

Agenda  
HEI Liaisons Conference Call  
June 26, 2008  
10:00 to 11:30

1. Roll Call

2. Review of business from May conference call

a. Race/ethnicity, last word?

b. Financial aid. Decided to drop the COE and EFC elements. Included a better definition of fees. Review final specs at:

<http://regents.ohio.gov/hei/unitrecordT&FA.php>

c. Using Section Type field in Sections Taught file to capture “co-op and internship” experiences. The relationship of the HEI course type definitions to those contained in the two-year institution operating manual is being investigated.

3. HEI Business

a. Review of issues related to the AP (Academic Programs) file.

We are developing a website facility where students can do searches on which schools across the state offer programs that they are interested in. It looks like we will use AP file data for that purpose. It would be a good idea for schools to review their AP file contents for completeness and accuracy, since the contents will be more visible in the future. (Stephanie McCann)

b. Revisions to Student Entrance file for 2009-2010.

Would like to take a quick inventory of data issues relating to each proposed new element. Don't need a resolution now, but we need to be aware of problems and difficulties.

What is our plan for development of the new specifications? Our monthly calls do not allow enough time for this. We need to think about an in-person meeting (or two), followed by other calls and/or video conferences.

c. Coding of “Seniors to Sophomores” students in Fall 2008 SE and SN files.

We have received questions about how to report data for students participating in the new “Seniors to Sophomores” program beginning in Fall 2008. We will not make any HEI modifications in this year, but it is possible that modifications will be required for 2009-2010.

For the 2008-2009 year, we will do two things:

- (1) Participating colleges will be asked to submit a roster of their Seniors to Sophomores students. This will be in a spreadsheet format delivered through our secure FTP site. The file will contain basic information such as college attended, year and term, SSN, high school, college credits attempted, gender, and race. The submission date will be soon after the 14<sup>th</sup> day of each term. A typical college will only have about 25 students in this program.
- (2) Develop guidelines on how to report the Seniors to Sophomores students in HEI for the 2008-2009 year. The main question is whether or not these students will be reported as PSEO students in the Special Populations field of the SN file. That will vary depending on the particular funding arrangements adopted by the participating school districts and colleges. It is possible and even likely that a Seniors to Sophomores student will not be PSEO.

## 5. On the Radar

### a. Revisions to Degree Completion file

Get doctoral, professional degree codes in agreement with new IPEDS categories. Mandatory for 2010-2011. Is there any reason to convert earlier?

### b. Revisions to Faculty Demographics and All Employee files (2009-2010?)

New Race/Ethnicity, per IPEDS guidelines

Add Country of Origin? If we do this, we will mirror the revisions to the SE file.

### c. We are examining the relationship between the EP (Extended Programs) file and the AP file.

It looks like the AP file ought to contain all of the EP file information, so the EP could be redundant. One issue with eliminating the EP is that it is currently used for Success Challenge funds distribution. If Success Challenge continues as a funding stream (which is not certain), we would have to do some re-programming to use the AP data in place of the EP.