

1. Institution Type: Indicate which of the following describes where you conducted your principal academic activity (teaching, research, service) during the 1998 Fall Term:

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| 1. ___ Community College | 4. ___ University Main Campus |
| 2. ___ Technical College | 5. ___ University Regional Campus |
| 3. ___ Comm-Tech (Community/Technical College) | 6. ___ Free-standing Medical School |

2. Academic Area: Select one category from below that best describes your primary academic area during the 1998 Fall Term:

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| 1. ___ Agriculture | 10. ___ Medicine and Health Sciences |
| 2. ___ Computer Science | 11. ___ Public Administration
(includes Public Service, Human Services) |
| 3. ___ Education | 12. ___ Social and Behavioral Sciences
(Psychology, Economics, Anthropology,
Geography, Political Science, Sociology) |
| 4. ___ Engineering | 13. ___ Technical Programs
(Business Technology, Engineering Technology,
Health Technology, General Studies Technology,
Public Services Technology) |
| 5. ___ Law | 14. ___ Interdisciplinary |
| 6. ___ Art (Dance, Film, Music, Fine Arts,
Performing Arts) | 15. ___ Other (write in) _____ |
| 7. ___ Business (Accounting, Administrative
Service, Finance, Marketing) | |
| 8. ___ Humanities (English, Foreign Languages,
Philosophy, Religion, History) | |
| 9. ___ Mathematics and Natural Sciences
(Biological/Physical) | |

3. Highest Degree Awarded: Which of the following best describes the highest degree awarded by the department in which you hold your appointment? For the purposes of this question, treat the following list of degrees as being ranked from the lowest to the highest.

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|--|---|
| 1. ___ Certificate | 5. ___ Master's Degree |
| 2. ___ Associate's Degree | 6. ___ Education Specialist |
| 3. ___ Bachelor's Degree | 7. ___ Professional Degree (M.D., D.D.S., J.D., etc.) |
| 4. ___ Professional Certificate
(paralegal, superintendent) | 8. ___ Doctorate Degree (Ph.D., Ed.D., etc.) |

4. Rank: Which of the following best describes your academic rank during the 1998 Fall Term? Indicate the rank used by your institution.

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| 1. ___ Professor | 4. ___ Lecturer/Instructor |
| 2. ___ Associate Professor | 5. ___ Other (write in) _____ |
| 3. ___ Assistant Professor | 6. ___ No ranks designated at this institution |

5. Tenure Status: Which of the following best describes your tenure status during the 1998 Fall Term?

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| 1. ___ Tenured | 4. ___ Continuing Contract
(Institution may or may not grant tenure) |
| 2. ___ Tenure-track (but not yet tenured) | 5. ___ Institution does not grant tenure to faculty |
| 3. ___ Non-tenure-track
(at a tenure-granting institution) | |

6. Between the end of Fall Term 1997 and the end of Fall Term 1998 did you:

Develop a new course or program?	Yes	No	Publish a book, monograph, article, abstract, review, or commentary (including creative activity)?	Yes	No
Teach summer school classes?	Yes	No	Present a paper (including poster paper) at a conference?	Yes	No
Mentor faculty?	Yes	No	Give a formal or creative performance, reading, or exhibition (including performing arts and fine arts)?	Yes	No
Market a new program or recruit students?	Yes	No	Write a research grant proposal (external and/or internal)?	Yes	No
Develop or administer alternative learning systems (including distance learning, multimedia, Internet, and other technologies)?	Yes	No	Receive research grant funding?	Yes	No

7. Between the end of Fall Term 1997 and the end of Fall Term 1998 did you:

Serve on a committee at your institution (for example, governance committee, accreditation committee, or ad hoc committee)?	Yes	No
Serve on an undergraduate student's committee (including senior thesis, honors, capstones)?	Yes	No
Serve on undergraduate comprehensive exams or orals committees?	Yes	No
Serve on graduate thesis or dissertation committees?	Yes	No
Serve on graduate comprehensive exams or orals committees?	Yes	No
Serve as an officer of a local or institutional professional organization?	Yes	No
Serve as an officer of a regional, national, or international professional organization?	Yes	No

8. During the 1998 Fall Term, on average, how many hours per week of contact did you have with students **outside of the classroom**? Please include regularly scheduled office hours, student advising, and work with student organizations, but do not include individual instruction or independent studies.

1. ___ 0 3. ___ 4-6 5. ___ 11-15 7. ___ 21-25 9. ___ 31+
 2. ___ 1-3 4. ___ 7-10 6. ___ 16-20 8. ___ 26-30

9. One possible dimension of teaching is helping students to specifically improve their writing skills (e.g. teaching writing as a skill, critiquing essay tests, providing feedback on the writing style of papers, etc.) During the 1998 Fall term, on average, how many hours per week did you spend reviewing and critiquing student writing? **These hours may include or be in addition to hours reported in question 8.**

1. ___ 0 3. ___ 4-6 5. ___ 11-15 7. ___ 21-25 9. ___ 31+
 2. ___ 1-3 4. ___ 7-10 6. ___ 16-20 8. ___ 26-30

10. During the 1998 Fall Term, on average, how many hours per week did you spend at each of the following kinds of activities? [Note: Sum of hours/week may exceed 40 hours.]

- A. All paid and unpaid activities **at this institution** such as teaching, research, or administration. ___ hours per week
 B. Any paid and unpaid professional activities **outside this institution**, such as consulting, serving as officer or member of committee(s) in national professional organization(s). Do not include hours counted in item 10A. ___ hours per week

11. During the 1998 Fall Term, on average, how many hours per week did you spend at each of the following kinds of activities? [Note: sum of hours/week may exceed 40 hours.]

- A. Serving as director, co-director, or primary advisor on graduate student research projects, theses, or dissertations. ___ hours per week
 B. Serving on (but neither director, co-director, nor primary advisor on graduate student research projects, theses, or dissertations) ___ hours per week
 C. ___ N/A (Not applicable)

12. During the 1998 Fall Term, how many course sections for degree credit (i.e., courses that contribute academic credit toward the award of a degree in an approved program) did you teach at your institution? Include labs (even zero-credit labs) that are taught in support of degree credit courses. **Do not include Developmental, Continuing Education, or other courses that do not contribute academic credit toward a degree.** Count multiple sections of the same course as separate course sections. Also, please indicate the total number of students enrolled at each level in the degree credit course sections you taught during the 1998 Fall Term. Exclusively Developmental and Continuing Education faculty may skip #12 and #13, and go to question #14.

	Number of Course Sections	Total Number of Students
A. Students enrolled in introductory courses		
B. Students enrolled in undergraduate courses beyond the introductory level		
C. Students enrolled in individual instruction or Independent Studies courses		
D. Students enrolled in Master's level courses or Law		
E. Students enrolled in courses leading to professional degrees in Dentistry, Veterinary Medicine, or Optometry		
F. Students enrolled in courses leading to the professional degrees in Doctor of Medicine or Osteopathic Medicine		
G. Students enrolled in Doctoral level courses		

13. For the purpose of this question, please consider only the portion of a typical week that you devote to teaching and advising students. Of that time, please indicate the percentage of time devoted to students at each level: Please be sure that the percentages you provide add up to 100% of the total time spent teaching and advising.

	% of Work Time Spent
A. Students enrolled in introductory courses	%
B. Students enrolled in undergraduate courses above the introductory level	%
C. Students enrolled in individual instruction or Independent Studies courses	%
D. Students enrolled in Master's level courses or Law	%
E. Students enrolled in courses leading to professional degrees in Dentistry, Veterinary Medicine, or Optometry	%
F. Students enrolled in courses leading to the professional degrees in Doctor of Medicine or Osteopathic Medicine	%
G. Students enrolled in Doctoral level courses	%
	Total: 100%

14. For the purpose of this question about developmental courses and open labs, please consider the portion of the 1998 Fall Term that you devoted to developing, setting up, maintaining, or teaching labs, lab assignments, developmental courses, and other courses that **did not contribute academic credit toward a degree**. Do not include Continuing Education courses. Indicate the percentage of time spent on these courses in relation to your overall work effort. Also, for each category, indicate the number of course sections and students you taught.

	% of Overall Work Time Spent	Number of Course Sections	Total Number of Students
A. Open labs/studio (computer labs, writing center, art studio, theater studio) that do not contribute academic credit toward a degree	%		
B. Developmental level courses that do not contribute academic credit toward a degree	%		

15. For the purpose of this question about Continuing Education, please consider the portion of the 1998 Fall Term that you devoted to developing, setting up, maintaining, or teaching Continuing Education courses (including Business and Industrial Training courses) that **did not contribute academic credit toward a degree**. Indicate the percentage of time spent on these courses in relation to your overall work effort. Also, for each category, indicate the number of course sections and students you taught.

	% of Overall Work Time Spent	Number of Course Sections	Total Number of Students
A. Continuing Education courses that do not contribute academic credit toward a degree	%		

16. Please allocate your total work time in the Fall Term of 1998 into the indicated categories. Recognizing that these are not mutually exclusive categories, please distribute as best you can the proportion of your time spent in activities whose primary focus falls within the indicated categories.

Please be sure that the percentages you provide add up to 100% of the total time spent teaching and advising.	% of Work Time Spent
A. Teaching (including teaching, grading papers, preparing courses; developing new curricula; advising or supervising students; working with student organizations or intramural athletics)	%
B. Research/Scholarship/Performance (including research; reviewing or preparing articles or books; attending or preparing for professional meetings or conferences; reviewing grant proposals; seeking outside funding; giving performances or exhibitions in the fine or applied arts, or giving speeches)	%
C. Professional Growth (including taking courses, pursuing an advanced degree, participating in faculty externships; other professional development activities, such as practice or activities to remain current in your field.)	%
D. Administration (include only administrative tasks performed for your home institution, including service on technology advisory committees, president's cabinet, university senate, business and industry advisory committee, accreditation committee)	%
E. Service to Profession (including service to professional societies/association; being an officer or member of professional organizations)	%
F. Professional Public Service (for example, providing legal or medical services or psychological counseling to clients or patients; paid or unpaid community or public service)	%
G. Other Paid or Unpaid Service	%
	Total 100%

17. If you have been a faculty member for more than one year, how has the way you spend your time as a faculty member changed the most in the last two years?