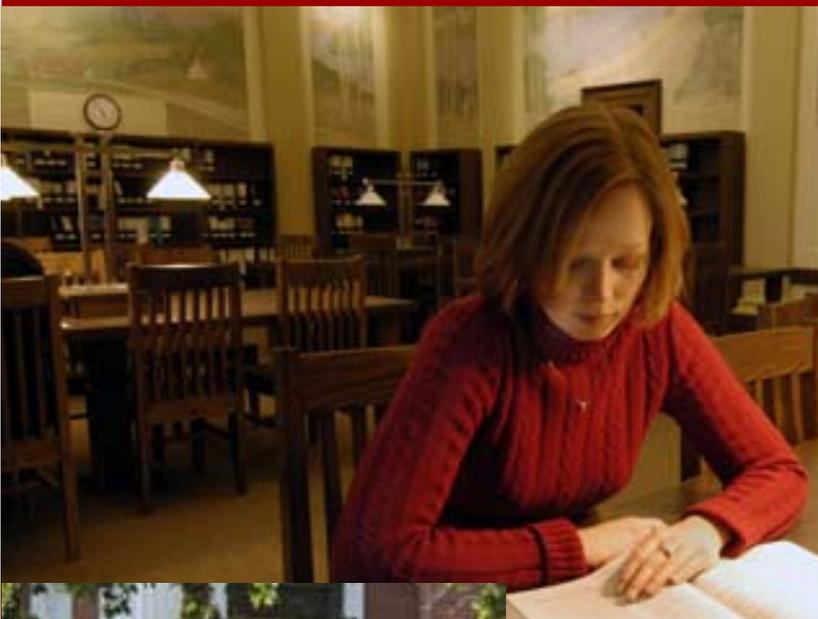


# Task Force on Ohio College Campus Safety and Security

Report to Governor Ted Strickland

Eric Fingerhut, Chancellor  
Ohio Board of Regents



August 30, 2007

# Task Force on Ohio College Campus Safety and Security Report to Governor Ted Strickland

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# Task Force on Ohio College Campus Safety and Security Report to Governor Ted Strickland

## Part 1: PROCESS

### The Charge

The Task Force on Ohio College Campus Safety and Security formed April 18, 2007, upon the charge given to Ohio Board of Regents Chancellor Eric Fingerhut by Governor Ted Strickland to review the current state of campus safety and security in Ohio.

The governor issued the charge in the hours immediately following the April 16 shooting rampage by a student gunman on the campus of Virginia Polytechnic Institute and State University (Virginia Tech) in Blacksburg, Virginia, which left five faculty members, 27 students and the student gunman dead and injured many others.

In light of this incident—and with an awareness that the tragedy that took place at Virginia Tech could happen anywhere—Governor Strickland directed Chancellor Fingerhut to form a task force that would lead the state’s effort to ensure that all Ohio college campuses are as safe and secure as possible. In particular, the governor asked that the work of the task force involve reviewing best practices regarding campus safety and security and to consider how the state can play a role in assisting the presidents of more than 100 colleges and universities across Ohio. The Governor requested that the task force findings be submitted to his office on August 30, 2007. *(See Task Force Charge, Appendix A)*

### Organization

Chancellor Fingerhut contacted the presidents of Ohio’s 37 public and more than 70 independent colleges and universities on April 18, 2007 to inform them of the governor’s charge, stress the importance of reviewing current safety plans to be certain best practices are being utilized, and to request that every Ohio public college and university, as well as those independent institutions who wish to participate, designate a representative to the Task Force on Ohio College Campus Safety and Security to be chaired by the Chancellor. *(See Chancellor’s Memorandum to College and University Presidents, Appendix B)*

The statewide task force began with more than 70 members—and grew to more than 170—including the Chancellor, college and university representatives designated by the presidents, and a cross-section of law enforcement, mental health, public safety, communications, and other public and private sector participants. The Chancellor formed four work groups to consider various aspects of the charge:

- **Prevention Work Group** – Jon Allison, Chair – Members focused on issues related to mental health, personal privacy, campus safety awareness and other precautions;
- **Response Work Group** – Steven Dettelbach, Chair – Members focused on relationships between law enforcement and campus security and assistance from state law enforcement agencies;

- **Communications Work Group** – Teri Geiger, Chair – Members focused on both awareness of prevention measures and timely response to incidents; and
- **Resources Work Group** – Mark Griffin, Chair – Members focused on the identification of available public and private resources to assist in implementing best practices at Ohio campuses.

*(See Task Force Work Group Member List, Appendix C)*

## **Part 2: ACTION**

### **Meeting and Planning**

The chancellor convened three full meetings of the Task Force – in April, June and August – utilizing videoconference technology. Task force members and the public participated at eight videoconferencing sites around the state:

- Cleveland Area – Tri-C District Office
- Columbus Area – Ohio Supercomputer Center
- Cincinnati Area – University of Cincinnati
- Southeastern Area – Ohio University
- Dayton Area – Wright State University
- Northwestern Area – Bowling Green State University
- Akron Area – University of Akron
- Eastern Area – Kent State Tuscarawas

The campus security work group chairs met in person and by teleconference. Their respective work groups met in Columbus for two rounds of day-long sessions in May and July. Discussion in the first round focused on actions that could be taken in the short-term to enhance the safety and security of Ohio campuses. Discussion in the second round focused on longer-term actions that would be recommended to the Governor’s office in the Chancellor’s August 30 report. *(See Meeting and Videoconference List, Appendix D)*

### **Recommendations for Immediate Action**

First round discussions resulted in the task force recommendation that the Board of Regents provide statewide coordination and assistance to Ohio’s institutions of higher education focusing on immediate actions campuses could take to improve safety and security before resuming classes in the fall. The Ohio Board of Regents implemented the following significant actions as a direct result of the ideas and efforts of the work groups and the task force as a whole.

### **Accomplished Summer 2007**

- **Action Taken: Created Online Clearinghouse for Campus Safety-Related Information.** The Board of Regents established and maintains a campus safety and security website housed in the Board of Regents main website. The campus security web pages contain details on task force activities to date, as well as information about upcoming training opportunities, conferences, papers, reports and testimony, suggested reading and related websites. *(See Campus Safety Task Force Website, Appendix E)*
  
- **Action Taken: Held Statewide Summit on Ohio Campus Safety and Security.** Nearly 500 participants (with more than 350 attendees representing nearly all Ohio's colleges and universities) met August 1, 2007, at The Ohio State University Fawcett Center for a statewide, day-long summit to discuss best practices and how the State can best assist institutions with campus safety measures. The summit provided the opportunity for Ohio colleges and universities to share best practices regarding safety and security on their campuses. The Governor and Chancellor addressed the summit, along with Colonel W. Steve Flaherty, superintendent of the Virginia State Police. Experts on mental health, legal, crisis communication, communication technology and public safety issues convened panels and conducted interactive breakout sessions for participants. *(See Program, Appendix F and Breakout Session Materials, Appendix G)*
  
- **Action Taken: Created Ohio College Campus Safety and Security Toolkit.** This document contained information and resources designed to: 1) help campus officials develop and improve emergency response plans, and 2) provide information about training opportunities, resources and grants. Divided into sections, the *Emergency Response Planning* portion contained a checklist, links to emergency response templates from nationally recognized organizations, and suggestions for specific components of emergency response plans. The *Statewide Coordination and Resources* section included lists of training programs for Ohio campuses, Homeland Security courses, mental health, public safety and emergency management resources, and a list of potential campus prevention and security grants. Each campus safety summit participant received a hard copy of the toolkit. Additional copies were made available for online dissemination. *(See Toolkit, Appendix H)*
  
- **Action Taken: Provided Clarification on Legal Issues.** The Office of the Ohio Attorney General prepared a concise, practical reference guide for campus officials. The *FERPA, HIPAA and State Law Guide: A Quick Reference for Sharing Student Information* contains information about the Family Educational Rights and Privacy Act, the Health Insurance Portability and Accountability Act and Ohio law. The reference guide was distributed at the summit and is available electronically on the Ohio Board of Regents campus security task force website. *(See Sharing Student Information Reference Guide, Appendix I)*

- **Action Taken: Investigated Digitizing Campus Building Floor Plans.** The Attorney General's Office is in the process of digitizing floor plans and making blueprints and emergency plans for public schools available to law enforcement officers through its Ohio Law Enforcement Gateway (OHLEG) system. The Attorney General's office plans to make this system available to private and public colleges and universities, as well.
- **Action Taken: Offered Statewide Training Course for Campus Security Personnel.** The Attorney General's Office conducted a statewide training course open to all campus security personnel via video conference. The August 29 *Campus Public Safety Update* was one of several initiatives implemented by the office of the Attorney General in response to his participation on the task force. Designed for law enforcement professionals that work on, with or near colleges and universities, participants were provided with concise information on HIPAA, FERPA, and protocols on student records and disclosure. Dealing with disruptive people and recognizing disruptive or unusual behaviors were covered. Participants were advised of resources available to assist disturbed people.
- **Action Taken: Scheduled Fall 2007 Regional Campus Safety and Emergency Response Planning Workshops.** The Department of Public Safety, in cooperation with the Ohio Board of Regents and The Ohio State University, scheduled training sessions on campus safety and emergency planning, which will take place in October and November 2007. Registration will soon begin on the Board of Regents website. Two training modules in each of the Department of Homeland Security's eight regions will be offered. The first training module, *Campus Safety and Emergency Response Planning Workshop*, introduces multi-disciplinary teams from Ohio's campuses to emergency planning guidelines and resources necessary to implement a comprehensive emergency response plan on a college campus. The second training module, *Campus Safety and Emergency Response Planning Facilitated Discussion*, is a follow up to the planning workshop and will take the campus multi-disciplinary teams through possible disaster scenarios in which each of the teams can practice implementing their campus response plan. The training program allows campuses to identify areas that are successful and areas that may need more planning and preparation to respond to a critical incident. (See *Campus Safety and Emergency Planning Training Session Schedule and Map, Appendix J*)

## Part 3: ASSESSMENT

### State of Campus Readiness

Chancellor Fingerhut gave summit attendees an *Ohio Campus Safety Security Checklist* on August 1, requesting that a representative from each Ohio college or university complete the checklist and return it to the Chancellor's office by August 24. The checklist was again circulated August 8 to all college campus presidents. Designed to provide the task force with a measurement tool to help determine the state of readiness on Ohio's campuses, it identified for state officials those specific areas in which campuses are fully prepared or need assistance. (See *Checklist, Appendix K*)

### Results

The checklist was completed by 100% of Ohio's public colleges and universities, and by 74.3% percent of Ohio's private campuses for a total of 115 campuses. Our assessment of campus security at Ohio's campuses shows that 92.2% of Ohio's institutions of higher education have a safety and security plan and that 78.3% of those plans have been updated since April 2007. While many campuses indicated that their plans contain the nine elements the task force considers to be critical to an effective plan, a number of colleges and universities indicated a need for assistance in one or more aspects of the plan.

Overall, the checklist demonstrates the high level of attention given to campus safety and security by Ohio's colleges and universities on a regular basis, and the heightened attention given safety issues since the tragedy at Virginia Tech. However, the survey also serves as a useful tool for highlighting the areas where additional work is needed in the coming months. In particular, a large number of campuses indicated they need assistance in making sure that students, faculty and staff "know how to identify and what to do if someone poses a risk of harm to self or others." The Board of Regents will pay particular attention to closing this information gap as we continue our work on campus safety and security in the future, and will follow up on a regular basis to determine whether this information gap is being closed. (See *Checklist Results Table, Appendix L*)

## **Part 4: RECOMMENDATIONS REGARDING FUTURE ACTIVITIES**

Governor Strickland has charged the Ohio Board of Regents with coordinating with the Ohio Attorney General, Ohio Department of Public Safety, and Ohio Department of Mental Health to work with Ohio's colleges and universities to recommend and implement measures to help keep the campus communities safe now and in the future.

Much has been accomplished toward that goal this summer in meetings with the task force, the work groups, and the statewide summit. But we have learned that we need to do more and make it an ongoing process. We have also learned from the self-assessment checklist returned by Ohio's campuses and universities that a large number still are in need of assistance from the state and other government agencies.

### **Lead Recommendation**

For these reasons, **it is recommended that a permanent office for Campus Safety and Security be established in the Ohio Board of Regents.** The responsibility to safeguard Ohio's students and campus communities does not end with a report. This office will coordinate with other state agencies, the Ohio Attorney General, and with state and local law enforcement, mental health agencies and providers, and with communication experts.

The task force also recommends that the Chancellor maintain the website which is currently available to inform campus authorities of best practices, opportunities for training, funding sources, and other vital information. This website serves as a portal to other informative websites that may be useful to Ohio's colleges and universities.

The goal of a permanent office in the Board of Regents would be to serve as a state resource to all of Ohio's campuses, main or branch, which need assistance. The office would periodically send out checklists to make certain that plans are updated on a regular basis and to assess the need for further assistance.

### **Additional Recommendations**

Appendix M contains additional longer-term ideas and recommendations that came forward as a product of the work groups. They were discussed by the full task force in the most recent videoconference. The Chancellor asks the Governor's support to continue to work with task force members and other interested officials on these ideas to further review and develop the necessary details and determine whether to seek their implementation through the various channels indicated in the document.

Some of the ideas include recommending that an annual safety and security summit be held each year prior to the start of the fall semester. The first summit was a success and received much positive feedback from the participants. Most said they were sorry they could not attend all of the workshops and would like to have another opportunity.

Another recommendation is to continue to partner with the Ohio Attorney General and the Department of Public Safety and other state agencies on regional conferences and workshops that will be convenient for campus administrators, law enforcement, faculty, students, and other interested parties to attend. This is happening now and should be done on an ongoing regional meeting basis continuing into the future.

## **APPENDIXES**

### **Task Force on Ohio College Campus Safety and Security Report to Governor Ted Strickland**

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# **The Ohio Board of Regents**

## **Task Force on Ohio College Campus Safety & Security**

### **The Charge**

In the aftermath of the recent tragedy at Virginia Tech University, Governor Ted Strickland directed the Chancellor of the Ohio Board of Regents to form a Task Force on Ohio College Campus Safety and Security. The task force is to review the current state of campus safety and security in Ohio and to advise the governor on ways to ensure that all Ohio college campuses are as safe and secure as possible. In particular, the governor has asked the task force to review the best practices regarding campus safety and security and to consider how the state can assist the individual institutions that have the primary responsibility for campus safety.

### **Timeline and Organization**

The Chancellor will produce a report for the Governor by mid-August containing the task force conclusions, actions taken, and recommendations for future actions. To meet this timeline, the chancellor will form four working groups to consider various aspects of the charge. The four working groups will cover the following topics:

1. Prevention, including issues related to mental health, personal privacy, campus safety awareness and other precautions;
2. Response, including relationships between law enforcement and campus security, and assistance from state law enforcement agencies;
3. Communications, including both awareness of prevention measures and timely response to incidents; and
4. Resources, including the identification of available public and private resources to assist in implementing best practices at Ohio campuses.

The full task force will meet three times, including the initial convening on April 30<sup>th</sup>, an interim meeting to consider progress being made and hear interim reports from the working groups, and a final meeting to review the proposed recommendations and advise the chancellor on the contents of the final report. Dates and times of the meetings will be made available as soon as possible. The meetings will be conducted by video teleconference with sites available at locations throughout the state.

The working groups will each conduct two, full day meetings. These meetings will be held in Columbus at the Board of Regents offices. Dates and times will be announced shortly. The first meeting will discuss actions that can be taken immediately to enhance the safety and security of Ohio campuses. The second meeting will discuss action steps that are important but will take longer to implement.

## **Membership**

The chancellor requested each public university and college to appoint a member to the task force. In addition, each private college and university in Ohio was invited to appoint a member. The chancellor has added additional members to the task force based upon their interest and areas of expertise. Additional members may be added to either the task force or the working groups as the process unfolds.



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REPRESENTATIVE ARLENE J. SETZER

ERIC D. FINGERHUT, CHANCELLOR

**To:** College and University Presidents  
**From:** Eric D. Fingerhut, Chancellor  
**Date:** April 18, 2007  
**Subject:** Safety on Campuses

In light of Monday's tragic events at Virginia Tech, Governor Strickland and I believe that it is important for us to review our safety plans and make certain that we are utilizing best practices in this important area. We also want to make certain that we have offered the maximum support possible from the state government and that such potential support is thoroughly coordinated with local efforts.

We recognize that college and university presidents, together with their boards of trustees, are legally responsible for campus public safety operations and that you have worked diligently to ensure the best environment for students, faculty, and staff—efforts that have doubtless redoubled since Monday's tragedy. This effort is meant to augment and assist, not to supplant, these primary legal responsibilities.

Accordingly, the Governor and I are asking every public college and university, as well as those independent institutions who wish to participate, to designate a representative to a Task Force on Campus Security, which I will chair.

The work of the Task Force will evolve according to need, but we expect the conversation to begin with the following topics:

- 1) Managing responses to violent events, including how to ensure a robust internal communications infrastructure together with an effective liaison strategy to state and local law enforcement.
- 2) The role of campus administrators, including public safety officers, in responding to reports of implied or implicit, as well as explicit, threats of violence.

To achieve the greatest efficiency, we will hold as many Task Force meetings as possible via videoconference. The initial meeting date will be before the end of this month. To that end, we ask that you send the names of your representatives to Executive Secretary to the Chancellor, [regents@regents.state.oh.us](mailto:regents@regents.state.oh.us), no later than April 23. Thank you for your assistance. I very much welcome your advice on this important effort.

# #1 Prevention Workgroup

Group Chair: Jon Allison

	Name	Title	Institution
1	Jon Allison	President	The Allison Group, Ltd.
2	Alan Word	Chief of Campus Police	Northwest State Community College
3	Janet Rogers	Dean, Student Life	Columbus State Community College
4	James McBride	Chief of Police & Director for Public Safety	Lakeland Community College
5	Ken Browner	Psychologist	Lakeland Community College
6	Richard Morman	Assistant Chief of Police	The Ohio State University
7	Richard Hollingsworth	Vice President of Student Affairs	The Ohio State University
8	Diane Leone	Director of Risk Management	Cleveland State University
9	Gary Dickstein	Assistant Vice President, Student Affairs/Director, Student Judicial Services	Wright State University
10	Sean McKinnis	Graduate Student	Ohio State University
11	Bonnie Fisher	Professor of Criminal Justice	University of Cincinnati
12	Carol Yoken	Director of Student Services Counseling Center	University of Cincinnati
13	John Delaney	Dean of Students	Ohio Wesleyan University
14	Colleen Keith	Executive Vice President	Methodist Theological School in Ohio
15	Larry Banaszak	Director of Security	Otterbein College
16	Jennifer Brady	State Representative	Ohio House of Representatives
17	Dick Chema	Attorney	Porter Wright Morris & Arthur LLP
18	Sandy Stephenson	Director	Ohio Department of Mental Health
19	Adam Moore	Police Officer	Delaware Police Department

## #2 Response Workgroup

Group Chair: Steve Dettelbach

	Name	Title	Institution
1	Steve Dettelbach	Attorney, Partner	Baker Hostetler
2	Charles Gift	Director of Public Safety	Sinclair Community College
3	David Valkinburg	Director of Campus Safety	Hocking College
4	Leeann Grau	Administrative Assistant of Administrative & Financial Services	Marion Technical College
5	Julee Cope	Chief of Security	Owens Community College
6	Luanne Bowman	Vice President of Financial & Administrative Affairs	Rio Grande Community College
7	Greg Ferrell	Public Safety Director	Ohio State University Wooster Branch
8	Clayton Harris	Chief of Public Safety	Cuyahoga Community College
9	Susan Bayles	Director, Human Resources	Washington State Community College
10	Vernon Baisden	Associate Vice President, Public Safety	The Ohio State University
11	Jeff Corcoran	Director of Emergency Services	University of Cincinnati
12	Jeff Newton	Chief of Campus Police	University of Toledo
13	Bernard Buckner	Executive Director of Campus Safety	Cleveland State University
14	John McCandless	Chief of Police	Miami University
15	Andrew Powers	Lieutenant	Miami University
16	Jack Gocala	Chief of University Police	Youngstown State University
17	Lisa Kirchner	Dean of Students	Tiffin University
18	Harold Huffman	Program Manager, School of Environmental & Emergency Management	University of Findlay
19	Mark Adovasio	Investigations Lieutenant	Youngstown State University
20	Roger Carroll	Principle Assistant Attorney General	Ohio Attorney General
21	Jim Gilbert	Police Officer	Columbus Police Department
22	Jeff Puls	Lieutenant	Columbus Police Department
23	Matt Cain	Executive Assistant United States Attorney	United States Attorney
24	Richard Rawlins	Deputy Director of Homeland Security	Ohio Homeland Security
25	Bill Vedra	Deputy Director of Homeland Security	Ohio Homeland Security
26	Jim Hartnett	Supervisory Special Agent	Federal Bureau of Investigation
27	Peter Elliot	United States Marshal	United States Marshals Service
28	Larry Flowers	State Representative	Ohio House of Representatives
29	Robert W. Booker, Jr.	Commander/ Office of Investigative Services	Ohio State Highway Patrol

### #3 Communication Workgroup

Group Chair: Teri Geiger

	Name	Title	Institution
1	Teri Geiger	Director of Government Relations	Ohio University
2	Lynnette Rodrigue	Chief of Campus Police	Clark State Community College
3	Michael Wylie	Director of Public Safety	Cincinnati State Technical & Community College
4	John Nestor	Director, Public Safety	Columbus State Community College
5	Kent Smith	Vice President of Student Affairs	Ohio University
6	John Peach	Director of Public Safety	Kent State University
7	Mike Coons	Business Continuity Administrator	Wright State University
	Mike Martinsen	Chief of Campus Police	Ohio University
8	Brad Leigh	Director, Business Operations	NEOUCOM
9	Bob Armstrong	Emergency Manager	The Ohio State University
10	Jamie Levine	Graduate Student	The Ohio State University
11	Sandra McNevin	Associate Vice President for Executive Communications	Bowling Green State University
12	Lynda Sirk	Director of Communications and Public Relations	Antioch College
13	Doug Chatfield	Director of Security, Safety & Security, Safety & Security	Baldwin Wallace College
14	Michael Couch	Director of Campus Police	Xavier University
15	Beth Kowalski	Director of University Relations	Ohio Dominican University
16	Mike Dugan	Director of Campus Safety & Security	Notre Dame College of Ohio
17	Sue Heimann	Vice President for Student Affairs and Dean of Students	Ashland University
18	Wayne Hill	President	Edward Howard

## #4 Resources Workgroup

Group Chair: Mark Griffin

	<b>Name</b>	<b>Title</b>	<b>Institution</b>
1	Mark Griffin	Attorney	Griffin Law Firm
2	Dan Reke	Vice President for Administration & Finance	Edison Community College
3	Rick Amweg	Department of Public Safety PIO	The Ohio State University
4	Todd Stewart	Major General, USAF; Director, Program for International & Homeland Security	The Ohio State University
5	Steve Donohue	Vice President & General Counsel	Shawnee State University
6	Candace Campbell Jackson	Vice President & Chief of Staff	University of Akron
7	Doug Nunnally	Director, Safety and Security	Ohio Dominican University
8	Anthony Martin	Director of Police & Safety	Central State University
9	Howard Korn	Chief of Campus Police	Marietta College
10	Garret Moore	Director, Security, Safety, & Risk Management	Denison University
11	Dustin Bretlinger	Associate Dean of Students	Heidelberg College
12	Dwayne Todd	Dean of Students	Columbus College of Art & Design
13	Ron Seiffert	Vice President for University Resources	Ohio Dominican University
14	Gary Cates	State Senator	Ohio Senate



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## Campus Security Task Force Meetings

The next Campus Security Task Force meeting will be held August 21, from noon-2 p.m. at the following videoconference sites. **(Please note - The site for the Cleveland area is at Tri-C's District Office Board Room located at 700 Carnegie Ave., Cleveland, not at the Metro Campus.)**

- [Cleveland area - Tri-C District Office](#)
- [Columbus area - Ohio Supercomputer Center](#)
- [Cincinnati area - University of Cincinnati](#)
- [Southeast area - Ohio University](#)
- [Dayton area - Wright State University](#)
- [Northwest area - Bowling Green State University](#)
- [Akron area - University of Akron](#)
- [Eastern area - Kent State Tuscarawas](#)

Date	Time	Location	Documentation
August 21	noon-2 p.m.	Videoconference Sites (see above)	<a href="#">Agenda</a>   <a href="#">Recommendations</a>   <a href="#">Minutes</a>
June 12	1-3 p.m.	Videoconference Sites (see above)	<a href="#">Agenda</a>
April 30	1-3 p.m.	Videoconference Sites	<a href="#">Agenda</a>   <a href="#">Charge</a>   <a href="#">Participants</a>   <a href="#">Minutes</a>

### Working Groups

Date	Time	Working Group	Location	Documentation
July 11	10 a.m.-3 p.m.	Resources	Regents Offices <a href="#">Get Directions</a>	<a href="#">Agenda</a>   <a href="#">Notes</a>
July 11	10 a.m.-3 p.m.	Communications	Regents Offices <a href="#">Get Directions</a>	<a href="#">Agenda</a>   <a href="#">Notes</a>
July 10	10 a.m.-3 p.m.	Prevention	Regents Offices <a href="#">Get Directions</a>	<a href="#">Agenda</a>
July 10	10 a.m.-3 p.m.	Response	Regents Offices <a href="#">Get Directions</a>	<a href="#">Agenda</a>   <a href="#">Notes</a>
June 1	10 a.m.-3 p.m.	Communications	Regents Offices <a href="#">Get Directions</a>	<a href="#">Agenda</a>   <a href="#">Notes</a>
June 1	10 a.m.-3 p.m.	Response	Regents Offices <a href="#">Get Directions</a>	<a href="#">Agenda</a>   <a href="#">Notes</a>
May 29	10 a.m.-3 p.m.	Prevention	Regents Offices <a href="#">Get Directions</a>	<a href="#">Notes</a>
May 29	10 a.m.-3 p.m.	Resources	Regents Offices <a href="#">Get Directions</a>	<a href="#">Notes</a>

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## Campus Security Task Force Resources

In the spirit of collaboration and information sharing, the following list of resources will be reviewed and updated regularly:

### Training

- [Ohio Peace Officer Training in London Announcement and Registration Form](#), August 29
- [Training at Lakeland Community College on Ohio's Public Record Law](#), September 19
- [Crisis Preparedness for Colleges and Universities](#), September 25
- [Training at Lakeland Community College on Threat and Risk Assessment](#), November 14-15
- [Training at Lakeland Community College on Enhanced Risk Assessment](#), January 9-10, 2008
- [Jeanne Clery Act Compliance Training](#), Security on Campus Inc, various dates and locations this summer
- [Crisis Communication Planning](#), October 28-30
- [Homeland Security Training for Campus Executives](#), West Virginia University
  - [Course Description](#)

### Conferences

- [Ensuring Clery Act Compliance Web Conference](#), October 30

### Papers, Reports, Articles & Testimony

- [Building a Disaster-Resistant University - FEMA](#)
- [How to Build an Institutional Issues Management Team](#)
- [Report to the President on Issues Raised by the Virginia Tech Tragedy](#), June 13, 2007
- [Rural Domestic Preparedness Consortium](#), May 28, 2007, Campus Safety Magazine
- [Testimony of Dr. James C. Renick, Senior Vice President for Program and Research at the American Council on Education to the House Committee on Homeland Security](#), May 17, 2007
- [National Summit on Campus Public Safety - Strategies for Colleges and Universities in a Homeland Security Environment](#), U.S. Dept. of Justice, Office of Community Oriented Policing Services
- [Comprehensive School Safety and Security Assessment](#), University of Findlay, School of Environment and Emergency Management
- [School Safety and Security with an Emphasis on School Violence Prevention](#), University of Findlay, School of Environment and Emergency Management
- [Association for Student Judicial Affairs Law & Policy Report](#)
- [Senate Committee on Homeland Security & Government Affairs Hearing, April 23, Briefing Notes](#)

### Related Websites

- [Security on Campus, Inc.](#)
- [Senate Committee on Homeland Security & Government Affairs](#)
- [Questions campus leaders should ask about security and emergency preparedness](#)
- [National School Safety and Security Services](#)
- [Virginia Youth Violence Project: Effective Methods for Youth Violence, Prevention and School Safety](#)

### Suggested Reading

- [Memorial Institute for the Prevention of Terrorism Insight Newsletter](#)
- [Terror at Beslan: A Russian Tragedy with Lessons for America's Schools](#) by John Giduck
- [Classroom Killers? Hallway Hostages? How Schools Can Prevent and Manage School Crisis](#) by Kenneth S. Trump



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Ohio Board of Regents

# Summit on Ohio College Campus Safety and Security



**August 1, 2007**

**The Ohio State University**

**Fawcett Center**

# Featured Speakers



## **Colonel W. Steven Flaherty, Virginia State Police**

During his 31 years with the Department of State Police, Colonel W. Steven Flaherty has served in many capacities including: Director of the Bureau of Administrative and Support Services (BASS), Deputy Director of the Bureau of Field Operations, Captain and Safety Officer, Lieutenant and Assistant Safety Officer, First Sergeant in the Norton Area Office, Sergeant on the Academy Staff, and as a Trooper stationed in Fredericksburg. He has also received 55 commendations for distinction in public safety.

Prior to his appointment as Superintendent of the Virginia State Police which became effective on October 1, 2003, Colonel Flaherty served as Lieutenant Colonel and Director of the Bureau of Administrative and Support Services (BASS). In this capacity, he was responsible for managing all aspects of State Police administration and support services encompassing: planning and research, property and finance, human resources and training, information technology, criminal justice information services, and communications divisions. He also directed the department's legislative activities and oversaw fiscal operations.

Colonel Flaherty has a B.S. from Excelsior College in Albany, New York, with a concentration in Criminal Justice and Protective Services. He is a graduate of the Virginia Executive Institute and Northwestern University's School of Police Staff and Command.

## **Ted Strickland, Governor**



As governor, Ted is guided by his Turnaround Ohio plan, which focuses on the unbreakable link between economic growth and educational achievement. Ted wants to ensure that Ohio keeps and grows the jobs we have by investing in Ohio's strengths, and also wants to bring the jobs of the future to our state by ensuring that we have the best-educated workforce possible. In Congress, Ted built an impressive record on behalf of the people of Ohio. He helped author the Children's Health Insurance Program (CHIP), a federal initiative that now provides health insurance to millions of children of working parents. He's led the fight to keep our promises to America's veterans and to ensure that our troops have life-saving armor and equipment. And he's brought millions in investments home to Ohio for roads, technology, economic development and health initiatives.

Ted received his B.A. in History from Asbury College in Kentucky, in 1963. He went on to attend the Asbury Theological Seminary and received a Master of Divinity. He continued his studies at the University of Kentucky, receiving a doctoral degree in Counseling Psychology in 1980. Ted was elected governor of Ohio on November 7, 2006, and was sworn into office on January 8, 2007.

## **Eric D. Fingerhut, Chancellor**



Eric D. Fingerhut was appointed the seventh Chancellor of the Ohio Board of Regents on March 14, 2007. Mr. Fingerhut served as Ohio State Senator in 1991-92 and from 1999 to 2006. He was the ranking Democrat on the Finance (Budget) Committee and served on committees related to health, aging, environment, insurance, tax policy, economic development and education. He was elected to the U.S. House of Representatives in 1993 and served on committees related to science, foreign affairs and banking. Mr. Fingerhut has served as Director of Economic Development Education and Entrepreneurship as a member of the Business Administration faculty at Baldwin-Wallace College and as an adjunct faculty member in the Case Western Reserve University Department of Political Science, School of Law, and Weatherhead School of Management. He was a staff attorney in The Legal Aid Society of Cleveland and an associate with Hahn, Loeser and Parks, Cleveland. A graduate of Northwestern University and the Stanford University School of Law, Mr. Fingerhut has published numerous articles in regional and national newspapers.

## **Curt Steiner, Senior Vice President for University Relations**



Curt leads an office that helps the President formulate and manage the university's external relations policies and messages. He oversees the combined University Relations and Government Relations functions, provides administrative oversight to WOSU Public Media and provides communications coordination with the University Outreach and Development programs. He also coordinates communications strategy and acts as liaison with the Alumni Association.

Prior to joining Ohio State, Curt was Chairman and Chief Executive Officer of Steiner/Lesic Communications, a statewide public affairs communications firm with offices in Columbus and Cleveland. He launched Steiner/Lesic after serving as CEO of HMS Success Public Relations.

Steiner's career of more than two decades includes tours of service as Chief of Staff and Communications Director for Ohio Governor George Voinovich and Chief of Staff to Ohio House Speaker Jo Ann Davidson. Steiner also has served as principal media strategist for U.S. Senators and numerous members of the U.S. House of Representatives, Ohio Legislature and Ohio Supreme Court.

# Program of Events

## Summit on Ohio College Campus Safety & Security

Wednesday, August 1, 2007

- 9:00 a.m.           **Welcome**  
Curt Steiner, *Senior Vice President for University Relations*  
Chancellor Eric D. Fingerhut  
Introduction of Colonel W. Steven Flaherty, *Virginia State Police*  
Keynote Speaker
- 10:15 a.m.           **Remarks about work of Task Force**  
Chancellor Eric D. Fingerhut
- 10:30 a.m.           **Break**
- 10:45 a.m.           **Task Force Reports**  
1. Attorney General's Office  
Tom Winters, *First Assistant Attorney General*  
2. Mental Health Department  
Sandra Stephenson, *Director, Department of Mental Health*  
3. Department of Public Safety  
George Maier, *Assistant Director, Ohio Department of Public Safety*
- Q & A Session with Committee Chairs**  
Teri Geiger, *Communications Workgroup*  
Steve Dettelbach, *Response Workgroup*  
Mark Griffin, *Resources Workgroup*  
Richard Hollingsworth, *Prevention Workgroup*  
(substitute for Jon Allison)
- 12:00 p.m.           **Break for lunch (Ballroom)**
- 12:50 p.m.           **Remarks from OSU Undergraduate Student Government President**  
Kate Christobek
- 1:00 p.m.            **Remarks**  
Governor Ted Strickland
- 1:20 p.m.            **Concluding Remarks on Task Force**  
Chancellor Eric D. Fingerhut
- 1:45 p.m.            **Break**
- 2:00-4:00 p.m.       **Break-out Informational Sessions**  
1. Mental Health Issues Panel (*Monroe*)  
2. Attorney General/Legal Issues Panel (*Clinton*)  
3. Crisis Communications Panel (*Harrison*)  
4. Communications Technology Panel (*Franklin/Hamilton*)  
5. Public Safety Panel (*Hancock*)

# Breakout Sessions

## **Mental Health Panel (Monroe)**

The purpose of this session is to discuss measures that can be taken to prevent a violent incident on campus. During this session, panel members will discuss the topics of outreach and consultation, mobilizing campus resources around high-concern situations, intervention and post-event care of the campus.

### **Panelists:**

Carol Yoken, Ph.D., *Director, Counseling Center, University of Cincinnati*, Moderator  
Louise Douce, Ph. D., *Director, Counseling and Consultative Services, The Ohio State University*  
Dale Svendsen, M.D., *Medical Director, Ohio Department of Mental Health*  
Craig J. Vickio, Ph.D., *Director, Counseling Center, Bowling Green State University*

## **Legal Issues Panel (Clinton)**

This panel will collectively provide advice on when and how information can be shared or disclosed under federal and state law. The panel will focus on the specific requirements under FERPA. The panel will also provide examples of how colleges and universities address matters involving students who may pose a risk to the health and safety of the student and others. The panel will provide practical advice on how colleges and universities address these problems on a day to day basis. The session will encourage questions and dialogue between the panel and the audience.

### **Panelists:**

Roger F. Carroll, *Principal Assistant Attorney General, Ohio Attorney General's Office*, Moderator  
Robin Parker, *General Legal Counsel, Miami University*  
Jan Alan Neiger, *Associate General Counsel, The Ohio State University*  
Stephanie Van Meter, *Assistant Chief Attorney General, Ohio Attorney General's Office*

## **Crisis Communications Panel (Harrison)**

This panel will focus on lessons learned from a communications perspective from two recent campus shootings at Case Western Reserve University and at Virginia Tech. The group will explore issues such as communicating in a crisis to different audiences, refuting misinformation sometimes disseminated by so-called "experts," whether free-lancers and bloggers are journalists too and which campus personnel should speak to the media in crisis situations.

### **Panelists:**

Mary Ann Sharkey, *Communications and Government Affairs Consultant*, Moderator  
Corinne Geller, *Public Relations Manager, Virginia State Police*  
Richard Jamieson, *Vice President for Campus Services, Case Western Reserve University*  
Lara Kalafatis, *Vice President for University Relations, Case Western Reserve University*

## **Communications Technology Panel (Franklin/Hamilton)**

Communicating with our students, faculty, staff and others in an emergency is an ongoing challenge. Should you invest in text messaging? Sirens? Loud speakers? In this session, representatives from 4 different campuses will discuss the different technological solutions that they have researched and established on their campuses. Speakers will share their experiences from different perspectives including Emergency Management, Information Technology and Business Continuity.

### **Panelists:**

Vernon Baisden, *Associate Vice President of Public Safety, The Ohio State University*, Moderator  
Michael Coons, *Emergency Management Administrator, Wright State University*  
Jeff Corcoran, *Director, Office of Emergency Services, University of Cincinnati*  
Curtis D. White, *Vice President of Information Technology, Ashland University*

## **Public Safety Resource Room (Hancock)**

Experts from the worlds of government, academia and law enforcement will be on hand to answer your questions about the elements of an emergency response plan and how to train students and faculty members to react in an emergency situation. Those in attendance include: the Ohio Department of Public Safety; the Ohio Emergency Management Agency, the Ohio Division of Homeland Security and the Ohio State Highway Patrol; The Ohio State University and the University of Findlay; and the Ohio Campus Law Enforcement Association.

# Speakers

**Vernon L. Baisden** is currently serving as the Assistant Vice President and Director of Public Safety at the Ohio State University. In his current position, Mr. Baisden oversees the Police Division, University Security and Fire Prevention Services Division, and the Emergency Management and Preparedness Unit. Mr. Baisden holds a Bachelor of Science degree in Education from the University of Hartford in West Hartford, Connecticut and a Masters of Arts degree in Criminal Justice from the University of Detroit in Detroit, Michigan.

Mr. Baisden has held other public safety positions at the University of Michigan in Ann Arbor, Michigan and at Keene State College in Keene, New Hampshire.

**Roger F. Carroll** is a Principal Assistant Attorney General in the Health and Human Services Section of the Ohio Attorney General's Office. One of his principal clients is the Ohio Board of Regents.

Roger worked in the Education Section and the Court of Claims Section of the Ohio Attorney General's Office as well as in private practice.

Roger graduated from Cornell University and received his law degree from the University of Virginia.

**Kate Christobek** is an Ohio State University junior who serves as the Undergraduate Student Government president. She was vice president of USG the previous year.

The political science and journalism major cited the safety of students at OSU as one of her major platforms while running for USG president.

Kate has been heavily involved during her time at OSU in the following university organizations: Kappa Alpha Theta sorority, University Ambassador Tour Guides, the Bucket and Dipper Junior Class Honorary, International Affairs Scholar Program, Lead-

ership Ohio State and the Student Alumni Council.

**Michael Coons** is the Emergency Management Administrator at Wright State University. He is currently chair of the University Emergency Management Program Committee and a member of the Communications Workgroup of the Ohio Board of Regents Task Force on Ohio Campus Security.

Mr. Coons' professional and community service responsibilities have addressed various aspects of emergency management for more than 25 years. Most recently, his goal has been to incorporate the concepts of preparedness, response, recovery, and mitigation into university culture. This involves assisting administration and management units to address emergency management including the development and conduct of emergency exercises. His work in the development of business continuity plans at Miami University and Wright State University has resulted in the incorporation of emergency management concepts.

Mr. Coons has over 350 hours of post-graduate coursework in emergency management. He is a FEMA Master Exercise Practitioner and has participated in the development, conduct, and evaluation of numerous tabletop, functional, and full scale emergency exercises.

**Captain Jeff Corcoran** began his career in Emergency Medical Services in 1980, and moved into law enforcement in 1987. He holds a Bachelor's degree in Criminal Justice from the University of Cincinnati, and is a graduate of the FBI National Academy.

Capt. Corcoran has an extensive background in terrorism and weapons of mass destruction, and is qualified to instruct up to the Technician level in WMD. He is a member and past chapter president of the International Association of Bomb Technicians and Investigators, and is a graduate of ATF's Advanced

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Explosives Investigation program, as well as the COBRA WMD live agent training program.

He is the Director of the University of Cincinnati's Office of Emergency Services, with responsibility for directing planning and preparation for all hazards. He is also a member of the Hamilton County Police Association SWAT team.

**Steven Dettelbach** is a partner in the Litigation and Legislative and Regulatory Practice Groups at Baker and Hostetler. He focuses on representing corporations and individuals in all facets of white collar criminal and regulatory matters, conducting internal corporate investigations and designing and implementing corporate compliance programs, especially for businesses that have frequent contact with regulators and public officials. Mr. Dettelbach also focuses on representing clients involved in Congressional investigations and inquiries and handles complex commercial litigation.

Prior to joining the firm, Mr. Dettelbach worked in the executive, legislative and judicial branches of government over a 15-year span. Mr. Dettelbach served as a federal prosecutor both for the U.S. Department of Justice in Washington, D.C., and at two U.S. Attorney's offices for over 12 years. During his time at the Department of Justice, Mr. Dettelbach headed criminal investigations or prosecutions in over 20 states and was lead counsel in well over 30 trials.

Mr. Dettelbach has taught an advanced course in White Collar Crime as an adjunct faculty member at Cleveland Marshall College of Law and was a former Steering Committee Member and newsletter contributor in the ABA White Collar Crime Section, as well as belonging to the Edward Bennett Williams and Anthony J. Celebrezze Inns of Court. Mr. Dettelbach is also a member of the National Institute of Cor-

rections' Congressionally mandated working group on issues of prison violence.

**Louise A. Douce** is the Director of the Counseling and Consultation Service at The Ohio State University. This multi-disciplinary agency serves the full range of counseling and mental health needs of the OSU student body.

Dr. Douce is a specialist in college student mental health and has been counseling college students for the past 30 years. She received her graduate degree in counseling psychology from the University of Minnesota in 1977 and has been nationally active in the education and training issues for psychologists, social workers, psychiatrists and counselors.

She has published and presented in the areas of career development for women, multicultural competency with a special focus on GLB issues, supervision and training and women's issues. She serves on the American Psychological Association (APA), Council of Representatives and the APA Board of Educational Affairs.

**Teri Geiger** is director of government relations for Ohio University. Geiger has served as the chief lobbyist for the public university since fall 2005, representing the institution at both the state and federal levels of government.

Geiger, a 1986 graduate of Ohio University's E.W. Scripps School of Journalism, has a broad and distinguished background in government. She began her career as one of 22 college graduates selected for the Ohio Legislature's highly-competitive internship program. Following the 13-month internship, Geiger secured a communications position with the Ohio Senate majority caucus where she later became director of communication and research.

In 1996, Geiger was named the Senate's chief of staff where she served as the top

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advisor to three successive Senate presidents, managed employment issues, and acted as the caucus spokesperson. She held that position for nearly a decade.

Gannett News Service named Geiger one of the 10 Most Powerful Women in State Government in 2003, and Ohio University's Department of Political Science honored her with an Outstanding Alumna Award in 1995.

A native of Jackson, Ohio, Geiger lives in Dublin, Ohio with her husband Roger.

**Corinne Geller** serves as Public Relations Manager for the Virginia State Police and a member of the Superintendent's Office, Corinne Geller oversees the statewide public/media relations program for the Department. She coordinates with the state police's seven sworn Public Information Officers assigned around the state and manages two Public Relations Coordinators at the administrative headquarters in Richmond.

A graduate of Ohio University's E.W. Scripps School of Journalism, Corinne earned her degree in journalism. She spent five years as a broadcast journalist for television stations in East Tennessee and Richmond, Va., and earned two Associated Press awards for her work in both markets.

A civilian, Corinne was promoted to Public Relations Manager in spring 2005. She conducts all media relations training for State Police personnel and serves as a media relations instructor for law enforcement and public safety officials throughout Virginia. She is also the primary speechwriter for the Department's executive staff and is editor of the Department's quarterly newsletter.

**Mark Griffin** is an attorney who also earned a master's degree in Public Policy from Harvard's Kennedy School of Government.

Mark was a partner at Hahn Loeser & Parks where he litigated numerous regula-

tory and telecommunications-related cases. While an associate, he provided legal assistance to Cleveland City Council during the financing of Cleveland Browns Stadium and represented clients concerned about the operations of Cleveland's Minority Business Enterprise program. His signature case was earning a settlement for a telecommunications client that has been reported by others to be the largest single plaintiff settlement in the history of Cuyahoga County.

Born and raised in Cleveland, he graduated summa cum laude from the Case Western Reserve School of Law.

**Richard Hollingsworth** has served the Ohio State University in a variety of capacities for 34 years. He is currently Vice President for Student Affairs. In this capacity he is responsible for more than 25 departments serving student needs outside the classroom from residence halls to a state-of-the-art recreation center, counseling services to student judicial affairs, the student union to the student health center, and the Schottenstein Center to student activities, to name but a few.

Mr. Hollingsworth also holds an appointment as an Adjunct Assistant Professor of Educational Policy and Leadership. He regularly teaches both undergraduate and graduate courses in leadership development and higher education administration.

Mr. Hollingsworth is also a frequent lecturer and workshop facilitator on leadership, diversity, ethical decision-making, creative problem solving, team building, and personal effectiveness.

**Dick Jamieson** serves as the Vice President for Campus Services at Case Western Reserve University. In this capacity Dick has overall responsibility for the University's security and police programs, emergency response planning, parking, transportation, dining, retail

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services, purchasing, mail operations and other operational areas.

Dick began his career as a security officer with the General Electric Company in East Cleveland in 1979. He started at Case Western Reserve University in 1980 as an Investigator in the Department of Security & Environmental Affairs. Dick subsequently served as Manager of Security from 1985-1991, Director of University Security from 1991-1998, Director of Campus Services from 1998- 2003 and Associate Vice President for Campus Services from 2003- 2004. He was named Vice President of Campus Services in 2004.

Dick holds an MBA from the Weatherhead School of Management at Case Western Reserve University and a Bachelor's Degree in Criminal Justice from Kent State University. He is a member of the International Association of Campus Law Enforcement Administrators, ASIS International, the National Association of College Auxiliary Services and several other professional organizations.

**Lara Kalafatis** serves as Vice President for University Relations at Case Western Reserve University where she's responsible for University services, relations and programs that engage and support all university audiences.

She has direct experience of crisis management through some unfortunate events at the university and through preventative measures involving national exposure. She has strengthened the internal communications department for the university by introducing a daily electronic newsletter *Case Daily* that provides timely and important information regarding the university.

Prior to her promotion to vice president for university relations, Lara was the associate vice president for alumni relations, programs and events. In that capacity she was the senior liaison from the university to the Commission on Presidential Debates, di-

rectly responsible for attracting the event to Case and in leading the community wide effort of programs that created the *Race at Case*.

**Michael D. Layish** serves as Associate Legal Counsel for The Ohio State University. His primary areas of responsibility include: the Office of Student Affairs, Undergraduate Admissions and First Year Experience, the Office of the University Registrar and University Extension.

Before coming to Ohio State, Michael was an attorney in the education law department at the law firm of Bricker & Eckler LLP and has previously served as an administrator in both student affairs and academic affairs at Denison University and the University of Kansas.

Michael graduated from Duke University, summa cum laude and Duke University School of Law, cum laude.

**George Maier** is a 24-year veteran of the Ohio State Highway Patrol who now serves as Ohio Department of Public Safety Assistant Director. Upon his recent acceptance as Assistant Director this past May, Maier retired as Jackson District Commander - a position he held since his promotion to Captain in 2004.

He began his career with the Ohio State Highway Patrol in 1983 as a trooper assigned to the Wooster Post, and was a member of the 112th Cadet Class of the Ohio State Highway Patrol Academy. During his career, he has served in assignments at the Massillon, Cambridge, New Philadelphia and Steubenville Posts. He also served as Steubenville Post Commander (1998-2002) and Massillon District Assistant Commander (2002-2004). Maier received State Trooper of the Year, District Trooper of the Year and Post Trooper of the Year honors in 1991 and was a past recipient of the Blue Max "Ace" Auto Larceny Award. Prior to joining the Ohio State Highway Patrol, he served two years as an officer with the

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Hartville Police Department in Stark County.

**Jan Alan Neiger** serves as Associated General Counsel for The Ohio State University. His primary areas of responsibility include: Academic Affairs, Facility Rules, Public Records and Regional Campuses.

Jan is a 1990 graduate of OSU's College of Law. After law school, he served as a judicial clerk with Ohio's Twelfth District Court of Appeals. Prior to coming to Ohio State, Jan worked in the Education Section of the Ohio Attorney General's Office and served as Associate General Counsel at the University of Cincinnati. He also obtained his Ph.D. in Higher Education Administration from Bowling Green State University. Jan has written on a variety of matters concerning student sexual harassment, hate speech on the college campus, the Fourth Amendment and residence halls, and academic freedom.

Jan received his B.A. from OSU in 1987.

**Mary Anne Sharkey** owns her own Ohio-based communications and government affairs consulting business. She worked as a reporter and editor for Dayton Newspapers and The Plain Dealer including Statehouse Bureau Chief, Metro Editor and Editorial Page Editor. She has won numerous reporting and column writing awards including top honors from the Associated Press and Society for Professional Journalists.

She has consulted on local, congressional and statewide campaigns and issues. She has consulted for private companies including CSX and Bearing Point and for state and local agencies including Ohio Facilities Commission, Cleveland Board of Education, and city of Cleveland. She was Communications Director during the first term of Governor Bob Taft. She serves on the Ohio Social Workers, Counselors and Marriage and Family Therapist Board.

Sharkey was co-editor of "Ohio Politics," Kent State University Press, and has been a contributor to Ohio Magazine, Columbus Monthly, People Magazine, and George Magazine. She was a panelist for CBS News presidential coverage, and a commentator on radio and public TV. She is currently an on-air panelist for government affairs programs for WOSU and WKYC TV.

**Sandra Stephenson** serves as the Director of the Ohio Department of Mental Health. Prior to this appointment, Ms. Stephenson served as the Executive Director for Southeast, Inc., Recovery & Mental Health Care Services in Columbus, Ohio. She began her employment with Southeast, Inc. in 1983 as the Clinical Director and Associate Executive Director and became Executive Director in 1987.

Ms. Stephenson received her education from Ohio State University, graduating with a B.S.S.W. in Social Welfare from the College of Social Work in 1974, a Master of Social Work with Clinical and Planning Majors from the College of Social Work in 1975, and a Master of Arts in Public Administration from the Administrative Sciences Department in 1980. While at Ohio State, Ms. Stephenson graduated Summa Cum Laude with her bachelor's degree; she was also the recipient of a Merit Scholar Award and selected for membership in Phi Kappa Phi, The Ohio State University Chapter, as well as being named a "Pace-Setter" in Administrative Sciences.

Ms. Stephenson has served in the following additional capacities: Board Member of PLAN of Central Ohio, Board Member of the Ohio Association of Behavioral Healthcare Management, Board Member of the Ohio Council of Behavioral Healthcare Providers and member of the Ohio Council of Behavioral Healthcare Policy Committee. Ms. Stephenson continues to serve as Chairwoman of the Mental Health/Chemical

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Dependency/Mental Retardation Advisory Committee at Columbus State Community College.

**Dale P. Svendsen, M.D.** has served as Medical Director of the Ohio Department of Mental Health (ODMH) since 1991. Prior to this, Dr. Svendsen was the Chief of the Mental Health Clinic at The Ohio State University Student Health Services.

Dr. Svendsen has focused on improving the quality of clinical care in Ohio's state hospitals, which are integrated into a behavioral healthcare system with product lines and are JCAHO and Medicare accredited. He is also working with Ohio's Mental Health System to implement a clinical quality agenda based on principles of recovery and focusing on evidenced based practices, performance improvement and the use of outcomes measurements.

Dr. Svendsen has practiced psychiatry in community mental health, university and private settings. He has taught psychiatry at both Penn State and Ohio State universities. For 17 years he directed a University Mental Health Clinic. Dr. Svendsen currently teaches psychiatry to Family Practice residents and to Internal Medicine residents.

**Stephanie Van Meter** joined the Attorney General's Office in early 2005 as a litigator in the Worker's Compensation Law Section. Ms. Van Meter was later promoted to a position in the Education Section, where she serves as general legal counsel to higher education clients and assists in advising the Ohio Department of Education.

Prior to joining the Attorney General's Office, Ms. Van Meter worked as an attorney for the home office of Wal-Mart Stores, Inc. in Bentonville, Ark., and served as regional manager of the company's California office.

Ms. Van Meter graduated from Oklahoma State University, B.A.; and University of Tulsa

College of Law, J.D.

**Dr. Craig J. Vickio**, a clinical psychologist, serves as the Director of the Bowling Green State University Counseling Center. Dr. Vickio earned his M.A. and Ph.D. in Clinical Psychology from BGSU and has subsequently worked for 21 years in the BGSU Counseling Center.

In addition to providing counseling, consultation, and crisis intervention services to hundreds of university students, Dr. Vickio has taught 28 psychology classes, chaired or co-chaired numerous committees (including the University Committee on Vision and Values) and conducted more than 350 workshops.

He has published a variety of articles on topics such as preparing universities to respond to disaster, helping students to cope with transition and loss, orienting new graduate students to college, educating students about diversity, and promoting well-being among college students.

**Curtis D. White** serves as Vice President of Information Technology for Ashland University. He joined Ashland in 2003 as Executive Director of Information Technology until his promotion to his current position.

Before his time at Ashland, Mr. White served as the Executive Director of Information Technology at Edison College in Fort Myers, Fla. He also worked as a Systems Programming Assistant and then as Acting Vice President of Information Technology at the University of Maryland University College.

Mr. White's experience also includes military service as the Operations Manager, Command Trainer, and Command Financial Specialist with U.S. Naval Space Warfare Systems Command in Washington, DC.

**Tom Winters** was appointed First Assistant Attorney General by Attorney General Marc Dann to serve on January 8, 2007. Mr. Winters co-chaired the transition team for the

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incoming Dann Administration. His duties include supervision, subject to the Attorney General's direction, of 350 plus lawyers in Columbus, Cleveland, Cincinnati, Toledo and Youngstown.

Mr. Winters was a partner in the Columbus office of Vorys, Sater, Seymour and Pease LLP from 1992 - 2007. He represented governments, businesses and trade associations on legislative matters at the national, state, local and administrative agency levels. Mr. Winters served for more than 10 years as a top assistant and Chief of Staff to the Speaker of the Ohio House of Representatives, including terms as Clerk of the House (1975-1978; 1982), Executive Secretary of the House (1974 and 1983 - 1984), and Majority Counsel (legal counsel for the House of Representatives, 1984 - 1986). As a result of holding these positions and working very closely with current and past members of the Ohio House and Ohio Senate, Mr. Winters has developed personal contacts at every level of Ohio's government, and with members of Congress.

Mr. Winters is a former member of the Ohio Ballot Board (1985-2007), and served 10 years as its Vice Chairman. Mr. Winters was the Law Director for the Village of Urbancrest, Ohio (1998). He served from 1988-1995 as a member of the Board of Trustees of Shawnee State University and twice as Chairman of the Board (1993-1994).

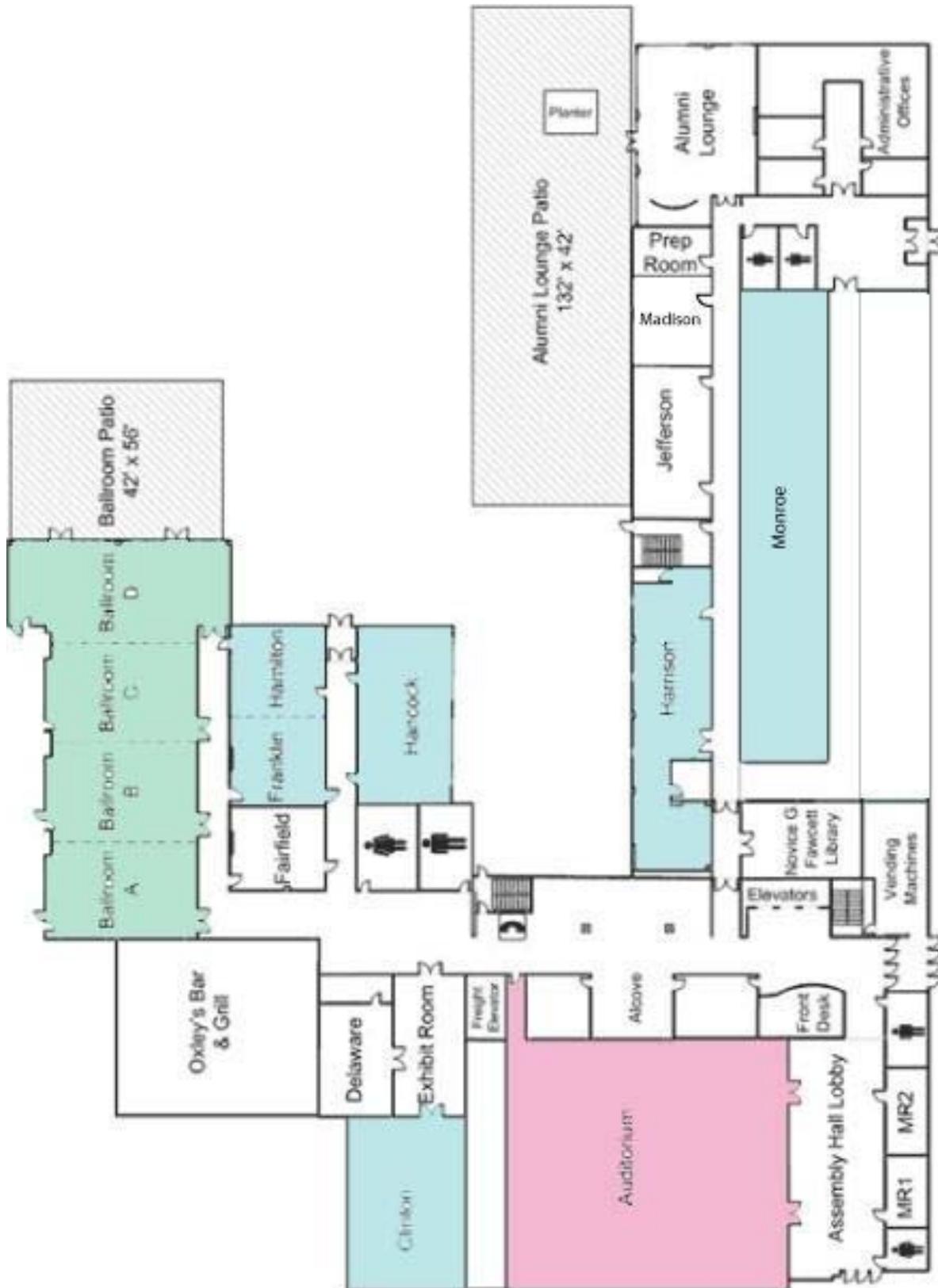
**Carol Yoken** is the director of the Counseling Center at the University of Cincinnati. She previously directed the Counseling Center at Illinois Institute of Technology in Chicago and the Psychological Services Center, a community and training clinic for doctoral students at Northern Illinois University in DeKalb, IL.

She received her doctorate in Clinical Psychology from the University of Texas in 1985 and completed a post-doctoral fellowship at Northwestern University Medical School in

1987, with a focus on psychotherapy practice and research. She was an assistant professor at Loyola University in Chicago and, before pursuing doctoral studies, was a writer/editor at Gallaudet University in Washington, D.C.

She has published in the areas of deafness and psychotherapy research and taught university courses and continuing education in psychology, women's studies, and legal and ethical matters for mental health professionals. She was formerly the president, executive board member, and newsletter editor for the Association of Directors of Psychology Training Clinics and served as a consultant to a mental health program for the deaf, a shelter for victims of domestic violence, and a school district's school psychologists. She has received grants for programs for the prevention of child abuse and alcohol abuse.

# Fawcett Center Map



## ADMINISTRATIVE DISENROLLMENT FORM

Student Name:

CAT Team ID:

Pursuant to faculty rule 3335-23-21, students may be disenrolled from the university or permitted to remain only under specified conditions when there is clear and convincing evidence that the student's presence poses a significant risk of substantial harm to the health or safety of themselves or others. A significant risk of substantial harm is a high probability of substantial harm—not just a slightly increased, speculative, or remote risk.

Determinations made for this purpose must be individualized, objective, and rely on the best available evidence and most current medical knowledge.

Describe the nature, duration, and severity of the risk (including observed conduct, actions, and statements of the student):

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If applicable, describe why there is a significant risk that substantial harm will occur:

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If applicable, describe why reasonable modification of policies, practices, or procedures would not sufficiently mitigate the risk:

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Please attach any available medical records or other relevant documentation.

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

# The Ohio State University

## CONSULTATION AND ASSESSMENT TEAM

The Consultation and Assessment Team (CAT) is an informal consultation team that reports to the Vice President for Student Affairs. Permanent members include Director of Counseling and Consultation Service (Chair), OSU Police designee, Director of Student Judicial Affairs, ADA Coordinator's Office designee, and Office of Legal Affairs designee as legal counsel to CAT.

Consultation meetings are held at the request of OSU faculty, staff, or students who are concerned about a student's behavior that may be dangerous to self or others or is extremely disruptive. Often the behavior is perceived to have a mental illness root. Meetings consist of the four core members, legal counsel, and the faculty, staff, and/or students impacted by the behavior.

### CHARGE:

- Assess situations involving students who pose a potential risk of harm to persons or property in the university community or of substantial disruption of university activities.
- Consult with faculty, staff, and students involved in or impacted by the student's behavior.
- Coordinate the university response to violent, threatening, or significantly disruptive students.
- Make recommendations to the Vice President for Student Affairs on an appropriate course of action with regard to a student who poses a potential risk of harm consistent with university rules and policies.
- Review admission applications wherein an applicant indicates that they have a felonious criminal history or have been suspended or dismissed from another institution. (For this purpose a designee from University Housing joins the team in place of the representative of the ADA Coordinator's office and the team makes its recommendations for admission, with or without conditions, to the Assistant Vice President for Undergraduate Admissions and the First Year Experience or other appropriate admissions official.)

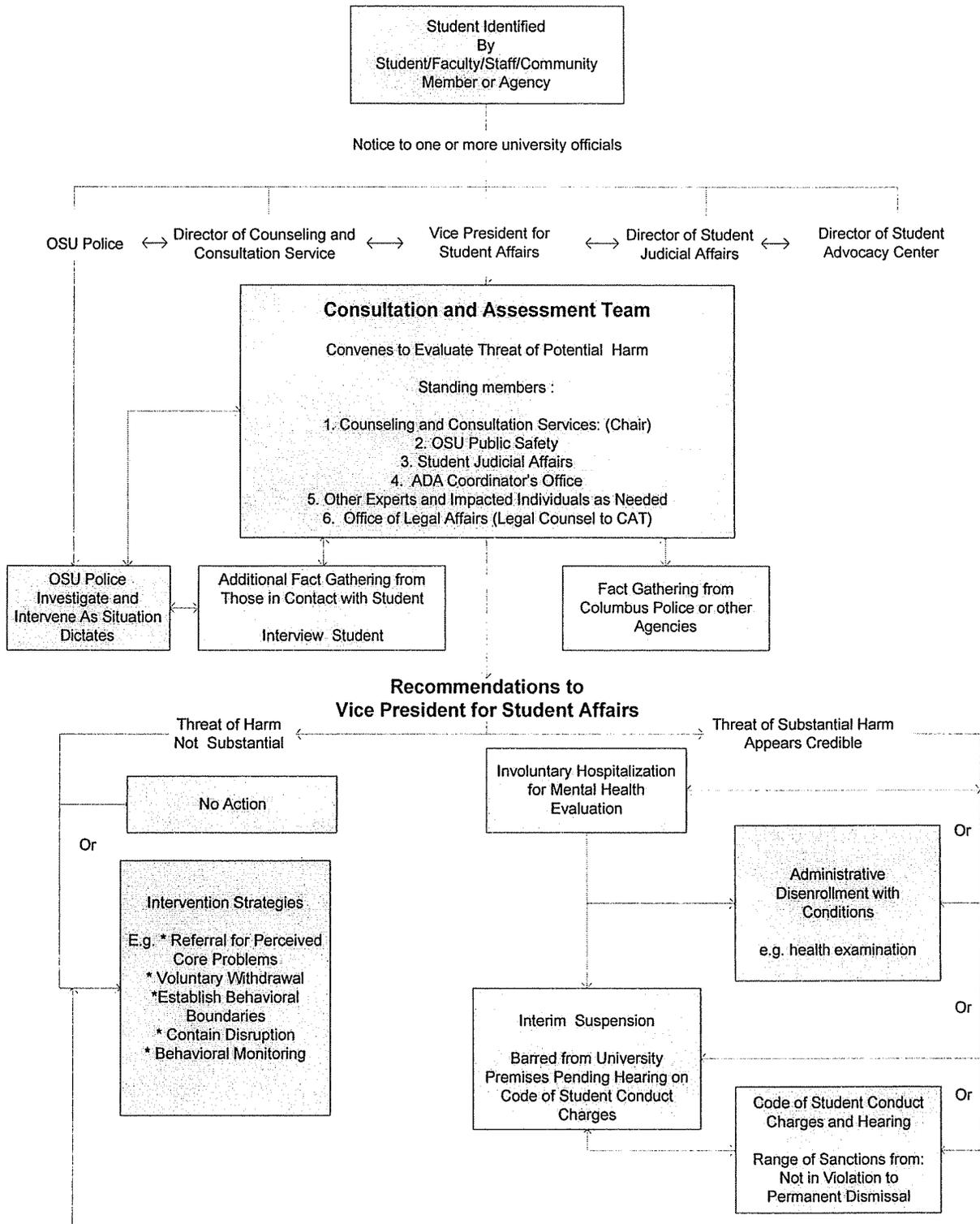
### OUTCOMES

The team will develop and recommend a coordinated plan of action to manage the situation that accounts for community safety, individual student rights, and the preservation of the campus learning, living, and working environment. CAT considerations include assessment of the potential for violence, strategies to contain disruption, resource availability and referral for the perceived core problem, accommodation that may be required by law, and setting appropriate behavioral boundaries within existing policies and procedures.

If appropriate and as deemed necessary, the team may recommend enactment of one of the following Faculty Rules:

- 3335-23-20 Interim Suspension
- 3335-23-21 Administrative Disenrollment
- 3335-9-08 Medical Examination and Enrollment Denial for Medical Reasons
- 3335-23-01to22 Code of Student Conduct (Charges and hearing on prohibited conduct)
- 3335-8-33 Disenrollment from a Course

# The Ohio State University Office of Student Affairs Case Management Involving Students\* Who Pose a Potential Risk of Substantial Harm



\* Similar Process Established through the Office of Human Resources to Address Cases Involving Faculty and Staff under HR Policies and Faculty Rules

## **Selected Provisions: Code of Student Conduct and Other Faculty Rules:**

### **3335-23-02 Jurisdiction Code of Student Conduct**

The code applies to the on-campus conduct of all students and registered student organizations. The code also applies to the off-campus conduct of students and registered student organizations in direct connection with:

- A. A professional practice assignment;
- B. Academic course requirements, such as internships, field trips, or student teaching;
- C. Any activity supporting pursuit of a degree, such as research at another institution;
- D. Any activity sponsored, conducted, or authorized by the university or by registered student organizations;
- E. Any activity that causes substantial destruction of property belonging to the university or members of the university community or causes serious harm to the health or safety of members of the university community; or
- F. Any activity in which a police report has been filed, a summons or indictment has been issued, or an arrest has occurred for a crime of violence.

The code governs all campuses of the university. However, students attending at regional campuses and the agricultural technical institute are advised to consult their local campus publications for additional information or rules pertaining to those campuses, which may create hearing boards or processes for the campus, consistent with these rules.

### **From Code of Student Conduct: 3335-23-04 Prohibited Conduct:**

Any student found to have engaged in the following conduct while within the university's jurisdiction, as set forth in section 3335-23-02, will be subject to disciplinary action by the university.

**(B) Endangering health or safety**

Taking or threatening action that threatens or endangers the safety, physical or mental health, or life of any person, whether intentionally or as a result of recklessness or gross negligence.

**(E) Dangerous weapons or devices**

Use, storage, or possession of dangerous weapons or devices including, but not limited to, firearms and fireworks unless authorized by an appropriate university official or permitted by a university policy.

**(H) Failure to comply with university or civil authority**

Failure to comply with legitimate directives of authorized university officials, law enforcement or emergency personnel, identified as such, in the performance of their duties, including failure to identify oneself when so requested; or violation of the terms of a disciplinary sanction.

**(K) Unauthorized presence**

Unauthorized entrance to or presence in or on university premises.

**(L) Disorderly or disruptive conduct**

Disorderly or disruptive conduct that unreasonably interferes with university activities or with the legitimate activities of any member of the university community.

**(O) Violation of university rules**

Violation of other published university regulations, policies, or rules, or violations of federal, state, or local law. These university regulations, policies, or rules include, but are not limited to, those which prohibit the misuse of computing resources, sexual harassment, rules for student groups or organizations, and residence hall rules and regulations.

## **From: 3335-23-20 Interim Suspension**

When the vice president for student affairs or his/her designee has reasonable cause to believe that the student's presence on university premises or at a university-related or registered student organization activity poses a **significant risk of substantial harm to the health or safety of others or to property, the student may be immediately suspended from all or any portion of university premises, university-related activities or registered student organization activities, and is not permitted to participate in, or complete academic coursework.** This temporary suspension will be confirmed by a written statement and shall remain in effect until the conclusion of a full hearing or administrative decision, without undue delay, in accordance with the rules of the Ohio State University. The student may, within three (3) working days of the imposition of the suspension, petition the vice president for student affairs for reinstatement. The petition must be in writing, and must include supporting documentation or evidence that the student does not pose, or no longer poses, a significant risk of substantial harm to the health or safety of others or to property. A hearing on such petition will be conducted without undue delay by the vice president for student affairs or the vice president's designee.

## **FROM: 3335-23-21 Administrative Disenrollment and Other Restrictions**

- A. A student may be disenrolled from the university; prohibited from all or any portion of university premises, university-related activities or registered student organization activities; and/or permitted to remain only under specified conditions when the vice president for student affairs or designee finds that there is clear and convincing evidence that:
  1. **The student's continued presence poses a significant risk of substantial harm to the health or safety of themselves, others, or to property; or**
  2. **The student, as a direct result of an apparent health condition, is engaged in substantial, continuing disruption of teaching, learning, research, administration or other university-related activities.** Before making such a determination, the vice president for student affairs or designee shall notify the student in writing of the reasons that disenrollment or other action is being considered, provide the student with an opportunity to respond, and consult with appropriate university personnel. The vice president for student affairs or designee may also consult with any other persons whom the vice president for student affairs or designee deems appropriate under the circumstances.
- B. In those cases under paragraph (A)(1) of this rule in which it appears that the risk posed by the student is a result of a health condition or a disability as defined by the Americans with Disabilities Act, and in all cases under paragraph (A)(2) of this rule, the vice president for student affairs or designee shall also determine whether the risk or disruption can be eliminated or sufficiently reduced through reasonable accommodation and, if so, shall take appropriate steps to ensure that accommodation is made. The vice president for student affairs or designee may request the student to undergo an appropriate examination, as specified by the vice president for student affairs or designee, to determine whether any such condition exists and whether any such accommodation is possible. If the student fails to undergo such an examination, and if the other available evidence supports a finding under either paragraph (A)(1) or (A)(2), the vice president for student affairs or designee shall, to the extent reasonably possible, take the least restrictive measure or combination of measures necessary to resolve the risk or disruption.
- C. A student who has been disenrolled; prohibited from university premises, university-related activities or registered student organization activities; or permitted to remain only under specified conditions may petition the vice president for student affairs for revision of that status. The petition must include supporting documentation or evidence that:
  1. The conditions found to have existed under paragraph (A)(1) or (A)(2) no longer exist and will not recur, and
  2. The student meets all normal and appropriate standards for admission and enrollment in any academic unit in which the student seeks to re-enroll.

Upon receipt of such a petition, the vice president for student affairs or the vice president's designee shall evaluate the evidence and may consult with the student, any appropriate university personnel, and any other persons whom the vice president for student affairs or designee deems appropriate. The vice president for student affairs or designee may deny the petition, grant the petition in whole or in part under specified conditions, or grant the petition in whole or in part without condition

**FROM: 3335-9-08 Medical Examination and Enrollment Denial for Medical Reasons.**

(A) After admission, but prior to enrollment, each student seeking to enroll shall complete and submit to the university health service medical information in a form prescribed by the health service. Failure to comply with this requirement may result in denial of enrollment.

(B) Students with certain physical, psychological or emotional health conditions may be subject to a hold from enrollment. Such a hold may be imposed when there is clear and convincing evidence that:

(1) The student's current state of physical health poses a **substantial danger to the health and well-being of other members of the university community; or**

**(2) The student is suffering from a mental disorder and as a result of that disorder engages, or threatens to engage in behavior which:**

**(a) Poses a substantial danger or risk of causing harm to the student or to others; or**

**(b) Poses a substantial danger or risk to university property, or to the property of another member of the university community.**

(C) When the health of a student is alleged to be as defined in paragraph (B) of this rule, the director of the university health service, or designee, shall consult with the student about the student's health status. If the director decides it is necessary, the student may be required to submit to examination(s) deemed sufficient to evaluate such condition. The university health service will then review the case, including any medical evidence or opinion available, and determine appropriate university action. If the student fails to submit to an examination, or fails to furnish relevant health condition information, or if the review by the director discloses the existence of an immediate danger to the university community as set out in paragraph (B) of this rule, the student may be subject to a hold from enrollment; or conditions appropriate to protect the university community may be placed upon enrollment. In arriving at appropriate action, the director will take into account reasonable action on the part of the university to accommodate the student's condition.

(D) If a student has been placed on a hold from enrollment, or otherwise experienced modification of enrollment status by reason of health conditions enumerated in paragraph (B) of this rule, the student may petition for revision of that status through the office of the vice president for student affairs.

(1) Such request must be accompanied by supporting documentation that the conditions for revision of enrollment status have been fulfilled, and/or that the health condition has changed sufficiently to make revision appropriate. Upon receipt of such request, the vice president for student affairs will evaluate the evidence, or convene the case consultation committee (composed of representatives of counseling and consultation service, university health service, the student's academic unit, and other academic/administrative units as appropriate) for that purpose, and decide to:

(a) Approve enrollment without condition;

(b) Approve enrollment with specified conditions such as medical treatment; or

(c) Deny enrollment.

(2) The student must, in addition, meet all normal and appropriate standards for enrollment set by the academic unit in which the student seeks to enroll. (B/T 6/1/2001)

**From: 3335-8-33 Conditions and Procedures for Disenrollment From a Course.**

(A) The instructor (or in the case of a graduate teaching associate, the supervising faculty member), the chair of the instructor's department (with the agreement of the instructor), or other appropriate administrative official may disenroll a student from a course if:

.....

(E) After investigation, including consultation with the instructor and the student in question, and utilizing other university resources, as desirable, the chair (or other appropriate administrative official) may disenroll a student from a course if the student presents a clear and present threat of bodily harm or injury to the instructor or fellow students, or, after warning, continues to engage in disruptive conduct, either of which results in impairment of teaching or learning processes:

(1) If, after attempting to resolve the difficulty by informal means, the department chair (or other appropriate administrative official) deems disenrollment necessary, the affected student shall be notified in writing. The notice shall be delivered by hand or sent through ordinary mail to the student at the last address supplied pursuant to rule 3335-9-09 of the Administrative Code. Copies of the disenrollment action shall be sent to the dean of the instructional college, the dean of the student's college, the office of the university registrar, and the office of student affairs.

(2) The student may appeal to the executive vice president and provost or designee for waiver of disenrollment under paragraph (E) of this rule, provided the appeal is filed within ten days of the disenrollment action. The executive vice president and provost shall make final determination on the appeal within seven days.

(3) Disenrollment is effective upon the action of the department chair (or other appropriate administrative official), unless reversed by the executive vice president and provost or designee.

**ADA and Section 504 (Summary Statement from OSU Office of Legal Affairs)**

OCR policy holds that nothing in Section 504 prevents educational institutions from addressing the dangers posed by an individual who represents a "direct threat" to the health and safety of self or others, even if such an individual is a person with a disability, as that individual may no longer be qualified for a particular educational program or activity. However, recipients must take steps to ensure that disciplinary and other adverse actions against **persons posing a direct threat** are not a pretext or excuse for discrimination.

To rise to the level of a **direct threat**, there must be a **high probability of substantial harm** and not just a slightly increased, speculative, or remote risk. In a direct threat situation, a college needs to make an individualized and objective assessment of the student's ability to safely participate in the college's program, based on a reasonable medical judgment relying on the most current medical knowledge or the best available objective evidence. The assessment must determine: the nature, duration, and severity of the risk; the probability that the potentially threatening injury will actually occur; and whether reasonable modifications of policies, practices, or procedures will sufficiently mitigate the risk. Due process requires a college to adhere to procedures to ensure that students with disabilities are not subject to adverse action on the basis of unfounded fear, prejudice, or stereotypes. A nondiscriminatory belief will be based on a student's observed conduct, actions, and statements, not merely knowledge or belief that the student is an individual with a disability. In exceptional circumstances, such as situations where safety is of immediate concern, a college may take interim steps pending a final decision regarding adverse action against a student as long as minimal due process (such as notice and an initial opportunity to address the evidence) is provided in the interim and full due process (including a hearing and the right to appeal) is offered later.



CASE WESTERN RESERVE  
UNIVERSITY EST. 1826

Crisis Communications Presentation  
Ohio Security Summit  
August 1, 2007



CASE WESTERN RESERVE  
UNIVERSITY EST. 1826

Incident Overview  
Friday, May 9, 2003  
Last Day of Final Exams

# Incident Overview: Friday, May 9, 2003

**4:01 p.m.**

Former student Biswanath Halder approaches the northwest door of Case Western Reserve University's Peter B. Lewis Building, near the heart of campus in University Circle. Halder attempts to open the locked door, then breaks the glass pane with a hammer.

**4:01 p.m.**

An employee calls the campus security dispatcher and reports that a man with a gun had just broken through a window and was in the building.



## Incident Overview: Friday, May 9, 2003

### **4:02 p.m.**

Halder puts on a military helmet, pulls a semi-automatic weapon from his book bag and enters the building through the broken door. He walks through the main floor and encounters a small group of students. He fires his weapon, striking one student before his gun jams.

### **4:02 p.m.**

As the dispatcher begins to transmit the call from the employee, a campus security officer in the Peter B. Lewis Building calls on his radio that shots have been fired. University Circle and Cleveland police are called.

### **4:03 p.m.**

People begin to flee the building. Others who are unaware pass Halder, who tries to fire his weapon, but it jams again. Halder heads to the building's lower level.

# Incident Overview: Friday, May 9, 2003

**4:04 p.m.**

Campus security officers arrive and confer with the building administrator, who had escorted people from inside the building to an area across the street. Officers deploy to building exits to assist those leaving the building and to prevent others from entering.

**4:06 p.m.**

University Circle Police units arrive and confer with campus security officers



## Incident Overview: Friday, May 9, 2003

### **4:07 p.m.**

Two University Circle Police officers enter the building through the main entrance. As the officers enter, Halder returns to the main floor. Halder sees the officers and fires at them. Officers retreat to the cover of the entrance and exchange gunfire with Halder.

It is believed that Halder is wounded in the shoulder during this exchange.

### **4:07 p.m.**

Campus security dispatch, University Circle Police and the Cleveland 911 center receive numerous calls from people trapped inside the building who report gunfire.

# Incident Overview: Friday, May 9, 2003

**4:07 p.m.**

Halder retreats to the second floor via the center stairwell, escaping the officers' fire.

Building cameras capture portions of the incident that occurred outside the building and on the first floor. Cameras do not cover the upper floors.



## Incident Overview: Friday, May 9, 2003

### **4:08 p.m.**

Multiple Cleveland Police units arrive. They, along with University Circle and campus security officers, expand the perimeter and evacuate nearby buildings.

As the Cleveland SWAT team is mobilized, building plans are retrieved.

### **4:30 p.m.**

Cleveland SWAT enters the building through the main entrance. Shortly after they enter, Halder fires at them.

SWAT teams from the Cuyahoga County Sheriff's Office, the City of South Euclid and the FBI are called for assistance.

# Incident Overview: Friday, May 9, 2003

## **4:30 p.m.–11 p.m.**

Working from the Cleveland Police mobile command unit, agencies plan a coordinated response. Officers secure stairwells, then move room to room to rescue occupants. Those who need medical attention are evacuated; others are moved to safety in the secured lower level.



## **11 p.m.**

Halder is captured on the fifth floor.

## Incident Overview: Friday, May 9, 2003

- One student is killed; another student and a faculty member receive minor injuries.
- The more than 90 occupants in the building are reunited with waiting family members.
- Nearly three years later, Halder is convicted on 196 counts in the incident and is sentenced to life in prison without parole.



CASE WESTERN RESERVE  
UNIVERSITY EST. 1826

Communications Overview  
Friday, May 9, 2003  
Last Day of Final Exams

# Communications Overview: Initial Notification

The University Marketing and Communications (UMC) Office was contacted shortly after 4 p.m. by campus security.

- A UMC media rep connected with the campus security director at the scene by cell
- Security director provided basic overview
  - No details on gunman, injured or those remaining in the building at that time
  - Building cordoned off; areas nearby had been evacuated
  - University Circle, Cleveland police, SWAT on the scene
- A UMC media rep immediately was dispatched to the scene to manage reporters on campus

# Communications Overview: Initial Messaging

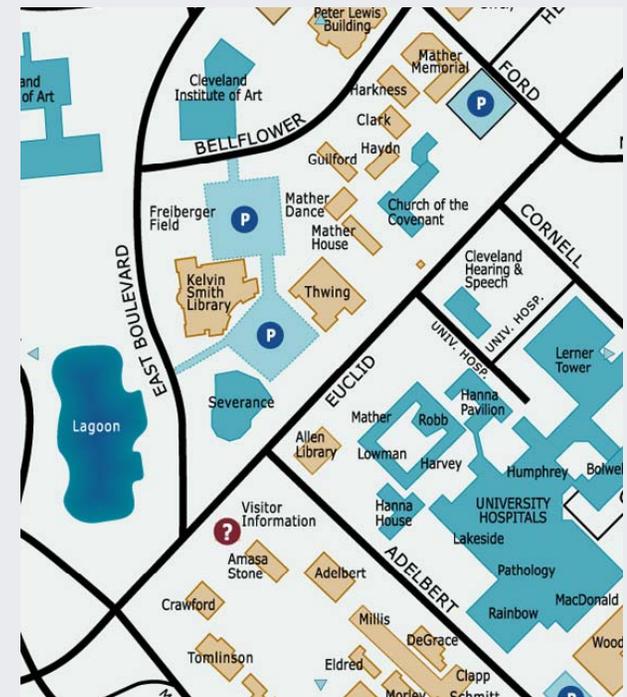
The timing of the incident, lack of details available at the onset and the fact that the incident immediately was contained to one building influenced the initial communications plan:

- Leadership and communications officers gathered in the main administrative building
- Initial messaging:
  - Provide basic overview of situation
  - Request that people do not come to campus
  - Request that those still on campus stay in their offices, residence hall, etc., and stay away from the Peter B. Lewis Building
  - Refer people to Web site for updates

# Communications Overview: Logistics

In addition to leadership gathering in Adelbert Hall the university provided separate space for constituents:

- The university president joined families of the injured at the hospital
- Those evacuated from the Peter B. Lewis Building and their families were taken to the Kelvin Smith Library where counselors were on hand and hospitality was available
- Faculty, staff, students and family gathered in Strosacker Auditorium, where counselors were available
- A media center was established in Hatch Auditorium



# Communications Overview: Unique Circumstances

The circumstances at the scene and access to technology created a unique situation:

- People still inside the Peter B. Lewis Building had access to e-mail, campus phones and cell phones
- Those inside the building began communicating details and different messages to various people, both on and off campus
- Different information began to circulate widely throughout on- and off-campus audiences and among media



# Communications Overview: Media Center

## On-campus Media Center:

- Hourly briefings provided to media and campus:
  - University President addressed the university's reaction, where to go for information and services available
  - Cleveland Mayor discussed the city's perspective on the event
  - Cleveland Police Chief provided updates on the incident
- Details from these briefings informed all messaging



# Communications Overview: Aftermath

Leadership, security and communicators met daily for weeks following the incident:

- Developed consistent messages and mapped out communications
- Prepared for daily media briefings with different spokespeople
- Planned campus memorial services
- Discussed recognition of the deceased student at upcoming commencement ceremonies
- Decided how to continue to memorialize the deceased student over the coming year(s)



# Communications Overview: Aftermath

Regular communications continued in the days that followed:

- Messages from the president sent to trustees deans, alumni, donors, etc., and all faculty, staff and students
- These messages were highlighted on the main university Web page and archived on the site
- Those who worked in the Peter B. Lewis Building and/or attended the Weatherhead School of Management received messages with details on their specific situations



# Communications Overview: Aftermath

Regular communications to all audiences continued in the days that followed:

- Campus security conducted open campus forums on safety and provided appropriate response to media requests
- Students and parents continued to get individual attention from student affairs, including housing and residence life staff
- All faculty, staff and students were encouraged to take advantage of university health and counseling services



CASE WESTERN RESERVE  
UNIVERSITY EST. 1826

# Opportunities for Enhanced Communications

# Enhanced Procedures

Opportunities to enhance crisis communications procedures:

- Integrated crisis communications plan with university's emergency response plan
- Set up policy and logistics groups that include university communicators
- Conduct simulated campus-wide crises exercises regularly
- Launch a "light" version of the Web site to avoid stress on server

# Enhanced Infrastructure

Opportunities to enhance infrastructure for crisis communications:

- Make dedicated phone lines available to avoid circuit overload
- Stock a mobile media center
- Set up official, regular means of internal communications so constituents automatically know where to go for accurate, up-to-date information
  - Case Daily e-mail newsletter
  - Briefing Notes for leadership
  - Web homepage announcements

**CASE WESTERN RESERVE UNIVERSITY** EST. 1826

**CASE DAILY**  
July 02, 2007

Case Daily Home  
Campus News  
Case in the News  
Higher Ed News  
Events  
For Faculty & Staff  
For Students  
Personnel  
Accolades  
About Case Daily  
Atom feed  
Case Daily Archives  
FAQs  
RSS Feed  
Submit an item for inclusion in Case Daily

**SEARCH:**  
  
Search

**RELATED SITES:**  
Case News  
Spartan Sports >>  
Campus Calendar >>

**SUBSCRIBE:**  
Receive an email every time CASE DAILY is updated.  
Email:   
Submit

**President Snyder Renews Pledge to Communicate Regularly with Campus**  
**Dear Campus Community,**  
Today begins my first day in office as your president. I want to offer my sincere gratitude to all of you for your support, kind thoughts and generous welcome to campus.  
I am privileged to once again serve at Case Western Reserve University, and I look forward to the exciting and important work that lies ahead of us. **The senior leadership team and I will diligently apply ourselves to ensure that our university continues on its mission of dynamic teaching, renowned scholarship and world-changing research.** We will work conscientiously to preserve our rich traditions and provide the important infrastructure for an academic environment that fully supports our students, faculty and staff. At the same time, we will engage all members of the university community in the process of developing and executing a plan with measurable results to enhance the academic stature of Case Western Reserve University. We will do this together. I will rely on the academic leadership including Interim Provost Jerry Goldberg, our deans and members of the faculty throughout this process to realize our potential as one of the nation's top urban research universities.  
I want to thank Dr. Eastwood for his distinguished service as interim president. I look forward to working with Greg, not only as the director of the Inamori Center, but as a trusted adviser. I also will continue his pledge to our campus community to provide open and frequent communication on important aspects of the university.  
Over the next several weeks I will be visiting our schools and units across campus. **I look forward to meeting all of you and invite and encourage us to be involved members of our university community, to work together to solve problems, to stimulate ideas and to contribute to our society.**  
Sincerely,  
**Barbara R. Snyder**  
President  
Case Western Reserve University

**Case in the News**  
**New president takes helm Monday at Case**  
*The Plain Dealer*, July 1, 2007  
Article provides an introduction of **Barbara R. Snyder, Case Western Reserve University's** new president.  
**Public college pay is highest**  
*The Plain Dealer*, July 2, 2007  
With few exceptions, full professors at state universities make tens of thousands of dollars more a year, on average, than their counterparts at private colleges, according to a national study by the American Association of University Professors. **Case Western Reserve University** and Oberlin College are among the exceptions.  
**Letters to the Editor: July 2, 2007**  
*Crain's Cleveland Business*, July 2, 2007 (subscription required)  
**Paul Giannelli**, Weatherhead Professor of Law, and **Markus Apelis**, a 2008 law degree candidate, write letters in support of **Case Western Reserve University School of Law Dean Gary Simson**.

# Enhanced Communications Plan

Opportunities to enhance the crisis communications plan:

- Review and revise communications plan every year
- Use new/current incidents and best practices to inform changes
- Continue to align communications plan with university's emergency response plan
- Train new administrators and staff members on the plan as part of orientation
- Add new technologies to the plan as they become available



CASE WESTERN RESERVE  
UNIVERSITY EST. 1826

# University Crisis Communications Plan

# Crisis Communications Plan: Overview

## Overview:

- Define emergency response and communications teams and functions (policy vs. logistics)
- Create communications incident classifications that mirror emergency response plan
- Plan communications procedures for each classification
- Specify audiences and communications vehicles
- Specify staff responsibilities and identify and train backups in case of absences
- Identify and prepare appropriate spokespeople
- Identify media relations protocol (cold calls, news conference, media on campus, etc.)

# Crisis Communications Plan: Overview

- Provide media log template for calls/contacts
- Provide template of communications schedule
  - Identify main messages
  - Plan communications by audience
  - Time communications
  - Specify communication vehicles
  - Name person from whom the message will come
  - Name person responsible for creation/distribution
- Include closure procedures
- Include emergency numbers and phone trees
- Include city/county/state emergency response plans if appropriate

# Crisis Communications Plan: Overview

- Include appendices and additional resources as needed:
  - Building schematics
  - Campus evacuation plans
  - Privacy laws
  - Occupational and environmental safety department information
  - Homeland security
  
- Create special sub-plans as needed
  - Flu and emerging infections
  - Radiation and other hazardous chemicals
  - Power failure
  - Inclement weather
  - Natural disasters
  - Bioterrorism

# Crisis Communications Plan: Overview

New recommendations currently under review:

- Develop and utilize multi-layered, redundant system for rapid notification and communications to include:
  - InformaCast using the VOIP infrastructure for public address capability
  - SMS text messaging protocol to send out mass alerts to subscribers
  - Voice-over capability for current fire alarm system
  - Retrofit outdoor campus phones for use as public address system
- Commit resources to further development and implementation of a database of university-based volunteers, fluent in foreign languages, to provide translation services during emergency situations



CASE WESTERN RESERVE  
UNIVERSITY EST. 1826

For more information on Case Western Reserve  
University crisis communications:

- Call University Marketing and Communications  
at 216-368-4440
- E-mail [case-news@case.edu](mailto:case-news@case.edu)

# Coming this Fall...

## OCJS' 2007 Justice Assistance Grant-Law Enforcement (JAG-LE) Solicitation

**Mark your calendar for October 2, 2007.** The Ohio Office of Criminal Justice Services will be releasing the 2007 Justice Assistance Program-Law Enforcement (JAG-LE) solicitation. JAG-LE funds projects that reduce crime, increase public safety, and support the Ohio Incident-Based Reporting System (OIBRS). All law enforcement agencies must be compliant with reporting crime statistics, using either the Ohio Incident-Based Reporting System or Uniform Crime Reporting, in order to receive funding through OCJS.

JAG-LE funds can be used for:

- Hiring, training, and employing law enforcement officers and necessary support personnel.
- Paying overtime to employed law enforcement officers and necessary support personnel.
- Procuring equipment, computer technology, and other materials directly related to law enforcement functions. Costs can also include equipment needed to implement OIBRS in a law enforcement agency.

Agencies will be able to request a maximum of \$20,000 of OCJS/JAG-LE funds, and there will be a 10 percent cash match requirement on the total project cost.

After the solicitation is released on October 2, interested applicants should submit a completed *Title Page, Narrative Proposal, Executive Summary, EEO Form, and Budget*. Forms may be downloaded from the OCJS web site at <http://www.ocjs.state.oh.us/Funding/currentsolicitation.htm>. Applicants may also submit proposals online through the OCJS web site. Applications must be postmarked or hand delivered to OCJS by November 16, 2007. Approved projects last for seven months, beginning February 1, 2008, and ending August 30, 2008.

Ohio Office of Criminal Justice Services  
1970 W. Broad Street, 4th Floor  
Columbus, OH 43223  
Toll-Free: (800) 448-4842  
Telephone: (614) 466-7782  
Fax: (614) 466-0308  
[www.ocjs.ohio.gov](http://www.ocjs.ohio.gov)



# County Director Listing

19-July-2007

County/Director/Office #	Email Address		Fax #	Alternate #
<b>Adams Co Emergency Mgmt.</b> 116 West Mulberry St. adamsema1@yahoo.com	West Union	<b>Sapp, Karen</b> Oh 45693 937 544-8251	<b>937 544-6123</b> 937 544-2314	
<b>Allen Co Office of Homeland Security &amp; Emerg Mgmt</b> 333 N. Main St., PO Box 1243 rdecker@allencountyohio.com	Lima	<b>Decker, Russell</b> Oh 45801 419 222-3757	<b>419 993-1404</b>	
<b>Ashland Co Office Homeland Security &amp; Emerg Mgmt</b> 110 Cottage Street ema@ashlandcounty.org	Ashland	Oh 44805 419 281-6939	<b>419 282-4272</b>	
<b>Ashtabula Co Emergency Mgmt.</b> 25 West Jefferson St. ljsosler@co.ashtabula.oh.us	Jefferson	<b>Sosler, Lou</b> OH 44047 440 576-9059	<b>440 576-9148</b>	
<b>Athens Co Emergency Mgmt.</b> 13 West Washington St. gtedavis@yahoo.com	Athens	<b>Davis, Fred</b> Oh 45701 740 592-3248	<b>740 594-2261</b>	
<b>Auglaize Co Emergency Mgmt.</b> 209 South Blackhoof Rm 206 tanderson@auglaizecounty.org	Wapakoneta	<b>Anderson, Troy</b> OH 45895 419 739-6726	<b>419 739-6725</b>	
<b>Belmont Co Emergency Mgmt.</b> 68329 Bannock Rd SR 331 belmontcoema@aol.com	St. Clairsville	<b>Quinlin, Richard</b> Oh 43950 740 695-6154	<b>740 695-5984</b>	
<b>Brown Co Disaster Svcs.</b> 325 West State St, Bldg B bcema@verizon.net	Georgetown	<b>Cahall, Jane</b> Oh 45121 937 378-1943	<b>937 378-5100</b>	
<b>Butler Co Emergency Mgmt.</b> 315 High St., STE 670 turnerwr@butlercountyohio.org	Hamilton	<b>Turner, William</b> Oh 45011 513 785-5811	<b>513 785-5810</b>	
<b>Carroll Co Disaster Svcs.</b> 43 2ND Street SE ccemalepc@eohio.net	Carrollton	<b>Cottis, Tom</b> Oh 44615 330 627-3013	<b>330 627-0003</b> 330 627-2141	
<b>Champaign Co Emergency Mgmt.</b> 1512 SR68; Suite C103 ema@co.champaign.oh.us	Urbana	<b>Evans, Craig</b> OH 43078 937 484-1641	<b>937 484-1642</b>	

County/Director/Office #

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Alternate #

<b>Clark Co Emergency Mgmt.</b> 4735 Ridgewood Road East ema@clarkcountyohio.gov	Springfield	Oh 937 399-0552	<b>Hupp, Robert</b> 45503	<b>937 328-4586</b> 937 399-5526
<b>Clermont Co Emergency Srvs Agency</b> 2279 Clermont Center Rd. bnevel@co.clermont.oh.us	Batavia	Oh 513 732-1325	<b>Nevel, Beth</b> 45103	<b>513 732-7661</b> 513 732-7661
<b>Clinton Co Emergency Mgmt.</b> 1645 Davids Drive ccema@earthlink.net	Wilmington	Oh 937 382-7530	<b>Jones, Mike</b> 45177	<b>937 382-6673</b>
<b>Columbiana Co Emergency Mgmt.</b> PO Box 414 ccema@sbcglobal.net	Lisbon	OH 330 424-9267	<b>Dodson, Darren</b> 44432	<b>330 424-9725</b>
<b>Coshocton Co Office Of Homeland Security &amp; Emerg Mgmt</b> 724 South Seventh St. jamesvanhorn@coshoctoncounty.net	Coshocton	Oh 740 623-6510	<b>Van Horn, James</b> 43812	<b>740 622-1984</b> 740-622-2411
<b>Crawford Co Emergency Mgmt.</b> 112 E Mansfield St. ccema@crawford-co.org	Bucyrus	Oh 419 562-1025	<b>Flock, Tim</b> 44820	<b>419 562-6009</b> 419 562-7906
<b>Cuyahoga Co Emergency Management Administration</b> 1276 W. 3rd Street Ste 325 ESMAR@cuyahogacounty.us	Cleveland	Oh 216 443-4923	<b>Rodrigo, Melissa</b> 44113	<b>216 443-5700</b> 216-771-1363
<b>Darke Co Office Of Homeland Security &amp; Emerg Mgmt</b> 5185 County Home Rd. june@darkecountyema.org	Greenville	Oh 937 547-4617	<b>Mong, June</b> 45331	<b>937 548-1444</b>
<b>Defiance Co Emergency Mgmt.</b> 22491 Mill Street ema@defiance-county.com	Defiance	Oh 419 782-3714	<b>Rittenhouse, Julie</b> 43512	<b>419 782-1130</b> 419 784-1155
<b>Delaware Co Emergency Mgmt.</b> 10 Court St. BGalligher@co.delaware.oh.us	Delaware	OH 740 833-2189	<b>Galligher, Brian</b> 43015	<b>740 833-2180/2181</b> 740 368-1908
<b>Emergency Management Association of Ohio</b> 66 East Lynn Street	Columbus	Oh 614 559-6670	<b>Fitzgibbon, Michelle M</b> 43215	<b>614 464-0597</b>
<b>Erie Co Office of Homeland Security &amp; Emerg Mgmt</b> 2900 Columbus Ave bwalker@erie-county-ohio.net	Sandusky	Oh 419 627-8108	<b>Walker, William</b> 44870	<b>419 627-7617</b> 419 627-2977

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Alternate #

<b>Fairfield Co Emergency Mgmt.</b> 407 East Main Street jkochis@co.fairfield.oh.us	Lancaster	<b>Kochis, Jon</b> OH 43130 740 652-1520	<b>740 654-4357</b>
<b>Fayette Co Emergency Mgmt.</b> 133 South Main Street , Suite L15 fayema@fayette-co-oh.com	Washington Ch	<b>Terry, Fulton</b> Oh 43160 740 333-0002	<b>740 335-8264</b>
<b>Franklin Co Office of Homeland Security &amp; Emerg Mgmt</b> 5300 Strawberry Farms Blvd. G_holland@wowway.com	Columbus	<b>Holland, Gary</b> Oh 43230-1049 614 882-3209	<b>614 794-0213</b> 614-882-6614
<b>Fulton Co Emergency Mgmt.</b> 135 Courthouse Plaza bhartman@fultoncountyoh.com	Wauseon	<b>Hartman, Robert</b> Oh 43567 419 337-9274	<b>419 337-9207</b>
<b>Gallia Co Emergency Mgmt.</b> 18 Locust Street, RM 1263 gclepc@gallianet.net	Gallipolis	<b>Null, Charles - Mike</b> Oh 45631 740 441-2037	<b>740 441-2036</b> 740 446-4612
<b>Geauga Co Emergency Mgmt.</b> 12518 Merritt Rd. dale@gcdes.com	Chardon	<b>Wedge, Dale</b> Oh 44024 440 286-1023	<b>440 285-9200</b> 440 286-1234
<b>Greene Co Disaster Svcs.</b> 140 E Main St. randers@co.greene.oh.us	Xenia	<b>Anders, Roseanne</b> Oh 45385 937 562-5995	<b>937 562-5994</b>
<b>Guernsey Co Emergency Mgmt.</b> 627 Wheeling Ave. Suite 302 ema@guernseycounty.org	Cambridge	<b>Beckner, Gerry</b> Oh 43725 740 439-4250	<b>740 432-9292</b> 740 439-4455
<b>Hamilton Co Emergency Mgmt.</b> 2000 Radcliff Drive mike.snowden@hamilton-co.org	Cincinnati	<b>Snowden, Michael</b> Oh 45204 513 263-8222	<b>513 263-8200</b> 513 825-2280
<b>Hancock Co Emergency Mgmt.</b> P O Box 964 hcema@bright.net	Findlay	<b>Valentine, Garry</b> Oh 45839 419-424-7457	<b>419 424-7092</b>
<b>Hardin Co Emergency Mgmt.</b> 1025 South Main St, RM 111 hardinema@windstream.net	Kenton	<b>Trachsel, Max</b> Oh 43326 419 674-7171	<b>419 674-2276</b> -
<b>Harrison Co Emergency Mgmt.</b> 538 North Main St Ste F hcema@verizon.net	Cadiz	<b>Bower, Lorna</b> Oh 43907 740 942-8529	<b>740 942-3922</b> -

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<b>Henry Co Emergency Mgmt.</b> 1847 Oakwood Avenue ema@henrycountyohio.com	Napoleon	Oh 419 592-4016	<b>Busch, Tracy</b> 43545	<b>419 599-6432</b> 419 592-4876
<b>Highland Co Emergency Mgmt.</b> 1487 North High Street STE 600 ema@co.highland.oh.us	Hillsboro	Oh 937 393-2655	<b>Lyle, James</b> 45133	<b>937 393-5880</b> -
<b>Hocking Co Emergency Mgmt.</b> 52 East Second Street bbunthoff@co.hocking.oh.us	Logan	Oh 740 380-2645	<b>Bunthoff, Barbara</b> 43138	<b>740 385-6168</b>
<b>Holmes Co Emergency Mgmt.</b> 2 Court Street, Suite 11 gmellor@co.holmes.oh.us	Millersburg	Oh 330 674-4169	<b>Mellor, Gary</b> 44654	<b>330 674-0989</b> -
<b>Huron Co Emergency Mgmt.</b> 255-B Shady Lane Drive director@huroncountyma.com	Norwalk	Oh 419 668-5909	<b>Ommert, William</b> 44857	<b>419 663-5772</b> -
<b>Jackson Co Emergency Mgmt.</b> 200 Main Street ema@jcema.org	Jackson	Oh 740 286-7226	<b>Czechlewski, Robert</b> 45640	<b>740 286-5630</b> 740 286-6464
<b>Jefferson Co Emergency Mgmt.</b> 300 Airport Road P O Box 2039 jeffema@comcast.net	Wintersville	OH 740 264-4679	<b>Parker, John</b> 43953-2039	<b>740 264-4646</b>
<b>Knox Co Office of Homeland Security &amp; Emerg Mgmt</b> 11540 Upper Gilchrist Road kema@ecr.net	Mt. Vernon	Oh 740 393-6773	<b>Blubaugh, Marie</b> 43050	<b>740 393-6772</b> -
<b>Lake Co Emergency Mgmt.</b> 8505 Garfield Rd., PO Box 480 lgreene@lakecountyohio.org	Mentor	Oh 440 953-5397	<b>Greene, Larry</b> 44061-9998	<b>440 256-1415</b> -
<b>Lawrence Co Emergency Mgmt.</b> 515 Park Avenue-Rear lcema@cloh.com	Ironton	Oh 740 533-4390	<b>Boster, Mike</b> 45638	<b>740 533-4375/4376</b>
<b>Licking Co Office of Homeland Security &amp; Emerg Mgmt</b> 155 East Main Street jwalker@lcounty.com	Newark	Oh 740 670-5582	<b>Walker, Jeff</b> 43055	<b>740 670-5577</b> 740 670-5500 Sheriff
<b>Logan Co Emergency Mgmt.</b> 1855 State Route 47 West loganema@earthlink.net	Bellefontaine	Oh 937 592-1062	<b>Norris, Helen</b> 43311	<b>937 593-5743</b> -

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Alternate #

<b>Lorain Co Office of Homeland Security &amp; Emerg Mgmt</b> 322 North Gateway Blvd. lcema@lorcnty.com	Elyria	<b>Kelley, Thomas</b> OH 44035 440 322-1272	<b>440 329-5117</b>  440 322-8154
<b>Lucas Co Emergency Mgmt.</b> 2144 Monroe Street whalsey@co.lucas.oh.us	Toledo	<b>Halsey, William</b> Oh 43624 419 213-6520	<b>419 213-6503</b>  419 213-4977
<b>Madison Co Emergency Mgmt.</b> 271 Elm Street kslanker@co.madison.oh.us	London	<b>Slanker, Krista</b> Oh 43140 740 852-1985	<b>740 852-4200</b>  -
<b>Mahoning Co Emergency Mgmt.</b> 700 Industrial Rd. wduzzny@mahoningcountyoh.gov	Youngstown	<b>Duzzny, Walter</b> Oh 44509 330 270-7779	<b>330 740-2200</b>  -
<b>Marion Co Emergency Mgmt.</b> Marion County Courthouse disaster.marion@verizon.net	Marion	<b>Burdick, Harry</b> Oh 43302 740 494-2889	<b>740 494-9911</b>  740 382-8244
<b>Medina Co Emergency Mgmt.</b> 555 Independence Drive buckmcema@aol.com	Medina	<b>Adams, Charles (Buck)</b> Oh 44256 330 764-8455	<b>330 722-9240</b>  -
<b>Meigs Co Emergency Mgmt.</b> 117 East Memorial Drive, PO Box 748 meigsema@suddenlinkmail.com	Pomeroy	<b>Byer, Robert</b> Oh 45769 740 992-9582	<b>740 992-4541</b>  740 992-6617
<b>Mercer Co Emergency Mgmt.</b> 214 W. Livingston Street EMA@mercercountyohio.org	Celina	<b>Dicke, Wanda</b> Oh 45822 419 586-9835	<b>419 586-6468</b>  -
<b>Miami Co Emergency Mgmt.</b> 210 Marybill Drive artzk@mccc.co.miami.oh.us	Troy	<b>Artz, Kenneth</b> Oh 45373 937 339-5775	<b>937 339-6400x230</b>  -
<b>Monroe Co Emergency Mgmt.</b> 47029 Moore Ridge Rd monema@gmn4u.com	Woodsfield	<b>Schuerman, Richard</b> Oh 43793 740 472-0054	<b>740 472-2144</b>  -
<b>Montgomery County Office of Emergency Management</b> 117 S. Main St. Ste. 721 jordanj@mcoho.org	Dayton	<b>Jordon, Jeffrey J.</b> Oh 45422 937 224-8881	<b>937 224-8936</b>  -
<b>Morgan Co Emergency Mgmt.</b> 60 South Fourth Street morganema@embarqmail.com	McConnelsville	<b>Mullen, Miranda</b> Oh 43756 740 962-3905	<b>740 962-2424</b>  -

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<b>Morrow Co Emergency Mgmt.</b> 47 East Center Street mcema@rrohio.com	Mount Gilead	Oh 419 947-9200	<b>Edwards, Joseph</b> 43338	<b>419 947-4041</b> -
<b>Muskingum Co Emergency Mgmt.</b> 401 Main Street muskingumema@muskingumcounty.org	Zanesville	Oh 740 588-4304	<b>Robison, Terry</b> 43701	<b>740 453-1655</b>
<b>Noble Co Emergency Mgmt.</b> 48535 Coldwater Creek Road nobleema@surfbest.net	Caldwell	Oh 740 732-6103	<b>Schmelzenbach, Chasity</b> 43724	<b>740 732-7387</b> -
<b>Ottawa Co Emergency Mgmt.</b> 315 Madison St., Annx Basement jgreer@co.ottawa.oh.us	Port Clinton	Oh 419 249-2361	<b>Greer, James</b> 43452	<b>419 734-6900</b> -
<b>Paulding Co Emergency Mgmt.</b> 503 Fairground Drive, Ste 2 pauldingema@alltel.net	Paulding	Oh 419 399-9331	<b>Shaffer, Randy</b> 45879	<b>419 399-3500</b> -
<b>Perry Co Emergency Mgmt.</b> 1870 Airport Road pclepc@netpluscom.com	New Lexington	Oh 740 342-1685	<b>Spicer, Rita</b> 43764	<b>740 342-1141</b> -
<b>Pickaway Co Emergency Mgmt.</b> 139 West Franklin Street ema@pickaway.org	Circleville	Oh 740 420-0090	<b>Deal, James</b> 43113	<b>740 477-1165</b> -
<b>Pike Co Emergency Mgmt.</b> 2577 Alma Omega Rd. pcema@bright.net	Waverly	Oh 740 947-7337	<b>Simonton, Donald</b> 45690	<b>740 947-7346</b> 740 352-0526
<b>Portage Co Emergency Mgmt.</b> 8240 Infirmary Road jbarber@portageco.com	Ravenna	Oh 330 297-4569	<b>Barber, Jon</b> 44266	<b>330 297-3609</b> 330 697-2689
<b>Preble Co Office of Homeland Security &amp; Emerg Mgmt</b> 6818 U.S. 127 North cbiggs@prebco.org	Eaton	Oh 937 456-6371	<b>Biggs, Charles</b> 45320	<b>937 456-5647</b> 937 456-1243
<b>Putnam Co Emergency Mgmt.</b> POB 370, 117 Dr., Thatye Drive pcops@nwbright.net	Ottawa	Oh 419 538-7319	<b>Odenweller, Steven</b> 45875-0370	<b>419 538-7315</b> -
<b>Richland Co Emergency Mgmt.</b> 597 Park Avenue East kmarkley@richlandcountyoh.us	Mansfield	Oh 419 774-5641	<b>Markley, Keith</b> 44905	<b>419 774-5686</b> 419 774-5886

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<b>Ross Co Emergency Mgmt.</b> PO Box 87; 475 Western Ave ema2@bright.net	Chillicothe	Oh 740 773-1701	<b>Bethel, David</b> 45601-0087 -	<b>740 773-1700</b>
<b>Sandusky Co Emergency Mgmt.</b> 2323 Countryside Drive, Suite B scema@bizwoh.rr.com	Fremont	Oh 419 334-6427	<b>Lawrence, Brad</b> 43420 -	<b>419 334-8933</b>
<b>Scioto Co Emergency Mgmt.</b> 2010 Charles St, Ste B, NVL Resv.Bldg. scema@sciotowireless.net	Portsmouth	Oh 740 353-2804	<b>Carver, Kimberly</b> 45662 -	<b>740 355-8300</b>
<b>Seneca Co Emergency Mgmt.</b> 126 Hopewell Avenue dstahl@senecapublicsafety.org	Tiffin	Oh 419 448-5064	<b>Stahl, Daniel</b> 44883-2636 -	<b>419 447-0266</b>
<b>Shelby Co Emergency Mgmt.</b> 800 Fair Road shcoema@woh.rr.com	Sidney	Oh 937 492-8507	<b>Cisco, Tom</b> 45365 -	<b>937 492-5635</b>
<b>Stark Co Emergency Mgmt.</b> 4500 Atlantic Blvd, NE;LL starkema@co.stark.oh.us	Canton	Oh 330 451-3934	<b>Warstler, Tim</b> 44705-4374 330 265-7783	<b>330 451-3900</b>
<b>Summit Co Emergency Mgmt.</b> 175 S Main St Ste 204 apetranic@summitoh.net	Akron	Oh 330 643-2889	<b>Petranic, Annette</b> 44308 -	<b>330 643-2558</b>
<b>Trumbull Co Emergency Mgmt.</b> 1453 Youngstown Kingsville Rd. lbeil@earthlink.net	Vienna	Oh 330 675-2667	<b>Beil, Linda</b> 44473 -	<b>330 675-2666</b>
<b>Tuscarawas Co Homeland Security &amp; Emerg Mgmt</b> 2295 Reiser Ave. SE levengoodp@co.tuscarawas.oh.us	New Philadelphia	Oh 330 308-6675	<b>Levengood, Patty</b> 44663 -	<b>330 308-6670</b>
<b>Union Co Emergency Mgmt.</b> 233 West 6th Street rriffle@co.union.oh.us	Marysville	Oh 937 645-3173	<b>Riffle, Randy</b> 43040 -	<b>937 645-3175</b>
<b>Van Wert Co Emergency Mgmt.</b> P0 Box 602, 1220 Lincoln Highway emamccoy@plexis.net	Van Wert	Oh 419 238-7628	<b>McCoy, Rick</b> 45891 -	<b>419 238-1300</b>
<b>Vinton Co Emergency Mgmt.</b> 106 South Market Street emergency.management@co.vinton.oh.us	McArthur	Oh 740 879-0901	<b>Pollinger, David</b> 45651 -	<b>740 596-3524</b>

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Alternate #

**Warren Co Emergency Services Agency**500 Justice Drive  
wcdes2@wcoh.net

Lebanon

**Young, Frank**  
Oh 45036  
513 695-1715**513 695-1315**  
513-932-4080**Washington Co Emergency Mgmt.**205 Putnam Street, Crthse Annx  
emajeff@wirefire.com

Marietta

**Lauer, Jeff**  
Oh 45750  
740 373-2200**740 373-5613**  
740 373-2833**Wayne Co Emergency Mgmt.**201 W. North St, Justice Ctr  
ema@wcjustice-center.org

Wooster

**Wise, John**  
Oh 44691  
330 262-2686**330 262-9817****Williams Co Emergency Mgmt.**210 North Beech Street  
wcca911@cityofbryan.net

Bryan

**Walker, Ronald**  
Oh 43506  
419 636-3170**419 636-8497****Wood Co Emergency Mgmt.**#1 Courthouse Square  
woodcountyema@co.wood.oh.us

Bowling Green

**Gilbert, Bradley**  
Oh 43402  
419 354-6382**419 354-9269****Wyandot Co Emergency Mgmt.**125 East Wyandot Ave.  
wycoema@udata.com

Upper Sandusky

**Brodman, Rodger**  
Oh 43351  
419 294-6433**419 294-6406**

Recommended Courses for College and University Campus Security

U.S. Department of Homeland Security Courses

Contact Ohio EMA Training at 614-889-7168 to register or for more information

Course Number	Course Title	Course Description
AWR – 123	Homeland Security Planning for Campus Executives Course	Workshop for campus executive leadership on understanding principles of campus preparedness. Each participant will receive a participant guide, job aid, and a CD ROM that contains additional information on funding sources, job aids, planning tools, resources and web links
AWR – 124-W	Campus Public Safety Response to WMD Incidents	The purpose of the course s to prepare campus public safety personnel to become more proficient in the management of emergencies because of weapons of mass destruction. The content addresses emergency preparedness and security measures that will help higher education administrators to better prepare for terrorism or WMD events
AWR – 132-W	Understanding and Planning for School Bomb Incidents	A four-hour online, awareness level course. At the end of the course, participants will be able to : <ul style="list-style-type: none"> <li>• Describe factors involved in school bomb threats</li> <li>• Identify critical response actions</li> <li>• Recognize primary components of an improvised explosive device</li> <li>• Identify critical components of a school bomb related response plan</li> </ul> Course is available at <a href="http://respond.emrtc.nmt.edu">http://respond.emrtc.nmt.edu</a>
AWR – 185	Frontline Responder Training Course (Protecting Soft Targets)	A two-day train-the-trainer course that provides an overview of terrorism awareness. Course objectives include: <ul style="list-style-type: none"> <li>• Identify effective protective systems and basic strategies that will help security personnel assess their own protective systems and vulnerabilities within their facilities</li> <li>• Demonstrate introductory knowledge of how to assess infrastructure elements that could potentially be targeted for terrorist attack</li> </ul>

AWR – 189-1	Campus Community Emergency Response Training (Train-the-trainer)	Designed to prepare people to recruit and train campus community emergency response team (CERT) members using the standard CERT curriculum in the unique context of a campus community.
PER – 200	Managing Civil Actions in Threat Incidents: Basic Course	Law enforcement agencies that handle WMD incidents are required to address any civil disturbances that arise as a result of these incidents. Police need to be trained to understand the principles involved in managing civil actions in threat incidents. Poor crowd management within general proximity of a WMD event can easily exacerbate the continued spread of chemical or biological contamination, unless non-public safety persons are prevented from entering and exiting the threat zone
PER – 202	Managing Civil Actions in Threat Incidents: Protester Devices	Civil actions in threat incidents are known by a variety of names: riots, civil disturbances, or protests. From a small peaceful assembly to a large out-of-control, violent confrontation, public safety officials must be prepared to handle the incident. This course provides the skills and tactics necessary to prepare for and mitigate protesters and their devices.
MGT – 300	Managing Civil Actions in Threat Incidents: Command Course	This course builds on the PER – 200 and PER – 220 and provides personnel above the line officer with the knowledge to plan and respond to a civil action in a functional and appropriate manner

FEMA Independent Study Courses  
Available at <http://training.fema.gov/IS/crslist.asp>

Course Number	Course Title	Course Description
IS – 100	Introduction to Incident Command	This course introduces the ICS and provides the foundation for higher level ICS training. The course describes the history, features and principles, and organizational structure of the ICS. It also explains the relationship between ICS and the NIMS
IS – 200	Basic Incident Command	This course is designed to enable personnel to operate efficiently during an incident or event within the ICS. IS – 200 provides training on and resource for personnel who are likely to assume a supervisory position within the ICS

IS – 362	Multi-hazard Planning for Schools	<b><u>Independent study version.</u></b> This course will provide participants with the basic information and tools needed to develop effective plans for the wide array of potential emergencies that schools may face
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Courses Conducted by Ohio EMA in the Classroom  
Contact Ohio EMA Training at 614-799-3680 for more information

Course Number	Course Title	Course Description
G – 300 (ICS – 300)	Intermediate Incident Command	ICS – 300 provides training on and resources for personnel who require advanced application of the ICS. The course expands upon information covered in the ICS – 100 and ICS – 200 courses
G – 400 (ICS – 400)	Advanced Incident Command	This course provides training on and resources for personnel who require advanced application of the ICS. This course expands upon information covered in ICS – 100 through ICS – 300 courses
G – 362	Multi-hazard Planning for Schools	<b><u>Classroom version.</u></b> This course will provide participants with the basic information and tools needed to develop effective plans for the wide array of potential emergencies that schools may face.
G – 197	Emergency Planning and Special Needs Populations	<p>This course is intended to provide those with responsibilities for providing emergency planning or care of seniors, people with disabilities, and/or special needs groups with the skills and knowledge they will need to prepare for, respond to, and recover from emergency situations.</p> <p>The target audience for this course includes emergency managers, senior first-response personnel, special needs coordinators, human services organization personnel, facility planners, community-based organizational personnel, advocacy group personnel, elected officials, public health personnel, and Voluntary Organizations Active in Disaster (VOAD) personnel.</p>

G – 139	Exercise Design	This is designed for exercise staff to acquire fundamental knowledge and skills necessary to develop, conduct, evaluate, and follow-up basic activities and exercises, including exercise orientations, drills, and tabletop exercises. The content addresses the fundamental requirements of an overall exercise program and its components
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# Communications Technology

## Ashland University

August 1, 2007

*Briefing for the Summit on Campus Security*

Office of Information Technology  
Curtis White



# Communications Technology

## Overview

- Ashland University at a Glance
- Emergency Planning and Preparedness
- Communications Technology Today
- On the Horizon
- Wrap Up

# Communications Technology – Evolving Needs, Evolving Technologies...



Communications Technology at Ashland University

# Ashland University at a Glance

Main Campus – 123 acres; 57 Buildings; 1.5m sq. ft.

- Rural/Small Town Setting

5 Full Service Regional Centers

- Cincinnati, Cleveland, Columbus, Elyria, Massillon/Stark

Classes in 88 Counties of Ohio and in Detroit

# Ashland University at a Glance

742 Full Time Employees

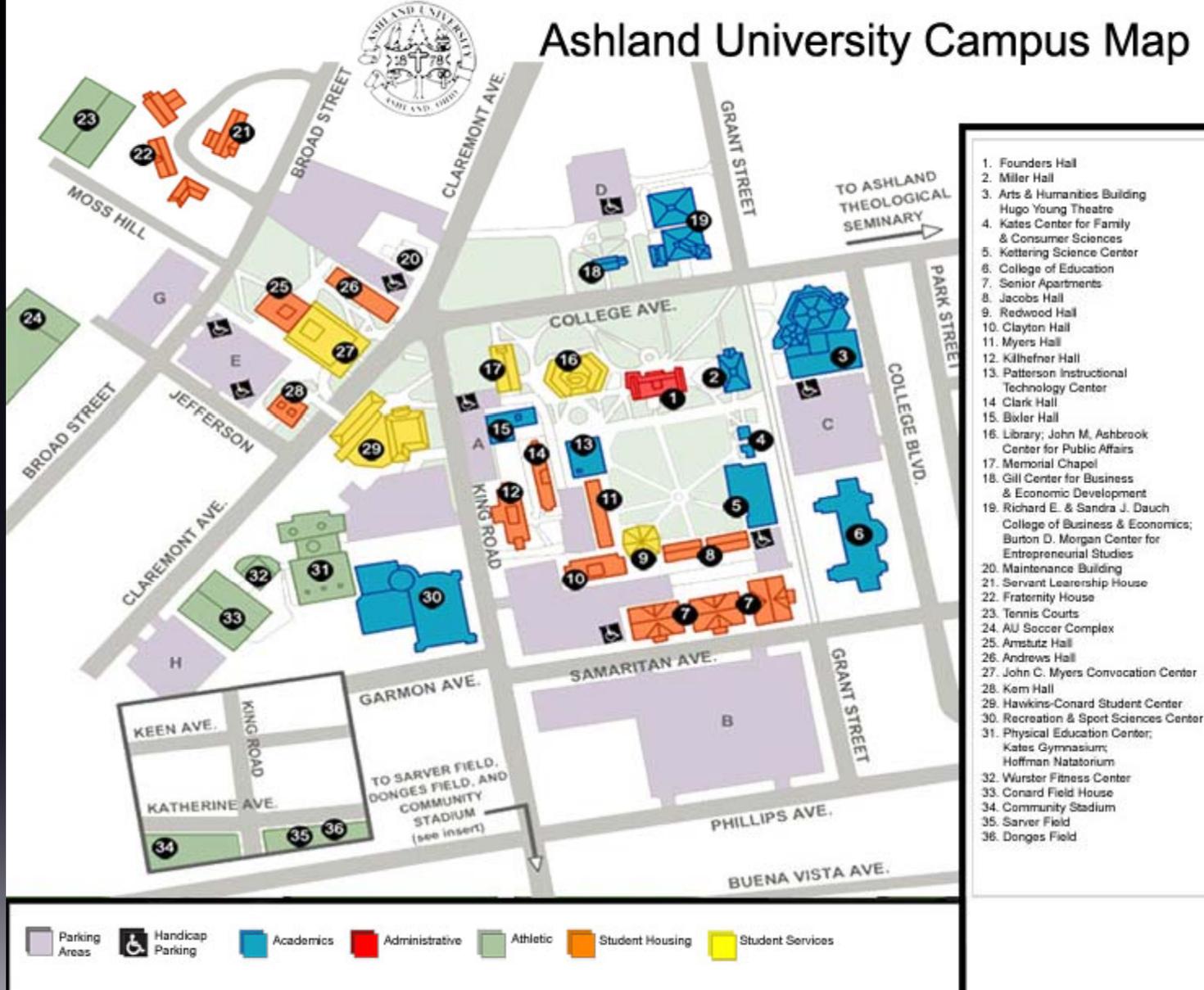
500+ Part Time Employees

2,100 Undergraduate Students; 1,800 Residential

4,500 Graduate Students

20,000+ Professional Development Students

# Ashland University Campus Map



# Emergency Planning and Preparedness

- Ashland University Emergency Operations Plan
  - 29 Emergency Scenarios with Annual Updates
  - POC, Accountable Party, and Crisis Communications
  - Defined Emergency Levels (1-3)
    - Acts of Intolerance – example of Level 1
    - Aggravated Assaults – example of Level 2
    - Armed Intruder – example of Level 3
  - [www.ashland.edu/stuaff/documents/ContinuousEOPnocell.pdf](http://www.ashland.edu/stuaff/documents/ContinuousEOPnocell.pdf)
- Emergency Operations Center
  - Primary and Secondary Base of Emergency Operations
  - Generator; Cots, Medical Supplies and Food and Water

# Communications Technology Today

- University Cell Phones
  - 93 Cell Phones with Pooled Minutes (31,000)
  - Recall and Redistribution Contingency
  - Verizon Service with Cell Tower on Campus
- University Phone System
  - Broadcast Voicemail; Limited Paging Capability

# Communications Technology Today

- Emergency Text Messaging and Email Notification
  - e2Campus Implemented June, 2007
  - Self Subscription or “Opt In” Model
  - Students and Parents can Subscribe
  - 356 Accounts Created (74% SMS and 26% Email)
  - Over 95% of Residential Students Own Cell Phones



## This is Ashland University

Overview  
 President's Welcome & Bio  
 Campus Creed & Mission  
 Core Values  
 University's Board of Trustees

Directions & Location  
 Campus Map

Campus Construction  
 Emergency Contact System

Employment @ AU  
 Rankings & Recognition  
 AU Facts  
 History of AU

Consumer Information  
 Cultural Contributions  
 Community Information  
 University Facilities  
 Economic Impact



## Emergency contact system

AU has joined with e2Campus to provide a service to the AU community to receive instant alerts regarding Emergency Situations, Severe Weather Advisories, School Closings, and Major Event Cancellations. Signup now to receive these alerts on your cell phone (text message), email, pager or PDA.

**Signup Now! Verify you are a current faculty, staff, or student at AU:**

▶ [Parents click here to sign-up](#)

Network Username: @ashland.edu

Network Password:

*If you did not receive a text message with a validation code after completing the online form, login below to resend and finish your registration process.*



### Already Have An Account?

Login to set your preferences. You can add or modify your mobile devices, setup an RSS Feed on your Google, Yahoo! or AOL homepage.

Username:

Password:

[Forgot your password?](#)

# Communications Technology Today

- University Radios
  - 30+ Radios, 1-2 Mile Range, 16 Hour Battery
  - Common Emergency Frequency
  - Recall and Redistribution Contingency
- Email – 12,000 Accounts (81% Student Accounts)

# Communications Technology Today

- Alternative Website Notification
  - Hosted Service to Post News and Updates
- Public Address System
  - Limited Deployment – 3 Academic Buildings
  - Connectivity to Campus Phone System

# On the Horizon

- Voice over IP Phone System
  - Paging Option and Enhanced Display Options
  - Redundancy
- Public Address System
  - Deployment of Additional Paging Systems
  - Internal via Fire Alarm Annunciating System
  - External via Speakers

# On the Horizon

- Hosted Email Accounts
  - Hosted Student Email Accounts
  - Alternative Emergency Email Accounts For EOP Personnel
  - IM Accounts for EOP Personnel

# Questions?

## Thank You

### Communications Technology

### Ashland University

August 1, 2007

*Briefing for the Summit on Campus Security*

Office of Information Technology  
Curtis White



# References

Ashland University (2007). Emergency Operations Plan.  
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[http://www.ashland.edu/stuaff/documents/ContinuousEOPnoce  
ll.pdf](http://www.ashland.edu/stuaff/documents/ContinuousEOPnoce<br/>ll.pdf)

e2Campus - [www.e2campus.com](http://www.e2campus.com).

*Briefing for the Summit on Campus Security*

Office of Information Technology  
Curtis White



Office of the Chief Information Officer

# Communications Technology Options

**Summit on Ohio College Campus Safety and Security**

**August 1, 2007**

**Fawcett Center**





Office of the Chief Information Officer

## Classroom Addressable Speakers

- Launched from Public Safety
- USB or IP addressable Speaker
- Attached to a wireless AP or Network drop
- One for each of the 360 classrooms
- Cost ~\$220 per classroom or \$80,000
- Waiting on Funding decision



Office of the Chief Information Officer

## Floor Addressable Speaker system

- Launched from Public Safety
- IP addressable Amp/Speaker system
- Attached to Network drop
- One for each of 1600 floors
- Cost ~\$2700 per floor or ~\$4.3 million
- Waiting on funding decision



Office of the Chief Information Officer

# Speakers & Video Surveillance Emergency Phones

- Launched from Public Safety
- Install a PA system and video surveillance at ~55 “blue light” emergency phone locations
- IP based system
- 4 speakers per emergency plus camera
- Cost ~ \$10K per phone or \$550,000
- Available: March 2008





## Office of the Chief Information Officer

# CATV

- Launched from Telecommunications
- Add emergency notification module to CATV
- Written and audible notifications
- Cost \$0
- Available - Now



Office of the Chief Information Officer

## Voice Mail

- Launched from Telecommunications
- Priority “Message of the day”
- 9600 VM Boxes
- Cost \$0
- Available - now



Office of the Chief Information Officer

## Flash Messages

- Launched from Networking
- OSUwireless Networks
- Redirect users to captive portal with message
- Any desktop or laptop connected wirelessly
- Cost \$0
- Available - now for OSU Wireless



Office of the Chief Information Officer

## Text messaging

- Launched from Public Safety
- 21<sup>st</sup> Century or other third party
- 1000 messages per minutes
- Cost: \$800 per year
- Available – now as Opt In for cell phones



## Office of the Chief Information Officer

# Email

- Launched from University Relations
- Priority Messages
- Delivery - 24 minutes to 100,000 mail boxes
- Cost: \$0
- Available - now



Office of the Chief Information Officer

## Future Construction

- New builds or renovations
- Include security, video, speaker systems
- Standards by Feb 1, 2008
- Cost included in the building request



**Department of Public Safety  
Emergency Services**  
 Parking Services  
 Police Services  
 Support Services  
 University Hall, Suite 238  
 PO 210160  
 Cincinnati, OH 45221-0160

## Emergency Communications in Critical Incidents

### Communications Matrix

<b>Phase</b>	<b>Time Frame</b>	<b>Description</b>
Immediate	1 to 30 minutes	Tactical instructions to occupants
Emergency	15 to 60 minutes	Emergency announcements
Advisory	1 to 24 hours	Updates, warnings of potential threats, announcements

### Communications Tools

#### **Public Address Systems (in-building voice announcements)(Immediate)**

*Pros*

- Reaches vast majority of persons exposed to threat in real time (see Cons for limitations)
- Requires no special equipment or preparation on part of public
- Allows specific instructions for incident in progress, tailored to specific locations

*Cons*

- Expensive infrastructure, unless included as part of existing fire alarm systems
- Does not reach hearing impaired population

## **Text Messaging** (text messages to cellular phones)(Emergency)

### *Pros*

- Relatively inexpensive per message to institution
- Message delivery generally in 1 to 5 minutes
- Allows specific instructions for incident in progress

### *Cons*

- Subject to availability of cellular service (prone to overload in major emergencies)
- Typically limited to 140 characters
- Requires subscription by end-users, upkeep of database of numbers subscribed
- No means of tailoring message to location of person
- Not all cellular phones or service packages allow text messaging
- Many cellular services charge to deliver text messages
- Does not reach visually impaired

## **E-mail** (text message to e-mail accounts using bulk mail lists)(Advisory)

### *Pros*

- Relatively inexpensive to institution per message
- Generally no cost to end-user (assuming existing e-mail account)
- Message delivery generally in 1 to 5 minutes
- Allows specific instructions for incident in progress
- Allows detailed messages of long length

### *Cons*

- Requires person to be at their desk or otherwise using their e-mail
- Requires subscription by end-users, except for institutional accounts
- No means of tailoring message to location of person, although some tailoring may be done by pre-established lists (ie student vs. staff)
- Does not reach visually impaired

**Reverse 911** (voice message to telephones by geographic location)(Emergency)

*Pros*

- Message delivery generally in 1 to 5 minutes
- Allows specific instructions for incident in progress

*Cons*

- Requires person to be at their desk to receive call
- Subject to availability of phone service (prone to overload in major emergencies)
- Relatively expensive infrastructure required
- Requires database of all telephones on campus
- Does not reach hearing impaired

**Voice Mail** (voice message to voice mailboxes)(Emergency, Advisory)

*Pros*

- Relatively inexpensive (if institutional phone system is configured to provide this service)
- Message delivery generally in 1 to 2 minutes
- Allows specific instructions for incident in progress

*Cons*

- Requires person to be at their desk and to retrieve phone message
- Not all campus phones have voice mail service
- Does not reach hearing impaired
- Does not allow specific message by location

**Web Page** (text messages on institutional home page)(Emergency, Advisory)

*Pros*

- Relatively inexpensive
- Allows detailed information delivery
- Allows links to additional information
- Allows simultaneous delivery of multiple messages

### *Cons*

- Subject to availability of Internet and/or LAN service (server may overload under heavy use)
- Requires longer lead time to put in place (30 to 60 minutes)
- Requires higher level of training/ability on part of person creating the message (must be able to edit web page and upload the information)

### **Public Media** (television, radio, newspaper)(Emergency, Advisory)

#### *Pros*

- Inexpensive
- Wide spread reach to general public
- Reaches persons who are off-campus

#### *Cons*

- Generally long delivery times
- Institution does not control actual message delivered
- Public must be watching TV, listening to radio to receive the message

### **Highway Alerting** (text messages on highway sign boards)(Emergency)

#### *Pros*

- Relatively inexpensive
- Message delivery generally in 1 to 5 minutes
- Reaches population who may be en-route to campus

#### *Cons*

- Allows only very short message
- Limited to reaching those who are driving on Interstate highway

### **Outdoor Sirens** (outdoor siren or voice warning)(Immediate)

#### *Pros*

- Immediate message delivery
- Reaches outdoor population

*Cons*

- Expensive infrastructure
- Does not allow delivery of instructions, unless voice capable system is used
- Does not allow instructions specific to location by building or area
- Does not reach hearing impaired population
- Requires no special equipment or preparation on part of public

**Combined Alerting System** (software to allow delivery to multiple platforms)(Emergency, Advisory)

*Pros*

- Message delivery generally in 1 to 5 minutes, assuming sufficient phone lines to system
- Allows specific instructions for incident in progress
- Used multiple platforms to reach end-user (telephone, text messaging, e-mail, pager)
- Simplifies task of person initiating message by allowing one entry to generate multiple deliveries

*Cons*

- Requires person to subscribe to service
- Database upkeep is extensive
- Subject to availability of phone service (prone to overload in major emergencies)
- Expensive infrastructure required if owned by institution
- High cost per message if outsourced provider used
- Does not allow instructions specific to location of person

## **Ohio Department of Mental Health and Ohio's Public Mental Health System**

The mission of the Ohio Department of Mental Health is to establish mental health as a cornerstone of health in Ohio, and ensure that quality mental health care is available to all Ohioans at all stages of life. Each year, Ohio's community mental health systems provide services to more than 300,000 people. This public system includes ODMH, 50 county-based mental health boards, and nearly 500 community mental health agencies.

The Department funds, reviews and monitors community mental health programs coordinated by the boards. The Boards, which in most cases oversee both mental health and addiction services, do not directly provide services. They act as local mental health authorities, funding, planning, monitoring and purchasing services provided by private agencies and the Behavioral Healthcare Organizations (BHOs) operated by the Department. This approach, which emphasizes local management and control, generates strong citizen involvement and local financial support for mental health services.

The Department's five BHOs provide adult inpatient care at nine sites around the state to more than 1,000 individuals on a daily basis, and admit and discharge nearly 7,000 people each year. The BHOs also provide outpatient services to adults and children through their Community Support Network programs via contracts with the local Boards.

ODMH also reviews and certifies services provided by private agencies and licenses private psychiatric hospital inpatient units and community residential programs.

### **Accessing local services**

Local access to publicly-funded services is available through the 50 county-based mental health boards. It is important for colleges and universities to gain an understanding of the public mental health system and the services available in their community for mental health screening and crisis care. A list of county boards and contact information is below.

Another helpful resource is Ohio's Network of Care Web sites. Ohio's Network of Care provides comprehensive directories of service providers in each participating county, putting people in touch with the right services at the right time. The sites enable consumers and families to find mental health information;

identify available services, supports and community resources; and keep personal records in a secure environment. A library on more than 4,000 health topics; direct links to legislators and bill tracking resources; access to low-cost insurance programs; and support and advocacy information are all just a few clicks away on the Network of Care Web sites. Network of Care is currently not available in Adams, Athens, Butler, Gallia, Hocking, Jackson, Lawrence, Medina, Meigs, Scioto and Vinton counties.

For more information about the Ohio Department of Mental Health, please visit [www.mh.state.oh.us](http://www.mh.state.oh.us).

### **Ohio Department of Mental Health**

Sandra Stephenson, MSW, MA  
Director

William P. Harper, MA, ACSW, LISW  
Assistant Director

30 East Broad Street, 8th Floor  
Columbus, Ohio 43215-3430  
614-466-2596  
[www.mh.state.oh.us](http://www.mh.state.oh.us)

Toll-Free information and referral line for  
consumers and family members:  
Phone: 1-877-275-6364  
TDD: 1-888-636-4889  
Local: (614) 466-7228

### **County Behavioral Health Boards**

#### **Adams, Lawrence, Scioto ADAMH Board**

802 Chillicothe Street  
Portsmouth, Ohio 45662  
740-354-5648  
Fax: 740-353-5327  
Crisis Hotline: 1-800-354-1010  
[www.communitiesofcare.com](http://www.communitiesofcare.com)

#### **Mental Health & Recovery Services Board of Allen, Auglaize, Hardin Counties**

1541 Allentown Road  
Lima, Ohio 45805

419-222-5120  
Fax: 419-222-0860  
Hopeline: 1-800-567-HOPE (4673)  
[www.wecarepeople.org](http://www.wecarepeople.org)

**Mental Health & Recovery Board of Ashland County**

1605 County Road 1095  
Ashland, Ohio 44805  
419-281-3139  
Fax: 419-281-4988  
Crisis Hotline: 1-888-400-8500  
[www.ashlandmhrb.org](http://www.ashlandmhrb.org)

**Ashtabula County Mental Health  
& Recovery Board**

4817 State Road, Suite 203  
Ashtabula, Ohio 44004  
440-992-3121  
Fax: 440-992-2761  
Crisis Hotline: 1-800-577-7849  
ashtabadgreg@suite224.net

**Athens-Hocking-Vinton 317 Board**

7990 Dairy Lane  
P.O. Box 130  
Athens, Ohio 45701  
740-593-3177  
Fax: 740-592-1996  
Crisis Hotline: 1-888-475-8484  
[www.317board.org](http://www.317board.org)

**Belmont-Harrison-Monroe Mental Health  
& Recovery Board**

99 North Sugar Street  
St. Clairsville, Ohio 43950  
740-695-9998  
Fax: 740-695-1607  
Helpline: 1-800-354-HELP (4357)

**Brown County Community Board of ADAMHS**

85 Banting Drive  
Georgetown, Ohio 45121  
937-378-3504  
Fax: 937-378-3027  
Crisis Hotline: 1-800-233-4357  
Talkline: 1-800-273-TALK

[www.brownamhbd.org](http://www.brownamhbd.org)

**Butler County Alcohol and Drug Addiction Services Board**

6 South Second Street, Suite 420

Hamilton, Ohio 45011

513-867-0777

Fax: 513-867-1114

211 County Wide only

[www.adasbc.org](http://www.adasbc.org)

**Butler County Mental Health Board**

5963 Boymel Avenue

Fairfield, Ohio 45014

513-860-9240

Fax: 513-860-9241

Oxford/Hamilton: 513-523-4146

West Chester: 513-894-7002

Middletown: 513-424-5498

[www.bcmhb.org](http://www.bcmhb.org)

**Mental Health & Recovery Board of Clark, Greene & Madison Counties**

1055 East High Street

Springfield, Ohio 45505

937-322-0648

Fax: 937-322-7631

Crisis Hotline: 937-399-9500 (*Local*)

[www.mhrb.org](http://www.mhrb.org)

**Clermont County Mental Health & Recovery Board**

1088 Wasserman Way, Suite B

Batavia, Ohio 45103

513-732-5400

Fax: 513-732-5414

Crisis Hotline: 513-528-7283 (*Local*)

[www.ccmhrb.org](http://www.ccmhrb.org)

**Columbiana County Mental Health and Recovery Services Board**

27 Vista Drive

P.O. Box 500

Lisbon, Ohio 44432

330-424-0195

Fax: 330-424-8033

Youngtown: 330-424-7767

Crisis Hotline: 1-800-427-3606

**Crawford-Marion Board of ADAMHS**

142 Prospect Street  
Marion, Ohio 43302  
740-387-8531  
Fax: 740-382-0455  
Contact Care Line Marion: 740-383-2273  
Contact Inc Crawford: 419-562-9010  
[www.mcadamh.com](http://www.mcadamh.com)

**Cuyahoga County Alcohol & Drug Addiction Services Board**

614 West Superior Avenue, Suite 300  
Cleveland, Ohio 44113  
216-348-4830  
Fax: 216-348-4834  
Crisis Hotline: 216-436-2000 (*Local*)  
[www.adasbcc.org](http://www.adasbcc.org)

**Cuyahoga County Community Mental Health Board**

1400 West 25th Street, 3rd Floor  
Cleveland, Ohio 44113  
216-241-3400  
Fax: 216-861-5067  
Crisis Hotline: 216-623-6888 (*Local*)  
[www.cccmhb.org](http://www.cccmhb.org)

**Delaware- Morrow Mental Health & Recovery Services Board**

40 North Sandusky Street, Suite 301  
Delaware, Ohio 43015  
740-368-1740  
Fax: 740-368-1744  
Crisis Hotline: 1-800-684-2324  
[www.dmmhrsrb.org](http://www.dmmhrsrb.org)

**Mental Health & Recovery Board of Erie & Ottawa**

416 Columbus Avenue  
Sandusky, Ohio 44870  
419-627-1908  
Fax: 419-627-0769  
Crisis Hotline: 1-800-826-1306  
[www.mhrbeo.com](http://www.mhrbeo.com)

**Fairfield County ADAMH Board**

108 West Main Street  
Lancaster, Ohio 43130  
740-654-0829  
Fax: 740-654-7621  
Crisis Hotline: 740-687-8255 (*Local*)

Referrals: 740-687-0500  
[www.fair-mh.org](http://www.fair-mh.org)

**Four County ADAMH Board**

T-761 State Route 66  
Archbold, Ohio 43502  
419-267-3355  
Fax: 419-267-3353  
Crisis Hotline: 1-800-468-4357  
[www.firstcallnwo.org](http://www.firstcallnwo.org)

**The ADAMH Board of Franklin County**

447 East Broad Street  
Columbus, Ohio 43215  
614-224-1057  
Fax: 614-224-0991  
Careline: 614-276-CARE (2273) (*Local*)  
[www.adamhfranklin.org](http://www.adamhfranklin.org)

**Gallia-Jackson-Meigs Board of ADAMHS**

53 Shawnee Lane  
P.O. Box 514  
Gallipolis, Ohio 45631  
740-446-3022  
Fax: 740-446-6814  
Crisis Hotline: 1-800-252-5554  
[www.gjmboard.org](http://www.gjmboard.org)

**Geauga County Board of Mental Health & Recovery Services**

13244 Ravenna Road  
Chardon, Ohio 44024  
440-285-2282  
Fax: 440-285-9617  
Copeline: 1-888-285-5665  
Copeline: 440-285-5665 (*Local*)  
[www.geauga.org](http://www.geauga.org)

**Hamilton County Community ADAMHS Mental Health Board**

2350 Auburn Avenue  
Cincinnati, Ohio 45219  
513-946-8600  
Fax: 513-946-8610  
Careline: 513-281-CARE (2273) (*Local*)  
Crisis Hotline: 513-584-8577 (*Local*)  
Crisis Hotline: 513-281-7422 (*Local*)  
[www.hccmhb.org](http://www.hccmhb.org)

**Hancock County Board of ADAMHS**

438 Carnahan Avenue  
Findlay, Ohio 45840  
419-424-1985  
Fax: 419-424-2037  
Crisis Hotline: 1-888-936-7116  
[www.hancockadamhbd.org](http://www.hancockadamhbd.org)

**Huron County ADAMHS Board**

130 Shady Lane Drive, Bldg D  
Norwalk, Ohio 44857  
419-668-8649  
Fax: 419-663-8649  
Crisis Hotline: 1-800-826-1306  
[adamhs@accnorwalk.com](mailto:adamhs@accnorwalk.com)

**Jefferson County Prevention and Recovery Board**

500 Market Street, Suite 600  
Steubenville, Ohio 43952  
740-282-1300  
Fax: 740-282-6353  
Helpline: 1-866-230-5247  
Helpline: 740-264-1627 (*Local*)  
[www.jcprb.org](http://www.jcprb.org)

**Lake County ADAMHS Board**

One Victoria Place, Suite 205  
Painesville, Ohio 44077  
440-352-3117  
Fax: 440-350-2668  
Crisis Hotline: 1-800-411-0103  
Crisis Hotline: 440-953-8255 (*Local*)  
[www.helpthatworks.us](http://www.helpthatworks.us)

**Licking & Knox Counties Mental Health & Recovery Services Board**

1435-B West Main Street  
Newark, Ohio 43055  
740-522-1234  
Fax: 740-522-3502  
Crisis Hotline: 1-800-544-1602  
[www.lickingknoxcmhrb.org](http://www.lickingknoxcmhrb.org)

**Logan-Champaign Counties MHDAS Board**

123 North Detroit Street  
P.O. Box 765

West Liberty, Ohio 43357  
937-465-1045  
Fax: 937-465-3914  
Crisis Hotline: 1-800-224-0422  
[www.logchammhdas.org](http://www.logchammhdas.org)

**Alcohol & Drug Addiction Services Board of Lorain County**

4950 Oberlin Avenue  
Lorain, Ohio 44053  
440-282-9920  
Fax: 440-282-9928  
The Key: 440-244-4566 (*Local*)  
[www.lorainadas.org](http://www.lorainadas.org)

**Lorain County Board of Mental Health**

1173 North Ridge Road East, Suite 101  
Lorain, Ohio 44055  
440-233-2020  
Fax: 440-233-2030  
Crisis Hotline: 1-800-888-6161  
[www.lcmhb.org](http://www.lcmhb.org)

**Lucas County ADAMHS Board**

3350 Collingwood Boulevard  
Toledo, Ohio 43610  
419-213-4600  
Fax: 419-244-4707  
Rescue Mental Health Services:  
419-255-9585 (*Local*)  
[www.lucascountymhb.org](http://www.lucascountymhb.org)

**Mahoning County Alcohol & Drug Addiction Services Board**

20 Federal Place West, 2nd Floor  
Youngstown, Ohio 44503  
330-743-9509  
Fax: 330-743-9514  
Help Hotline: 1-888-317-2169  
[www.mcadasb.com/overview.htm](http://www.mcadasb.com/overview.htm)

**Mahoning County Mental Health Board**

25 East Boardman Street  
213 Ohio One Building  
Youngstown, Ohio 44503  
330-746-2959  
Fax: 330-746-4323  
Help Hotline: 1-800-427-3606

[www.mahoningmentalhealth.org](http://www.mahoningmentalhealth.org)

**Medina County ADAMH Board**

246 Northland Drive  
Medina, Ohio 44256  
330-723-9642  
Fax: 330-723-9643  
Crisis Hotline: 330-725-9195 (*Local*)  
office@adamhmedina.org

**Mercer, Van Wert & Paulding ADAMH Board**

1054 South Washington Street, Suite A  
Van Wert, Ohio 45891  
419-238-5464  
Fax: 419-238-3307  
Crisis Hotline: 1-800-523-3978

**ADAMHS Board for Montgomery County**

409 East Monument Avenue  
Suite 102  
Dayton, Ohio 45402  
937-443-0416  
Fax: 937-461-2204  
Samaritan Crisis Care: 937-224-4646  
[www.adamhs.co.montgomery.oh.us](http://www.adamhs.co.montgomery.oh.us)

**Muskingum Area ADAMH Board (Coshocton, Guernsey, Morgan,  
Muskingum, Noble & Perry)**

1205 Newark Road  
Zanesville, Ohio 43701  
740-454-8557  
Fax: 740-454-6580  
Crisis Hotline: 1-800-344-5818

**Paint Valley ADAMH Board**

394 Chestnut Street  
Chillicothe, Ohio 45601  
740-773-2283  
Fax: 740-773-2770  
Crisis Hotline: 740-773-4357 (*Local*)  
[www.pvadamh.org](http://www.pvadamh.org)

**Portage County Mental Health and Recovery Board**

P.O. Box 743  
Kent, Ohio 44240  
330-673-1756

Fax: 330-673-1330  
Helpline: 1-866-449-8518  
Helpline: 330-678-4357 (*Local*)  
[www.mental-health-recovery.org](http://www.mental-health-recovery.org)

**Preble County Mental Health & Recovery Board**

225 North Barron Street  
Eaton, Ohio 45320  
937-456-6827  
Fax: 937-456-1048  
Crisis Hotline: 1-866-532-3097  
[www.pcmhrb.org](http://www.pcmhrb.org)

**Mental Health, Alcohol & Drug Addiction Recovery Board of Putnam County**

835 North Locust Street  
Ottawa, Ohio 45875  
419-523-4300  
Fax: 419-523-6188  
Crisis Hotline: 1-800-468-4357  
[www.pathwaysputnam.org/ADAMHS/home.htm](http://www.pathwaysputnam.org/ADAMHS/home.htm)

**Mental Health & Recovery Services Board of Richland County**

87 East First Street, Suite L  
Mansfield, Ohio 44902  
419-774-5811  
Fax: 419-774-5816  
Helpline: 419-522-HELP (4357)  
[www.richlandmentalhealth.org](http://www.richlandmentalhealth.org)

**Mental Health & Recovery Services Board of Seneca-Sandusky-Wyandot**

600 North River Road  
Tiffin, Ohio 44883  
419-448-0640  
Fax: 419-448-8743  
24-Hour Hotline: 1-800-826-1306  
[www.sensanwyanmhrsrb.org](http://www.sensanwyanmhrsrb.org)

**Stark County Alcohol & Drug Addiction Services Board**

800 Market Avenue North, Suite 400  
Canton, Ohio 44702  
330-453-8811  
Fax: 330-588-2288  
Crisis Hotline: 330-452-6000 (*Local*)  
[www.starkadas.org](http://www.starkadas.org)

**Stark County Community Mental Health Board**

800 Market Avenue North, Suite 1150  
Canton, Ohio 44702  
330-455-6644  
Fax: 330-455-4242  
Crisis Hotline: 330-452-6000 (*Local*)  
[www.starkmhb.org](http://www.starkmhb.org)

**County of Summit Alcohol, Drug & Mental Health Board**

100 West Cedar Street, Suite 300  
Akron, Ohio 44307  
330-762-3500  
Fax: 330-252-3024  
Crisis Hotline: 1-888-434-8878  
Crisis Hotline: 1-877-604-0006  
Crisis Hotline: 330-434-9144 (*Local*)  
[www.admboard.org](http://www.admboard.org)

**Tri County Board of Recovery & Mental Health Services (Darke, Miami & Shelby Counties)**

1100 Wayne Street, Suite 4000  
Troy, Ohio 45373  
937-335-7727  
Fax: 937-335-8816  
Crisis Hotline: 1-800-351-7347  
[www.mdsadamhs.mh.state.oh.us](http://www.mdsadamhs.mh.state.oh.us)

**Trumbull Lifelines ADAMHS Network**

4076 Youngstown-Warren Road, Suite 201  
Warren, Ohio 44484  
330-675-2765  
Fax: 330-675-2772  
Crisis Hotline: 330-393-1565 (*Local*)  
[www.trumbulllifelines.org](http://www.trumbulllifelines.org)

**ADAMHS Board of Tuscarawas and Carroll Counties**

1260 Monroe Avenue, NW, Suite 27N  
P.O. Box 6217  
New Philadelphia, Ohio 44663  
330-364-6488  
Fax: 330-364-3307  
Crisis Hotline: 330-343-1811 (*Local*)  
Crisis Hotline: 330-627-5240 (*Local*)  
Crisis Hotline: 740-254-4530 (*Local*)  
[www.adamhtc.org](http://www.adamhtc.org)

**Mental Health & Recovery Board of Union County**

131 North Main Street, Suite A  
Marysville, Ohio 43040  
937-642-1212  
Fax: 937-644-9543  
[www.unionmhrb.org](http://www.unionmhrb.org)

**Mental Health Recovery Services of Warren and Clinton Counties**

107 Oregonia Road  
Lebanon, Ohio 45036  
513-695-1695  
Fax: 513-695-2997  
Crisis Hotline: 1-800-932-3366  
[www.mhrsonline.org](http://www.mhrsonline.org)

**Washington County Mental Health & Addiction Recovery Board**

344 Muskingum Drive  
Marietta, Ohio 45750  
740-374-6990  
Fax: 740-374-6927  
Crisis Hotline: 740-373-8240 (*Local*)  
[www.wcmhar.org](http://www.wcmhar.org)

**Mental Health & Recovery Board of Wayne & Holmes Counties**

2345 Gateway Drive, Suite C  
Wooster, Ohio 44691  
330-264-2527  
Fax: 330-264-7879  
Crisis Hotline: 1-877-264-9029  
[www.whmhrb.org](http://www.whmhrb.org)

**Wood County ADAMH Board**

745 Haskins Road, Suite H  
Bowling Green, Ohio 43402  
419-352-8475  
Fax: 419-352-3349  
The Link: 1-800-472-9411 (local)  
1-800-273-TALK  
[www.wcadamh.org](http://www.wcadamh.org)

**Additional Mental Health Resources**

**Ohio's Network of Care**

[www.ohio.networkofcare.org](http://www.ohio.networkofcare.org)

**Ohio Association of County Behavioral Health Authorities**

(614) 224-1111

[www.oacbha.org](http://www.oacbha.org)

**Ohio Council of Behavioral Healthcare Providers**

(614) 228-0747

[www.ohiocouncil-bhp.org](http://www.ohiocouncil-bhp.org)

**NAMI Ohio** (National Alliance for the Mentally Ill)

(614) 224-2700

[www.namiohio.org](http://www.namiohio.org)

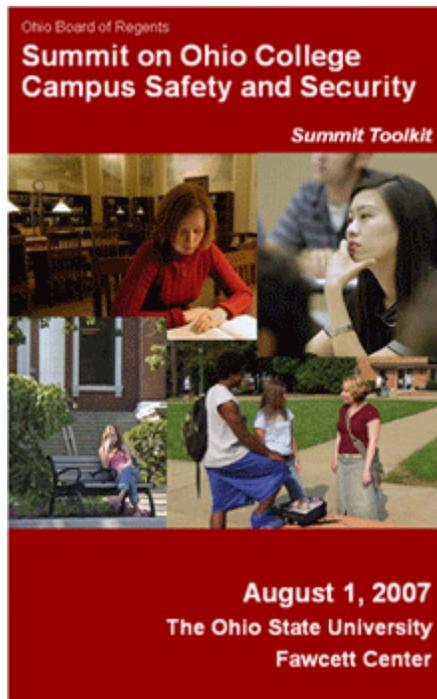
**Ohio Advocates for Mental Health**

1-800-589-2603

[www.ohioadvocates.org](http://www.ohioadvocates.org)

# Campus Safety & Security Toolkit

*(See Attached)*





## FERPA, HIPAA, and State Law Guide

*A quick reference for  
sharing student information.*

*Have additional questions?*

Contact Your College Administrator

or

Legal Counsel

### FERPA

The Family Educational Rights and Privacy Act (FERPA) was enacted in 1974 and sets forth a national standard for the privacy and protection of students' education records.

#### Basic Principles of FERPA

- Students have the right to control the disclosure of their education records to others.
- "Education Record" is broadly defined to include any information recorded in any way directly related to a student that contains personally identifiable information and is maintained by an educational agency or institution.
- Before an institution can disclose an education record it must obtain a signed and dated written release from the student specifying the records that may be disclosed, the purpose for which they may be disclosed, and the persons or entities to whom they may be disclosed.

#### Exceptions to the Disclosure Restriction

- **Information not recorded is not subject to the restrictions of FERPA.** For example, this would include personal observations or knowledge of a student's behavior by a school official that was not obtained from an "education record." Accordingly, if there is a concern about a student based upon such observations, the school official may share his/her concerns with other appropriate school officials.
- **Records created by campus law enforcement of colleges and universities are exempt from privacy restrictions and may be shared with anyone,** including parents or federal, state, or local law enforcement authorities without the consent of the student **if the records meet all 3 of the following criteria:**
  - (1) Created by campus law enforcement (campus police or security);
  - (2) Created for law enforcement purposes; and,
  - (3) Maintained by the law enforcement unit.

## FERPA (exceptions continued)

- **Education Records may be shared with school officials when the institution has determined that they have a legitimate educational interest to view the records.**

Example: Some institutions have committees of university officials, which include representatives from the counseling center, office of student affairs, and campus police, that meet regularly to discuss and review the actions of specific students of concern and decide upon an appropriate course of action.

Administrators or faculty members who are concerned about a student's behavior or actions may contact this committee with their concerns and submit relevant records.

- **Education Records may be disclosed in connection with a health and safety emergency.**
  - Institution must determine whether a health and safety emergency exists on a case-by-case basis;
  - Institution must believe that there is imminent danger to students or others;
  - Institution must believe that disclosure of information may prevent the threat or harm; and
  - Institution may disclose only the information necessary to respond to the specific threat or harm.
- Any and all information from education records may be disclosed to parents without the consent of the student if (a) the student is considered a dependent for federal tax purposes, and (b) the parent has provided proper documentation establishing such dependency.
- A college or university may inform parents of a student under the age of 21 years old if the institution has determined that the student violated its alcohol/drug policy.
- **FERPA does not grant an individual the right to sue based upon a violation.**
- Enforcement of FERPA resides with the U.S. Department of Education, Family Compliance Office.

## HIPAA

The Health Insurance Portability and Accountability Act (HIPAA) was enacted in 1996 to establish a national standard for the protection of personally identifiable information relating to health care in order to facilitate the development of an electronic health care infrastructure. The HIPAA privacy rule excludes from its coverage those records that are protected by FERPA at institutions that provide health or medical care to students.

- Health/medical records maintained and used only for purposes of a student's medical treatment and disclosed only to health care providers are protected by HIPAA.
- If health/medical records are maintained and used for purposes other than medical treatment and disclosed to others who are not health care providers, the records are education records and are protected by FERPA.

- HIPAA applies only to "covered entities," which includes health providers and insurers and their business associates.
- Under HIPAA disclosure of information is permitted in order to prevent or lessen the risk of a serious or imminent threat to the health or safety of a person or the public.
- Disclosure of health/medical records may be required by law, such as reporting of gun-shot wounds, reporting to a public health agency, or by an order of the court or subpoena issued by a law enforcement agency.
- **HIPAA does not grant an individual the right to sue based upon a violation.**
- HIPAA Enforcement resides with the U.S. Department of Health and Human Services, Office of Civil Rights.

## STATE LAW

Based upon Ohio laws and codes of professional conduct, communications between doctors, psychologists and mental health professionals and their patients are privileged and confidential.

- Mental health professionals cannot communicate about their patients without a signed release. Confidentiality is extremely important.
- However, even in the mental health area there are exceptions to the confidentiality requirements. Under Ohio Law there is an established process that allows an individual, such as a mental health professional, to seek a court order to hospitalize a mentally ill person. (Ohio Revised Code §§ 5122.11 to 5122.15)
- Ohio Revised Code § 5122.01(B) defines a mentally ill person subject to hospitalization by court order to mean a person who poses a substantial risk of physical harm to himself/herself or others or is unable to provide for his/her basic needs.
- **Ohio law provides immunity to individuals who acted in good faith when participating in the decision-making process to determine whether a mentally ill person should be hospitalized.** (Ohio Revised Code § 5122.34)
- **If a mental health patient communicates to a mental health professional a specific threat to inflict harm on identifiable potential victims, the mental health professional can obtain immunity from damages** if he/she follows the specific procedures for action outlined in Ohio Revised Code § 2305.51.
- It should be recognized that **state employees are provided civil immunity for their actions unless their actions were manifestly outside the scope of employment or unless they acted with malicious purpose, in bad faith, or in a wanton or reckless manner.** (Ohio Revised Code §§ 9.86, 9.87)

**Ohio Board of Regents/Ohio Department of Public Safety/  
The Ohio State University  
Campus Safety & Emergency Planning  
Fall 2007 Training Schedule**

**Region #1**

**Oct. 15, 2007**

**Owens State Community College  
AVCC #125-128  
8 a.m. - 12:30 p.m.**

**Nov. 2, 2007**

**Bowling Green State University  
Bowen-Thompson Student Union  
(BTSU) Room #228  
8 a.m. - 12:30 p.m.**

**Region #2**

**Oct. 11, 2007**

**Lakeland Community College  
Room H-101  
8 a.m. - 12:30 p.m.**

**Nov. 13, 2007**

**Cleveland State University  
Joseph E. Cole Center for  
Continuing Education  
12:30 p.m. - 4:30 p.m.**

**Region #3**

**Oct. 19, 2007**

**Sinclair Community College  
Charity Earley Auditorium  
1 p.m. - 5 p.m.**

**Nov. 5, 2007**

**Wright State University  
Nutter Center  
8 a.m. - 12:30 p.m.**

**Region #4**

**Oct. 5, 2007**

**Columbus State Community College  
Ballroom  
8 a.m. - 12:30 p.m.**

**Oct. 26, 2007**

**The Ohio State University  
Fawcett Center  
8 a.m. - 12:30 p.m.**

**Region #5**

**Oct. 9, 2007**

**University of Akron  
Simmons Hall Auditorium  
8 a.m. - 12:30 p.m.**

**Oct. 31, 2007**

**Youngstown State University  
DeBartolo Stadium Club  
8 a.m. - 12:30 p.m.**

**Region #6**

**Oct. 2, 2007**

**University of Cincinnati  
Tangeman University Center  
8 a.m. - 12:30 p.m.**

**Nov. 8, 2007**

**Cincinnati State Technical &  
Community College  
Main Building Conference Center  
Room #342  
8 a.m. - 12:30 p.m.**

**Region #7**

**Oct. 16, 2007**

**Ohio University  
Baker University Center Ballroom  
8 a.m. - 12:30 p.m.**

**Oct. 30, 2007**

**Hocking Technical College  
Hocking College Student Center  
8 a.m. - 12:30 p.m.**

**Region #8**

**Oct. 12, 2007**

**Belmont Technical College  
Red Room #191  
8 a.m. - 12:30 p.m.**

**Nov. 16, 2007**

**Washington State Community  
College  
Center for Business & Technology  
8 a.m. - 12:30 p.m.**

# Ohio Department of Homeland Security Planning Regions



## Ohio Campus Security Checklist

*Issued August 1, 2007 – Please complete and submit by 12 p.m., August 24, 2007.*

- **Does your campus have a safety and security plan?**     Yes     No
- **Has it been reviewed and updated since April 2007?**     Yes     No
  
- Please check all of the following that apply to your campus:
  1. Protocols are in place to address the behavior of students, faculty, staff and guests who are disruptive or pose a significant potential risk of harm and a clear response protocol exists if a student or other person on campus is engaged in or actively threatening violence.  
 Yes     Need Assistance
  2. Faculty, staff and students know how to identify and what to do if someone poses a risk of harm to self or others.  
 Yes     Need Assistance
  3. Campus authorities have a clear understanding of relevant laws.  
 Yes     Need Assistance
  4. Responses to actual or potential threats are coordinated with on and off campus safety forces.  
 Yes     Need Assistance
  5. Protocols are established for both internal and external communications with all who need to know, including students, faculty, staff, administrators, safety officials, hospitals, and media.  
 Yes     Need Assistance
  6. Procedures are in place to mobilize support required during a crisis, including vital staff, mental health personnel, communications staff, and facility operational staff.  
 Yes     Need Assistance
  7. A plan is in place for business continuity and resumption/ recovery.  
 Yes     Need Assistance
  8. Resources are available to address emotional, physical, and other human needs following an incident.  
 Yes     Need Assistance
  9. Plans are developed to return essential staff and personnel to campus.  
 Yes     Need Assistance

*The State of Ohio including the Board of Regents, Public Safety, Mental Health, and Attorney General can aid and assist you in preparing your safety and security plan.*

*You may contact us to consult with or to send experts to your campus if you need further assistance. Please review this list, check off those you have developed, and indicate those where you will need additional assistance from the State of Ohio*

*Contact: Deborah Gavlik, 614-752-9476, dgavlik@regents.state.oh.us*

*We greatly appreciate your cooperation. Please sign and date the form. We must receive this in our office by **noon on Friday, August 24**. The Chancellor will be assisted by this information in his report to the Governor on campus safety and security.*

*Please send the completed form to:*      *Ohio Board of Regents  
30 East Broad Street  
36<sup>th</sup> Floor  
Columbus, Ohio 43215-3413  
Attention: Deborah Gavlik*

Administrator \_\_\_\_\_  
Institution \_\_\_\_\_  
Date \_\_\_\_\_

**Results – Completed Ohio Campus Security Checklist**  
**August 30, 2007**

<b>Question</b>	<b>% of Campuses Answering “Yes”</b>	<b>% of Campuses Answering “No” or “Needs Assistance”</b>	<b>% of Campuses Answering “In Progress”</b>
Does your campus have a safety and security plan?	92.2%	7.0%	0.9%
Has it been reviewed and updated since April 2007?	78.3%	20.9%	0.9%
1. Protocols are in place to address the behavior of students, faculty, staff and guests who are disruptive or pose a significant potential risk of harm and a clear response protocol exists if a student or other person on campus is engaged in or actively threatening violence.	75.7%	14.8%	9.6%
2. Faculty, staff and students know how to identify and what to do if someone poses a risk of harm to self or others.	47.0%	40.0%	13.0%
3. Campus authorities have a clear understanding of relevant laws.	78.3%	14.8%	7.0%
4. Responses to actual or potential threats are coordinated with on and off campus safety forces.	82.6%	10.4%	7.0%
5. Protocols are established for both internal and external communications with all who need to know, including students, faculty, staff, administrators, safety officials, hospitals, and media.	47.8%	42.6%	9.6%
6. Procedures are in place to mobilize support required during a crisis, including vital staff, mental health personnel, communications staff, and facility operational staff.	63.5%	27.0%	9.6%
7. A plan is in place for business continuity and resumption/ recovery.	43.5%	45.2%	10.4%
8. Resources are available to address emotional, physical, and other human needs following an incident.	74.8%	20.0%	5.2%
9. Plans are developed to return essential staff and personnel to campus.	57.4%	35.7%	7.0%

Public College Response Rate: 100%  
Private College Response Rate: 74.3%

# **Overview of Long-Term Recommendations Discussed at August 21, 2007 Meeting of the Task Force on Campus Security**

The full task force met August 21 to review measures that the work groups recommended the governor consider in the longer-term with regard to maintaining and continuously improving campus safety. Further input was requested and discussion was heard on the following:

## **Actions to Consider for Maintaining and Continuously Improving Campus Safety**

### **1. RECOMMENDATIONS RELATED TO STATEWIDE COORDINATION**

As a result of previous Task Force recommendations, the Board of Regents has increased its role in coordinating campus safety. The Task Force further recommends the following:

- a. The Board of Regents should take steps to permanently institutionalize the effort to monitor and upgrade campus safety throughout the state. These efforts may include annual summits, monitoring safety plans and participation in available training and technical assistance, encouraging participation in on-line recording of safety plans and campus building plans, initiating public service campaigns, convening advisory groups and reconvening the Task Force as required.
- b. The Board of Regents, with assistance from other appropriate government agencies, should determine what actions can be taken to reduce the initial and continuing costs (capital and non-capital/operating costs) of providing adequate campus security, e.g.,:
  - i. Consolidated purchasing or contracting
  - ii. Technical and/or planning assistance experts
  - iii. Central development of exercises
  - iv. Independent assessment (pros and cons, etc.) of security-related technologies, products and services to determine best values, possibly housed/developed by the Board of Regents
  - v. Panning templates that assist colleges/universities in avoiding unnecessary costs, while providing adequate safety, security and resilience
  - vi. Information sharing, e.g., through a web site, annual conference, etc.
- c. The Board of Regents should work with other state agencies to study and seek to maximize the interoperability of communications channels/radio frequencies between campus safety and law enforcement with local police/fire/emergency management personnel.
- d. The Board of Regents should develop a communications strike force from campus communications experts who are willing to assist campuses in handling media coverage in the early stages of an incident and recovery period.

- e. The Board of Regents should review the recommendations of similar task forces in other states for additional measures that might be taken.

## **2. RECOMMENDATIONS RELATED TO CAMPUS SAFETY PLANNING**

Summer 2007 action plans called for all college and university campuses in Ohio to review existing campus safety awareness, emergency response and communications plans to reflect existing best practices. In addition to the elements that were recommended for immediate action, the task force is recommending the following additional longer-term items:

- a. The plan should include provisions for regular communication, cooperation and coordination with state, local and federal agencies.
- b. Security and safety plans should be updated annually.
- c. Security personnel and key administrators should participate in training sessions recommended by the Board of Regents, the Ohio Attorney General, and the Department of Public Safety.
- d. Students should be involved in the review of emergency plans to utilize their knowledge of the campus to identify possible shortcomings of the plan.
- e. A version of the emergency response plan should be available to the campus and outside community. Building plans should be available on-line to first responders and emergency personnel.

## **3. PREVENTION AND MENTAL HEALTH-RELATED RECOMMENDATIONS**

Mental health education and resources are key components to detect at-risk individuals who may pose a risk to other members of the campus community and to prevent violent incidents on college campuses. Task force members suggest the following mental-health related recommendations:

- a. The Board of Regents should work with the Department of Mental Health and the public colleges and universities to ensure that mental health services are available on all campuses either directly or through agreements with providers.
- b. The Board of Regents should work with the Department of Mental Health to develop and institutionalize regular working relationships between county level boards of mental health and colleges and universities.
- c. The Board of Regents and the Department of Mental Health should encourage colleges and universities to connect campus community members who have

relationship violence issues (including stalking) with campus mental health and counseling services.

- d. The Board of Regents should explore the development of a method for tracking students with a history of relationship violence issues and/or other violent tendencies who withdraw from one institution and enroll in another institution. The Board of Regents should examine the feasibility of having students who transfer from one institution to another authorize the transmittal of all of their records to the receiving institution.
- e. The Board of Regents should identify, and college and university officials should implement, best practices with respect to involuntary withdrawals due to mental health issues and processes for allowing withdrawn students to re-enter school.

#### **4. RECOMMENDATIONS RELATED TO LEGAL AND LEGISLATIVE MATTERS**

The Attorney General's office has provided practical guidelines about legal issues surrounding campus security. One key area of concern addressed by the Attorney General is the ability of campus officials to be free from liability if acting in good faith to protect students, faculty and others from the threat of harm. In addition, the task force is recommending the following:

- a. The state legislature should consider including on the Ohio Peace Officer Training Commission a representative from the Ohio Campus Law Enforcement Association. In addition, the Ohio Peace Officer Training Academy should be asked to develop specific training for higher education settings.
- b. The State of Ohio should take steps to expand the use of Homeland Security grant funds for campus safety. The state should work with the federal Department of Homeland Security to clarify the use of grant funds for campus security purposes. The State of Ohio should work with the Department of Homeland Security and Congress to increase the amount of annual federal appropriation for annual grants, to accommodate additional (college/university) security requirements.
- c. The Board of Regents should work with private institutions to determine whether existing law provides sufficient protection to personnel acting in good faith to report potential risks to campus safety (the Attorney General reports that state law is clearly sufficient as relates to public employees).