

**Carl D. Perkins Advisory Meeting**  
**Monthly Conference Call**  
**October 22, 2008**  
**2:30pm-3:30pm**

**Welcome and Introduction**

**Tony Landis**, Assistant Director, Ohio Board of Regents (OBR) provided a welcome to the Perkins coordinators and gave an overview of the meeting. Introductions were given.

The focus of the meeting is to review the following:

- Discuss the monitoring process
- Review the first draft of the template for the Monitoring Guide
- Q/A session

**Monitoring Guide**

**Landis** noted in the past the performance measures were included in the Perkins Monitoring Guide Self-Assessment however, with the changes in the legislation we feel this process should be a separate document from the monitoring guide. The monitoring process will be the same but the performance measures will be outlined in a different format.

The revised Monitoring Guide will have the following four sections:

- Section **one**-overview of Sec 135. Local Use of Funds
  - List items of evidence
  - Optional text box- Technical assistance
- Section **two**-Special Population
  - Encourage and increase participation in completion of non-traditional careers
  - Describe activities that will prepare special populations, including single parents and displaced homemakers, for STEM and other high-skill, high-wage, or high-demand occupations that will lead to self-sufficiency.
  - Optional text box-Technical assistance-
- Section **three**-Stakeholders
  - Levels of stakeholders involvement
  - Optional text box-Technical assistance
- Section **four**-3% earmarked for College Tech Prep (CTP)
  - Describe how the 3% earmarked for “support for learners success” will be collaborated
  - The earmark will be jointly planned for and leveraged through Ohio’ Tech Prep consortia, which will include all secondary and postsecondary Perkins recipients as well as business/industry representatives.
  - Optional text box-Technical assistance

**On-site Visit**

Site visits give the OBR representative and the Perkins campus an opportunity to review and discuss the impact of the measures on the institution. Previously a percentage of Perkins Colleges were selected and monitored every other year, which equaled two campuses per year. For the new Perkins Act of 2006 we will monitor all campuses annually and select four campuses for an on-site visit each year.

### **Technical Assistance**

Technical assistance will be provided to ensure substantial progress with the performance measures, the improvement plan, and implementation of the program. An optional text box has been added to the Monitoring Guide to identify any areas of concern or to request a site visit for technical assistance. This will be located at the bottom of each page of the Monitoring guide.

### **Sanctions**

**Landis** further explained the new language regarding sanctions as to how the campuses will be effected if they fail to meet at least 90 percent of an agreed upon performance level for any of the indicators. If the campus falls below the 90 percent, an improvement plan will be implemented. If this occurs in the second year, the possibility of having funds earmarked towards the measures in questions could occur. However, this direction needs to be further discussed with Ohio Department of Education (ODE), who has suggested this method of sanctioning.

### **Next Steps**

- Further discussion regarding the structure of the Monitoring Guide template
- Develop a time-line as to when we should present the final document to the Perkins coordinator
- Next conference call November 3, 2008 from 3:00pm-4:00pm

**Adjournment 3:30 p.m.**