

**Back Office Shared Services
Call to Collaboration –**

FY 2003-2004 Technology Initiatives Grant Program

The Technology Initiatives Advisory Committee has decided to focus the FY 2003-2004 round of Technology Initiative Grants on the development of collaborative statewide programs in four areas. Back Office Shared Services is one of these areas. It includes but is not restricted to such systems as backup and disaster recovery systems, shared storage, database management systems, content management systems and administrative computing systems. The Advisory Committee has decided to allocate up to \$650,000 for the support of projects in this area.

In order to determine how to spend Technology Initiatives funds in this area, the Advisory Committee has decided that a Call to Collaboration should be issued to solicit competitive proposals.

Proposals are invited from groups of universities and colleges. They can include both two-year and four-year participants, and must include a framework by which additional universities or colleges could become participants.

A meeting will be held on June 13 from 1:00-3:00 p.m. at the Ohio Board of Regents to discuss this program. The meeting will give institutions the opportunity to find other institutions with similar interests and to create the opportunity for the community to try to develop a shared set of priorities for the Technology Initiative funds. (For directions to the Regents, see: <http://www.regents.state.oh.us/mainpages/maps.html>) If you would like to attend this meeting please RSVP to Sharon Horek, shorek@regents.state.oh.us.

Proposals should be submitted by June 24 via e-mail to Sharon Horek, shorek@regents.state.oh.us. Questions should be sent to David Barber, dbarber@regents.state.oh.us.

Proposals should be brief and address the following topics:

1. Services to be shared
 - a. What shared service will be the result of this proposal?
2. Benefits of shared services
 - a. What will be the benefit of the shared services in terms of reduced costs, greater control over costs, or improved services?
3. Participating Institutions
 - a. Which institutions are submitting this proposal? [Please include names, titles, e-mail addresses, and phone numbers of contacts at these institutions.]
4. Framework for adding other institutions
 - a. Under what terms, and by what process can additional institutions become users of this shared service?

5. Technical Plan
 - a. How will the shared services be implemented?
 - b. Where will they be implemented and with what hardware and software?
6. Costs and Budget
 - a. What are the start-up costs of the project?
 - b. How much Technology Initiative funding is required and for which expenses? (Please review the OBM guidelines on the use of capital prior to submitting your proposal http://www.regents.state.oh.us/capital/Allowable%20Capital%20Expenditures_031.pdf)
 - c. What funding will be provided by the participating institutions?
 - d. What will be the recurring (operating) costs of the project and how will these be funded.

Preference will be given to projects that are already underway over projects for which planning is required. Regents reserve the right to combine proposals where multiple groups propose similar projects.

The Technology Initiatives Advisory Committee will review proposals and make its recommendation to the Board of Regents on July 19. The Technology Initiatives Advisory Committee may request that some of the groups submitting proposals make a presentation on their project during the week of July 7.