

## BACKGROUND AND REQUEST

### Miami Jacobs Career College

#### RECOMMENDATION

Miami Jacobs Career College meets the Chancellor's minimum standards for applied associate degree programs. Provisional authorization is recommended for the associate of applied business degree programs in office management and medical office management. Provisional authorization is also recommended for the associate of applied science degrees in information systems specialist, criminal justice, paralegal, cosmetology, massage therapy, respiratory therapy, surgical technology, dental assisting and medical assisting. Provisional authorization will continue through December 31, 2012, contingent upon continuing accreditation from the Accrediting Council for Independent Colleges and Schools and continuing recognition from the State Board of Career Colleges and Schools. Provisional authorization is also contingent upon the Chancellor's written approval of progress reports that demonstrate satisfactory progress toward compliance with all standards. The Chancellor shall withdraw provisional accreditation if, in the Chancellor's judgment, the progress reports do not demonstrate satisfactory progress in any area. Progress reports are due by May 15, 2009, April 1, 2010, and April 1, 2011. A follow-up review will be performed prior to December 31, 2012 to determine continued authorization of the programs.

**Profile:** Miami Jacobs Career College (MJCC) is a co-educational, for profit, career college founded in 1860. The college is currently owned and operated by Delta Educational Systems, Inc. The review included three campuses in Ohio—Dayton, Troy and Springboro, serving approximately 1400 students. The MJCC campuses offer diploma and applied associate degree programs related to the institution's stated purpose: "to improve the quality of life for the region it serves by developing a competent and educated workforce for career positions in demand."

**Accreditation/Authorization:** MJCC is currently accredited by the Accrediting Council for Independent Colleges and Schools (ACICS) and is recognized by the State Board of Career Colleges and Schools (SBCCS). The cosmetology program is approved by the State of Ohio Cosmetology Board and the massage therapy program is approved by the State of Ohio Medical Board. The medical assisting program and the surgical technology program hold specialized accreditation from the Commission on Accreditation of Allied Health Education Programs (CAAHEP), and the respiratory therapy is a candidate for specialized accreditation from CAAHEP. This is the college's first request to the Chancellor and the request is in response to HB 119 of the 127<sup>th</sup> General Assembly, which requires the Chancellor's authorization for associate degree programs in proprietary colleges and schools as a condition of their students' eligibility for OIG/OCOG funds, a state needs-based financial aid program.

**Program Information:** MJCC is seeking authorization for the following programs:

Associate of Applied Business in Office Management  
Associate of Applied Business in Medical Office Management  
Associate of Applied Science in Information Systems Specialist  
Associate of Applied Science in Criminal Justice  
Associate of Applied Science in Paralegal  
Associate of Applied Science in Cosmetology  
Associate of Applied Science in Massage Therapy  
Associate of Applied Science in Respiratory Therapy  
Associate of Applied Science in Surgical Technology  
Associate of Applied Science in Dental Assisting  
Associate of Applied Science in Medical Assisting

Each program requires at least 90 quarter hours for completion and includes course work in general education, applied general education and the technical/occupational area.

**Review Results:** The external review team noted numerous strengths during the review, including: the college's focus on student success; a commitment to training students to meet local workforce needs; a strong strategic planning process; support for faculty professional development; and the attention given to information literacy.

The team also noted several areas of non compliance with the Chancellor's standards and recommended that the institution: enhance the rigor and breadth of its general education curriculum to be consistent with state standards for applied associate degree programs; assess incoming students so that those not ready for college-level work could be placed in developmental courses; improve the credentials of full-time and part-time faculty members to meet the Chancellor's faculty standards; improve the consistency of library services across campuses, demonstrate the sufficiency of sites for clinical placements; and clarify the mechanisms used to measure and improve program outcomes (for general education and technical areas).

The institution responded appropriately to the recommendations of the consultants' report by demonstrating how the recommendations were accepted and integrated into the proposed programs, or, in the case of recommendations that could only be complied with over time, by presenting a clear plan for the implementation of the recommendations and a timeline for such.

**Recommendation to the Chancellor:** MJCC meets the Chancellor's minimum standards for applied associate degree programs. The review team recommends provisional authorization for the associate of applied business degree programs in office management and medical office management. Provisional authorization is also recommended for the associate of applied science degrees in information systems specialist, criminal justice, paralegal, cosmetology, massage therapy, respiratory therapy, surgical technology, dental assisting and medical assisting.

Provisional authorization will continue through December 31, 2012, contingent upon continuing accreditation from ACICS and continuing recognition from the SBCCS and contingent upon the Chancellor's written approval of progress reports that demonstrate satisfactory progress toward compliance with all standards. The Chancellor shall withdraw provisional accreditation if, in the Chancellor's judgment, progress reports do not demonstrate satisfactory progress toward compliance

with the Chancellor's standards in any area. Progress reports, reviewed at the college's expense, are due by May 15, 2009, April 1, 2010, and April 1, 2011. A follow-up review will be performed, at the School's expense, prior to December 31, 2012 to determine continued authorization of the programs.