but suffice it to say that payments of outstanding fiscal year 2009 obligations for all SGS programs will resume as soon as possible after the beginning of the new fiscal year. Certainly, additional communications will be issued if any further delay is anticipated.

As always, feel free to direct any questions to the appropriate SGS program administrator.