BACKGROUND AND REQUEST

Bohecker College--Ravenna

EXECUTIVE SUMMARY AND RECOMMENDATION

Bohecker College—Ravenna meets the Chancellor's minimum standards for applied associate degree programs. Provisional authorization is recommended for the associate of applied business degree programs in accounting technology, administrative assistant-executive, business administration, administrative assistant-medical, medical assistant administration, and criminal justice. Provisional authorization will continue through December 31, 2012, contingent upon continuing accreditation from the Accrediting Council for Independent Colleges and Schools and continuing recognition from the State Board of Career Colleges and Schools and contingent upon the Chancellor's written approval of progress reports that demonstrate satisfactory progress toward compliance with all standards. The Chancellor shall withdraw provisional accreditation if, in the Chancellor's judgment, the progress reports do not demonstrate satisfactory progress in any area. Progress reports are due by May 1, 2009, April 1, 2010, and April 1, 2011. A follow-up review will be performed prior to December 31, 2012 to determine continued authorization of the programs.

Profile: Bohecker College—Ravenna is a co-educational, for profit, career college founded in Kent, Ohio in 1922 and moved to Ravenna, OH in 1925. The college is currently operated by Education Affiliates and offers diploma programs and applied associate degree programs to almost 500 students; its purpose is to provide career-oriented instruction to students seeking education in health and business related disciplines.

Accreditation/Authorization: Bohecker—Ravenna is currently accredited by the Accrediting Council for Independent Colleges and Schools (ACICS) and is recognized by the State Board of Career Colleges and Schools (SBCCS). This is the College's first request to the Chancellor and the request is in response to HB 119 of the 127th General Assembly, which requires the Chancellor's authorization of associate degree programs in proprietary colleges and schools as a condition of their students' eligibility for OIG/OCOG funds, a state needs-based financial aid program.

Program Information: Bohecker—Ravenna is seeking authorization for the following programs:

- Associate of Applied Business in Accounting Technology;
- Associate of Applied Business in Administrative Assistant-Executive;
- Associate of Applied Business in Business Administration;
- Associate of Applied Business in Administrative Assistant-Medical;
- Associate of Applied Business in Medical Assistant Administration;
- Associate of Applied Business in Criminal Justice.

Each program requires at least 90-quarter hours for completion and includes course work in general education, applied general education and the technical/occupational area.

Review Results: The external review team noted numerous strengths during the review, including: an institutional effectiveness plan that includes a comprehensive budget and input from multiple

stakeholders; an awards program to recognize exceptional achievement among faculty and students; HVACR and medical licensing examination scores at or above national standards; active engagement of faculty and administrators in student retention activities; and the consistency between program and institutional mission statements.

The team also noted several areas of non compliance with the Chancellor's standards and recommended that the institution: enhance the rigor and breadth of its general education curriculum to be consistent with state standards for applied associate degree programs; assess incoming students so that those not ready for college-level work could be placed in developmental courses; improve the credentials of full-time and part-time faculty members to meet faculty standards; improve the mechanisms used to measure and improve institutional effectiveness and program outcomes; and improve library holdings and services.

The institution responded appropriately to the recommendations of the consultants' report by demonstrating how the recommendations were accepted and integrated into the proposed programs, or, in the case of recommendations that could only be complied with over time, by presenting a clear plan for the implementation of the recommendations and a timeline for such.

Recommendation to the Chancellor: Bohecker College—Ravenna meets the Chancellor's minimum standards for applied associate degree programs. The review team recommends provisional authorization for the associate of applied business degrees in accounting technology, administrative assistant-executive, business administration, administrative assistant-medical, medical assistant administration, and criminal justice.

Provisional authorization will continue through December 31, 2012, contingent upon continuing accreditation from ACICS and continuing recognition from the SBCCS and contingent upon the Chancellor's written approval of progress reports that demonstrate satisfactory progress toward compliance with all standards. The Chancellor shall withdraw provisional accreditation if, in the Chancellor's judgment, progress reports do not demonstrate satisfactory progress toward compliance with standards in any area. Progress reports, reviewed at the College's expense, are due by May 1, 2009, April 1, 2010, and April 1, 2011. A follow-up review will be performed, at the College's expense, prior to December 31, 2012 to determine continued authorization of the programs.

End of Comment Period: January 5, 2009
No Comments Received, Recommend Approval

Approved:

1/16/09

Eric D. Fingerhut, Chancellor **Date:**

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