

Carl D. Perkins
Spring Informational Meeting

Friday, April 18, 2008
Ohio Resource Center 10:00-3:00

Purpose of meeting: Overview of the five-year local plan

Welcome and Introduction

Tony Landis, Assistant Director, Ohio Board of Regents (OBR) welcomed the new Perkins coordinators and gave a summation of the meeting. **Landis** noted that the focus of this meeting is to give attention to the Local Plan process and the Comprehensive Continuous Improvement Plan (CCIP) system.

Federal and State Updates

- Due to the new proposed funding formula, some of the campuses will not meet the eligible criteria based on the new definitions. These campuses will have the option to “opt out” of the program or form a consortium with a Perkins campus within their geographical areas.
 - Minimum threshold allocations for postsecondary education is \$50,000
- The Strategic Plan for Higher Education 2008-2017 is available at OBR website. See link below: <http://www.regents.ohio.gov/>
 - Major goal for Higher Education is to increase the number of graduates over a 10 year period by 230,000 students
 - Keep more graduates in Ohio for sustainability
 - Attract more degree holders to the state of Ohio

Perkins Purpose

- Quality Career Technical Education (CTE) for disadvantage learners, including special populations
- Academic and technical skills of secondary and postsecondary learners who enroll in CTE programs
- Science Technology Engineer Math(STEM) and other high-skill, high-wage, or high-demand workforce development

Overview of the Five-Year Local Plan

According to the Ohio Department of Education (ODE), the Perkins Local Five-Year planning document is designed to enable grant recipients to briefly describe the strategies and activities they plan to incorporate and to meet the intent of the Perkins Act by improving the career-technical programs it supports. Posted on ODE website are the following documents to assist you with your five-year plan:

- [Planning Guide for Local Perkins 5-year Plans](#)
- [Local Perkins 5-year Plan Template](#)
- [Local Perkins 5-Year Plan Submission/Approval Procedure](#)
- [Perkins IV Q/A](#)

Perkins Local Plan Time Line

- **February**-Local plan template and Planning Guide posted on the web
- **April-May**-Regional Meeting Guidance and Local Plan development
- **June 1**-Local plans due to OBR
- **June**-Local Plan approval/CCIP approval
- **July 1**-Perkins funds will be accessible when Local 5 year plan and FY2009 CCIP Plan is approved
- Local Plans cover **July 1, 2008- June 30, 2013**

5-Year Local Plan Sections

Stakeholders Participation- Stakeholder Participation (Secondary, Adult, and Postsecondary)

Continuous Stakeholder Participation [Sec. 134 (b) (5)]

- How will stakeholders be involved in the local plan development? How will College Tech Prep (CTP) be involved in regards to the 3% earmarked for activities that will provide “support for learners success?”
 - As stated in the Local 5-Year Plan Stakeholders participation commitment is critical and their first discussion should first be on the vision, mission, and expectations for the future. The participants should meet annually for evaluation on the progress of the plan’s implementation with minutes of the meeting kept on file.
 - For student success, collaboration between the Perkins coordinator and the CTP representative is imperative to ensure a seamless transition. In addition, include the CTP director throughout the implementation process of the local plan

Program Administration and Development-(Secondary, Adult, Postsecondary)

- Describe how the recipient will collaborate with its educational partners (including Tech Prep Consortia) to develop and offer the appropriate courses of not less than one of the career and technical programs of study as described in Sec.122(c)(1)(a). [Sec. 134(b)(3) (A)]
- Requirements discussed in more detail on pages 11 and 12 of the Planning Guide

Program Performance and Evaluation- (Secondary, Adult, and Postsecondary)

- Technical Skill Attainment/Assessment
- Regularly scheduled collaboration with partners to ensure data accuracy and inform decision making is required
- Analysis of disaggregated data is required
- Technical skill attainment assessment
- Requirements discussed in more detail on pages 16, 17, and 18 of the Planning Guide

Services to Special Population (Secondary, Adult, Postsecondary) [Sec.134 (b) (8) (A)]

- Equal access to education
- Activities that prepare special populations for meeting performance targets in programs leading to high-skill, high-wage or high-demand occupations leading to self sufficiency
- Migrant students
- ODE and OBR will work in partnership to get a better understanding of what the legislation is requesting
- Non-traditional field-one gender comprise of less than 25% of those employed

Professional Development and Staff Retention (Secondary, Adult, and Postsecondary) [Sec.134 (b) (4)], [135(b) (5)]

- Teacher, faculty, academic and guidance counselors, including from underrepresented groups within the teaching profession, and facilitate their transition from business and industry

Student Services (Secondary, Adult, Postsecondary) [Sec. 134 (b) (11)]

- 3% Earmark (From Ohio's State Plan)
- Describe how career guidance and academic counseling will be provided for career-technical education students that include linkages to future education and training opportunities

Perkins Local 5 Year Plan Submission & Approval Procedures

- Local plans are due **June 1, 2008**
- The individuals responsible at the CTPD or college for completing the Local Five-Year Performance Plan will download a copy of the Five-Year Performance Plan to their desktop from the ODE Administrative Field Services Web site. **Separate plan documents are required for Secondary, Adult and Postsecondary (college) recipients.**
- Each applicable section of the plan must be addressed, making sure that the appropriate check boxes is selected, and/or that the expandable text boxes for additional information are completed.
- A draft plan version is to be e-mailed to the ODE consultant or OBR representative responsible for approving the plan.
- The ODE/OBR consultant will review the draft plan according to an established rubric. The consultant will note any plan revisions that are required for final approval in an e-mail to the primary contact. Revisions will be made at the local level. The revised plan will be e-mailed by the contact to the appropriate ODE/OBR consultant. When the revised plan is approved by the consultant, it is sent to the AFS assistant director for final review and approval.
- Once approved by the assistant director, an e-mail will be sent to the primary contact confirming approval by both the consultant and assistant director.
- A hard copy of the approved plan document must be printed and be signed by the CTPD Superintendent/College President and the Treasurer/College Fiscal Representative on the Signature Page.
- The recipient will mail the original hard copy of the approved plan to the appropriate ODE/OBR consultant, to secure remaining signatures.
- A plan approval letter signed by the AFS assistant director and a hard copy of the signed, approved Five-Year Plan will be mailed to the CTPD contact and the superintendent/college president.

Programs of Study Discussion

Rick Mangini, Associate Director, ODE gave a short summary of the proposed criteria for the Program of Study (POS).

- The first draft for POS Excel template was created. We would like to field test the document with the CTP directors and the Career Technical Education (CTE) groups followed by feedback as to how well the document is working.
- We are requesting participants for POS implementation team

- If anyone interested contact **Mangini** at Rick.Mangini@ode.state.oh.us. The purpose of the team will be to address issues related to POS development, submission and implementation
- Required academic and technical coursework spanning minimally grade nine through the associate degree, listed by course name, sequenced by grade level and appropriate for an Ohio pathway identified in one of Ohio's 16 Career Field Technical Content Standards documents; additionally, POS that begin in middle school and extend through baccalaureate level education will be encouraged
- Recommended academic and technical electives
- Assurance of the alignment of courses to State academic and technical standards and regulatory business and industry standards where applicable
- Assurance that applicable course descriptions are available
- Identification of articulated and/or dual enrollment/postsecondary credit opportunities as well as matriculation opportunities
- Identification of appropriate and obtainable industry credential opportunities
- Identification of appropriate adult workforce education transition opportunities
- Provisions to assure access and success for special populations
- Transitioning secondary programs to Tech Prep quality characteristics that include Programs of Study and secondary Quality Program Standards
- Timeline
 - FY09-one percent
 - FY10-All new secondary programs
 - FY14-All programs with a POS

Comprehensive Continuous Improvement Plan

Dwight Anstaett, Assistant Director, ODE reviewed the modification concerning the FY2009 CCIP system and provided the subsequent information:

- The updated version of the CCIP system is very similar in function however there are structural differences
- The "help" screens are useful when guidance is needed for the CCIP system
- No adult re-allocation for FY08
- Need to submit secondary budget revision after re-allocations are posted
- FY09 allocations will be posted **June 1, 2008**

Safe Account-Two Roles

- **Data Entry**- update access to planning tool and funding applications
- **Data view**-see all active plans and draft funding applications
 - Remember to rescind CCIP access to person no longer with your district
 - If you are have access issues see the CCIP note #123 in the Document Library

Funding

Data Source for Calculations

- Career Technical Student Concentrator-Students in Higher Education Information (HEI) System who meet the federal postsecondary definition of a career technical concentrator (CTE programs are defined as associate applied degrees)

Pell Grant Recipients

- Students in HEI who have been identified as CTE and are Student Concentrator and are eligible for Pell grants

Calculating Campus Allocations

- Pell eligible concentrators/total estimated Pell eligible concentrators=campus % of state total
- Campus % of the state x total Perkins campus allocation= your campus allocation
- Minimum threshold for allocations: \$50,000 postsecondary
- Consortia possible, if the campuses do not meet minimum threshold
- Criteria applied for forming Basic Grant consortia (e.g., sufficient size and scope, evidence of joint processes/programming, joint accountability)

Accountability

Landis provided a brief summary of core indicators as to how comprehensive data analysis is an integral component of continuous improvement. Detailed handouts were provided.

- Core Indicator 1P1: Technical Attainment
- Core Indicator 2P1: Credential, Certificate, or Degree
- Core Indicator 3P1: Student Retention or Transfer
- Core Indicator 4P1: Student Placement
- Core Indicator 5P1: Nontraditional Participation
- Core Indicator 5P2: Nontraditional Completion
- Special Population
 - Individuals with disabilities
 - Economically disadvantaged
 - Nontraditional enrollees
 - Displaced Homemaker
 - Single Parents
 - Limited English proficiency
 - Migrant-we are not sure how we are going to capture this data

Open Discussion

- According to the legislation, a new subsection was added regarding sanctions for local programs. How will the state implement this new policy?
 - We are not sure how the state is going to enforce this policy nonetheless we have included sanctions in the local plan
- Once the colleges are sanctioned what is the implementation process to enforce the new rule?
 - We have not worked out the fine points concerning sanctions
- Will data continue to be a one year behind?
 - Yes, we will continue to be one year behind considering data is not real-time.

Updates

- Conference calls: May 13, 2008 and June 12, 2008. Conference calls will resume September 2008

- Possible joint meeting with CTP and Perkins coordinators will be in September(Tentative)
- Carl D. Perkins website will be updated an available July of 2008(Tentative)
- FY09 Perkins campus visits will resume September-November and will continue in Spring of 2009
- Develop the Carl D. Perkins Advisory group
 - Small group/will include local perspective
 - Quarterly meetings
- Update Perkins handbook-will be available September 2008

Adjournment: 3:00PM