**Purpose of meeting:** Review the Perkins Accountability—Performance Measure Concentrator and Technical Program Definition

**Welcome and Introduction**

Tony Landis, Assistant Director, Ohio Board of Regents (OBR) provided a welcome to the Perkins coordinators and gave a brief overview of the meeting. Brief introductions were given.

The focus of this meeting is to review the following:

- Perkins IV Postsecondary definitions
- Concentrator discussion
- Perkins updates
- Monitoring process

**Concentrator Discussion**

Jay Johnson, Director of Higher Education Information (HEI) reviewed the Perkins IV Postsecondary definition and provided a brief explanation of the measurement definition. The following information was provided:

- We are close to completion of the Career Technical Education (CTE) Single Program Area Sequence. Courses with the first two digits of subject code that match the first two digits of subject of the student major would count toward the program sequence. (Example: student major is 150101: Architecture Engineering Technology/Technician would match with any course with subject code 15XXXX).
- The recommended solution is as follows:
  - HEI calculate concentrator using parameters above
  - If not, campuses identify students who meet concentrator definition and report in new Perkins CTE Concentrator (CT) HEI file.
- CTE Participant: A postsecondary/adult who has earned one (1) or more credits in any career and technical education (CTE) program area.
- CTE Concentrator: A postsecondary/adult who:
  - (1) completes at least 12 Career and technical education credits within a single CTE program area sequences that is comprised of 12 or more academic and technical credits and terminates in the award of an industry-recognized credential, a certificate, or a degree.
(2) Complete a short-term CTE program sequence of less than 12 credits units that terminates in an industry-recognized credential, a certificate, or a degree.

- In addition, Dennis Budkowski, Vice President of Instructional Services, Marion Technical College is working with OBR to see what certificate programs are available at the Perkins campuses.

- Landis announced Jay Johnson will be resigning from OBR and Darrel Glenn will assume the role as Director of HEI. Forward any issues or concerns regarding data to Darrell Glenn at dglenn@regents.state.oh.us.

Next Steps

- Johnson needs assistance in gathering information from the campuses regarding the certificate program codes. The codes will serve as guide to cross-reference this information for the program area of sequence courses.

- Ben Williams, Columbus State Community College, will serve as a pilot regarding the data collection for the academic program codes. Williams will follow up with Landis and Glenn by Friday, February 15, 2008.

Perkins Updates

Landis reviewed the monitoring guide, addressed any question/concerns regarding the monitoring process, and provided the following updates:

- The five-year local plan is now available on the Ohio Department Education (ODE) website @ www.ode.state.oh.us. To access this information without difficulty type “local plan” in the search engine.
- The plan is due June 1, 2008
- New coordinators Perkins meeting is TBA
- Self Assessment is due March 17, 2008
- Please pay close attention to the following area of concern: Nontraditional measure.
- We will have a new monitoring process next year however, we do not know what this process is going to look like.

Adjournment 3:00 p.m.