

Minutes
HEI Liaisons Conference Call
June 26, 2008
10:00 to 11:30

1. Roll Call

2. HEI Business

a. Review of issues related to the AP (Academic Programs) file

- Stephanie McCann discussed the development of a Regents website where students can do searches on which schools in Ohio offer programs that they are interested in
 - Two potential queries are going to be developed; one for students and the other for faculty members
- We would like for institutions to review their AP file contents for completeness and accuracy since the contents will be more visible in the future
 - Deadline of August 29, 2008 for clarifying AP file records
- Questions were raised if this was the best option, using the AP file for most up-to-date Academic Programs that are being offered
 - AP file only lists the Subject Field and Discipline Area for an Academic Program it doesn't always list an "English" name for the program. The Program Code is coded in a way that cannot be deciphered
 - Wright State University mentioned that they have been using the Degree or Certificate Concentration field to insert the name of the program.
 - This could be an option to give the name of the program if the field is just modified
 - HEI will look into adding a field or fields to the AP file to see if we can help describe what the code name of a program actually means
- On a related note, Fran Meyer from the University of Cincinnati mentioned that it would be a more detailed and accurate way to report if AP file records were being used instead of EP records for establishing "time to degree" for programs.

b. Revisions to Student Entrance file for 2009-2010

- We took a quick inventory of data issues relating to each proposed new data element so that we can be aware of problems and difficulties.

ACT/High School Code (high school of origin) –

- A beneficial by-product of adding this field would be the elimination of the HG file. Same HS code would be used in this new field as used in the HG file
 - Majority of institutions agreed that this new field wouldn't be an issue as long as it would lead to the discontinuation of the HG file
- Older students could potentially present a problem in this new data field. We would like as detailed information as possible on students but we are aware of this potential problem

- Question was raised: Do you want the High School Code each time an admission area changes?
 - Yes, we would like the High School Code for all undergraduate students regardless if they are regular college students or PSEO. We get inquiries about how PSEO participation varies by high school, and we are currently unable to provide that information.

Year of High School Graduation (or Expected High School Graduation) –

- In our current data warehouse we cannot distinguish what year a student is in High School if in fact this student is a PSEO student. We would like to be more consistent with data across the board and collect this information for all students
- Question was asked by Denise Krallman to all 2-year institutions: Do you ask what year students are expected to graduate from High School?
 - Some institutions spoke up and answered the question with a Yes that two-year institutions ask this question to all PSEO students
- Older students could potentially present a problem in this new data field. We would like as detailed information as possible on students but we are aware of this potential problem

High School GPA –

- Institutions mentioned that this field would be difficult to obtain for all students and it was mentioned by a number of institutions that they collect this information but is almost impossible to collect for all students
- Denise Krallman from Miami raised the issue of weighted vs. un-weighted grades that High Schools might use and how this issue might be addressed, and she also voiced concerns of collecting this information in general
 - Several institutions backed her concerns
- Question was raised: Since institutions supply us with High School code and Social Security Number, could HEI obtain this information from ODE?
 - Darrell noted that plans are in the works to develop an electronic high school transcript. Linking HEI to this transcript data could provide a way to get HS GPA, along with a lot of other items.

Cohort Tracking (IPEDS GRS field)

- Becky Geltz from Youngstown State raised the issue of the graduation rate calculation and the opportunity to exclude a variety of students, such as those who die or join the military. What do we do about these students?
- Denise Krallman from Miami University raised the question of what to do about co-op, study abroad, etc type of students?
- What about “Senior to Sophomore” students?
 - Moving these questions to the problem pile as this topic needs more discussion
- For this new data field we would only want to include “traditional freshman” students to be considered for this cohort

- Denise Krallman (Miami University) and Fran Meyer (University of Cincinnati) mentioned that they still would prefer to submit the CT file instead of adding this field to the SE file
 - Several institutions agreed
 - Reasons as to why this method would be preferred involved exclusion factors, and how to define which students to include
- Question was asked to institutions: If full-time status at time of first enrollment and degree intention are factors of whether or not a student should be counted for a particular cohort, what other additional information is present 5-6 years after the term of first enrollment besides “exclusion” students?
 - Denise Krallman raised the point of if this data isn’t going to be used for 6 years what is the point of collecting this information any earlier than when it is due now?
 - It was mentioned briefly that this data would be used for other analysis besides graduation rates.
 - This topic will be discussed more in-depth in future conference calls

Date of Birth –

- We already collect year of birth in the SE file, but we would like to collect the complete Date of Birth for students. This does not seem to present any problems.

Country of Origin –

- Regarding this field simple coding be a problem. There are a number of different coding systems that exist
- Denise Krallman mentioned that it could be in our interest to have some conversations with people other than HEI liaisons that completely understand this data element. Our reporting here should be consistent with SEVIS (Student and Exchange Visitor Information System) reporting: <http://www.ice.gov/sevis/factsheet/061605dsoreporting.htm>
- We would like to have institutions email us what type of country coding system they use on site

College Entrance Exam Scores -

- Denise Krallman raised the issue of which scores should be used?
 - This new field could be an issue in data collection as institutions could use different methods in keeping college entrance exam scores. Some institutions might take the best overall score on a particular section (scores don’t have to be from the same test) or the just the most recent scores on the entrance exams.
- What about older test scores not being comparable to more recent test scores?
 - Best option for this issue could be to avoid this problem rather than solving it

- Possible answer would be to find out exactly when test scores were changed or modified and only collect information on these “newer” test scores.

General SE file question was raised

- Is the SE file submission getting too bulky in its current form and with all these additions?
 - Darrell Glenn mentioned that he is open to alternative ways in collecting the types of data that has been identified needs to be collected. Whether that is by making additions to the SE file or finding other ways to collect this type of information (e.g. new files, additions to other files, etc). He also mentioned that if anyone has any ideas of how to streamline or simplify certain data element please bring up yours ideas.

Edit and Load Specifications (did not discuss, will discuss in future calls)

- What is our plan for development of the new specifications?
 - Our monthly calls do not allow enough time for this. We need to think about an in-person meeting (or two), followed by other calls and/or video conferences.

c. Coding of “Seniors to Sophomores” students in Fall 2008 SE and SN files

- This topic will be talked about more in-depth on next month’s conference call.
- Between now and then we will distribute a list of schools taking part in the “Seniors to Sophomore” program to the Liaison listserv
- Darrell Glenn will write a memo that he will send out to discuss this topic in further detail and will send out to the liaison listserv