

## MEMORANDUM

**To:** Chief Fiscal Officers, Student Entrance (SE) Data Reporters, Student Enrollment (SN) Data Reporters, End of Term Data Reporters and Liaisons from Universities

**From:** Jay Johnson, Assistant Director, HEI, Ohio Board of Regents

**Date:** April 6, 2005

**Re:** Changing Rank for Professional Doctorate Programs

**Cc:** Garry Walters, Vice Chancellor for Academic Affairs and Economic Advancement, Ohio Board of Regents  
Rich Petrick, Vice Chancellor for Finance, Ohio Board of Regents  
Harry Andrist, Director of Research and Graduate Programs, Ohio Board of Regents

I am writing to inform you of a change in the funding of professional doctorate programs that was agreed to in 2002 but not enacted upon until now. At the State Share of Instruction (SSI) consultation on August 26, 2002, the consultation agreed that professional doctorate programs would be funded at master's and not doctorate subsidy models. The exception to this rule was that Ohio State's Pharm. D. program would continue to be included within their doctoral cap setaside for the FY04-05 biennium. I have attached the section of the notes from the consultation pertaining to this issue.

While the policy was enacted over two years ago, no change was made to the reporting of these programs. To that end, I am asking for your perspective on the following proposal to modify how universities report these professional doctorate programs: Doctor of Physical Therapy, Doctor of Audiology, Doctor of Occupational Therapy, and Doctor of Pharmacy.

1. Report graduate students in those programs as rank of Professional (PR) in the Student Enrollment (SN) file beginning Summer 2004. This will be accomplished in two steps:
  - a. Submit a Student Entrance (SE) record with the Professional Admission Area (PRO) for the affected students and,
  - b. Resubmit SN files for Summer and Autumn 2004 that have already been submitted.
2. Re-run your Finalize End of Term process for Summer and Autumn 2004 if you finalized prior to April 6, 2005.
3. Students with a rank of PR enrolled in doctoral level courses will be subsidized at the master's level beginning Summer 2004. Formerly these enrollments were subsidized at the doctoral level. This would be accomplished by modifying the [Course Level/Rank/Subsidy verification table](#), which is used in [Step 3 of the State Share of Instruction Calculation](#).

I have written to all universities concerning this change, but it is likely that your university may not be affected. If your university has one of the four programs noted above, but it is not found in the table below, please notify me. The information below was taken from the Academic Program table, which is updated by submissions through the [Academic Program \(AP\) file](#).

| Programs that may be affected |              |             |                     |              |
|-------------------------------|--------------|-------------|---------------------|--------------|
| University                    | Subject Code | Degree Code | Subject Description | Degree Level |

| Programs that may be affected |              |             |                                  |                           |
|-------------------------------|--------------|-------------|----------------------------------|---------------------------|
| University                    | Subject Code | Degree Code | Subject Description              | Degree Level              |
| CINC                          | 510202       | DAU         | AUDIOLOGY/HEARING SCIENCES       | Doctoral degree           |
| CINC                          | 512001       | DPH         | PHARMACY (B PHARM, PHARM D)      | Doctoral degree           |
| CINC                          | 512001       | PHD         | PHARMACY (B PHARM, PHARM D)      | Doctoral degree           |
| KENT                          | 510204       | PHD         | SPEECH-LANGUAGE PATH & AUDIOLOGY | Doctoral degree           |
| OHSU                          | 510202       | PHD         | AUDIOLOGY/HEARING SCIENCES       | Doctoral degree           |
| OHSU                          | 512001       | DPH         | PHARMACY (B PHARM, PHARM D)      | First-professional degree |
| OHSU                          | 512001       | PHD         | PHARMACY (B PHARM, PHARM D)      | Doctoral degree           |
| OHUN                          | 510204       | PHD         | SPEECH-LANGUAGE PATH & AUDIOLOGY | Doctoral degree           |
| OHUN                          | 512308       | PHD         | PHYSICAL THERAPY                 | Doctoral degree           |
| TLDO                          | 512001       | DPH         | PHARMACY (B PHARM, PHARM D)      | First-professional degree |
| TLDO                          | 512003       | PHD         | MEDICAL PHARMACOLGY & PHARM SCI  | Doctoral degree           |

If you have any concerns or questions with this proposal, please contact me at the information below by Friday, April 22.

## MEMORANDUM

**To:** Chief Fiscal Officers, Student Entrance (SE) Data Reporters, Student Enrollment (SN) Data Reporters, End of Term Data Reporters and Liaisons from Universities

**From:** Jay Johnson, Assistant Director, HEI, Ohio Board of Regents

**Date:** May 17, 2005

**Re:** Changing Rank for Professional Doctorate Programs: Follow up to the April 6<sup>th</sup> Memo

**Cc:** Garry Walters, Vice Chancellor for Academic Affairs and Economic Advancement, Ohio Board of Regents

Rich Petrick, Vice Chancellor for Finance, Ohio Board of Regents

Harry Andrist, Director of Research and Graduate Programs, Ohio Board of Regents

Thanks to everyone who responded to the April 6<sup>th</sup> memo on the classification of students enrolled in professional doctorate programs.

Based upon your feedback, we have modified the proposal in the April 6<sup>th</sup> memo as follows:

- 1) We will not have ranks modified retroactively as originally proposed. Rather we will ask that students in these programs be reported as rank of Professional beginning Summer 2005.
- 2) In order to model the effect of the change, we will query the HEI database for FTE in these programs for prior fiscal years, allow you to verify the figures, and then adjust those in your two- and five-year moving averages for the subsidy models affected. I will attempt to send these figures by the end of May.
- 3) Recalculate 1994 - 1998 doctoral base rates where applicable by backing out FTE from students in these programs. From conversations with many of you, the number will be small.

A copy of the April 6<sup>th</sup> memo is attached to this email. Once again, thank you for your responses. Please share any additional concerns with me at the information below.

## MEMORANDUM

To: State University Chief Fiscal Officers,  
Student Entrance (SE) Data Reporters,  
Student Enrollment (SN) Data Reporters,  
End of Term Data Reporters and  
HEI Liaisons

Copy to: Harry Andrist, Director of Research and Graduate Programs  
Ohio Board of Regents

From: Richard L. Petrick, Vice Chancellor for Finance, Ohio Board of Regents  
E. Garrison Walters, Vice Chancellor for Academic Affairs and Economic  
Advancement, Ohio Board of Regents  
Harold Horton, Director, HEI, Ohio Board of Regents

Date: October 3, 2005

Re: **Clarification on Reporting for Professional Doctorate Programs**

We have recently received questions from campus staff seeking clarification on the subsidy rules for reporting students enrolled in Professional Doctorate Programs, which include Pharmacy, Audiology, Physical Therapy, and Occupational Therapy. For 2+4 Pharm.D. programs some campus representatives apparently had assumed that year-three and year-four students could be classified at professional or graduate ranks and, subsequently, earn subsidy at some M&P level even though the students had not earned their baccalaureate degrees.

Such a classification is not permissible under Regents' Rule 2. Only students holding a baccalaureate degree may earn subsidy at an appropriate M&P level for the graduate courses they take. All students not holding the baccalaureate degree who are enrolled in graduate courses must be reported using the appropriate undergraduate rank and be funded with the appropriate undergraduate model until after they complete the baccalaureate degree, which normally occurs at 120 semester or 180 quarter credit hours.

According to the Ohio Administrative Code, under *Definition of full-time equivalent students and requirements for reporting*, Section 3333-1-02 (B) (5): "Full-time-equivalent students - master's and professional degree programs" means an enrollment count based upon university central

campus enrollments in graduate courses of **a student holding a baccalaureate degree**, admitted to status as a graduate student, and not eligible to be counted as a doctoral degree student."

This OAC regulation disallows graduate subsidy being earned by any students not holding baccalaureate degrees. Therefore, students enrolled in 2+4 Professional Doctorate Programs who are taking graduate courses generally are not eligible to earn subsidy at the M&P level before their fifth year. After such professional doctoral program students earn their baccalaureate degree, they may be reclassified as Professional rank and be funded with the appropriate M&P model for the graduate-level courses they subsequently take, but not for more than the equivalent of three years of full-time instruction.

SSI funding is not available for clinical instruction, or internships, that may take place during the final year of a professional doctoral student's program of study.

To summarize these regulations, beginning in the Summer 2005 term, students enrolled in professional doctorate programs, including pharmacy, audiology, physical therapy, and occupational therapy are to be reported in HEI as follows:

- In 2+4 professional doctorate programs all students are to be reported using the appropriate undergraduate rank and will be funded in an undergraduate model until after they complete 120 semester or 180 quarter credit hours of instruction and hold the baccalaureate degree; after students in 2+4 professional doctorate programs have completed the baccalaureate degree, and have earned at least 120 semester or 180 quarter credit hours at the undergraduate rank, they are to be reclassified as Professional (PR) rank and subsequently funded with the appropriate M&P model for the graduate level courses they take, and with some undergraduate model for any undergraduate courses they subsequently take.
- M&P model funding at the PR rank will be provided only up until a maximum of 90 semester or 135 quarter credit hours of graduate-level course work, equivalent to three years of full-time graduate study.
- In general, no SSI funding will be provided for clinical instruction, or internship experiences, and no SSI funding will be provided for courses taken by any student in a professional doctorate program after the 90 semester or 135 quarter hour maximum at the PR rank has been reached.

We hope the more detailed explanation of the regulations given above clarifies the reporting requirements for all students in professional doctorate programs.