

Course Material Submission Form OAN Match Definition Form

Today's Date: May 2, 2007

Use this table to specify institutional data	
College/University:	Jefferson Community College
Name and title of individual submitting on behalf of the college/university	
Name:	Kim Patterson
Title:	Admin Assist/Transfer Coordinator
Address:	4000 Sunset Blvd, Steubenville, OH 43952
Email:	kpatterson@jcc.edu
Phone:	(740) 264-5591 ext. 112
Fax:	(740) 266-3195

Indicate the reason for this submission:

New Course Match
 Revised Materials - Faculty review panel requested clarification
 Revised Materials - Institution submitting additional information
 Revised Materials - Course content revised by institution, including situations of both content and credit hour change
 Revised Materials - Other

Describe specific revisions being made for "Revised Materials" submissions:

Institutional Notes to Faculty Panel (the institution is encouraged to add any additional clarifications for this submission):

Table 1 – Use this table to describe the course match for which materials are being submitted for the first time or revised.

Proposed effective year and term of match (Final effective date will depend on actual approval of match by faculty panel. Effective Year and Term is the first term in which students taking the course will receive matching credit.)

Semester institutions complete this row:
 2007 Academic Year Summer Autumn Spring

Quarter institutions complete this row:
 20 Academic Year Summer Autumn Winter Spring

Ohio Articulation	OAH009
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Number (OAN) (Use a separate form for each OAN.):	
Number of courses in the match:	2 (up to 10)
Current status of match:	<input type="checkbox"/> First time submission
	<input type="checkbox"/> Approved <input type="checkbox"/> Submitted <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> Error <input type="checkbox"/> Resubmitted <input type="checkbox"/> Pending <input type="checkbox"/> Error with enrollment <input type="checkbox"/> Not submitted
Course or Courses being matched to or currently matched to the OAN listed above. (Course Numbers must be exactly what will appear on a student's transcript.):	Course Number
	1. HIS101
	2. HIS102
	3.
	4.
	5.
	6.
	7.
	8.
	9.
10.	

Table 2 - Use this table to submit course materials for the first time or to revise previously submitted course materials. You must submit each course in a separate form, repeating the match definition information in Table 1 above for each form submitted.

Course Number. (Course Numbers must be exactly what will appear on a student's transcript.):	HIS101	Course Title:	World Civilization I
Hours (be sure that the hours for this course matches the hours in the OAN.)			
<input checked="" type="checkbox"/> Semester Hours		<input type="checkbox"/> Quarter Hours	
Total Credit Hours	3	Lecture Hours	3
		Laboratory Hours (if applicable)	
Course Placement in Major:		<input type="checkbox"/> Major Requirement <input type="checkbox"/> Major Elective <input type="checkbox"/> Other	
Pre-Requisite Course work (if applicable) (Be sure this is consistent with the OAN definition):			
Catalog/Course Description: This course provides an overview of human cultural development from earliest time to 1700. Emphasis will be on the musical, artistic, religious, and cultural development of these groups. Key individuals, societies, and historic developments will also be examined.			

Texts/Outside Readings/Ancillary Materials (Be sure that the text meets performance expectations):

World Civilization: Volume 1: To 1700, Fourth Edition. Philip J. Adler and Randall L. Pouwells, Thomson Wadsworth Press, 2006.

Primary Source Reader for World History: Volume 1: To 1500. By Elsa A. Nystrom, Thomson Wadsworth Press, 2006.

Course Objectives and/or Plan of Work:

(Provide a clear indication of how the course objectives align with the matched OAN's learning outcomes. This will facilitate the faculty panel course review process.)

COURSE LEARNING OBJECTIVES:

When the class is completed, the successful student will be able to:

- Apply critical thinking as to analyze primary and secondary sources (i.e., historical analysis of text).
- Explain the cause, effect, and relevance of specific historical events and/or periods within a broader historical context.
- Understand and articulate diverse historical interpretations
- Demonstrate the ability to understand and apply basic historical concepts, methodologies, and approaches.
- Articulate historical arguments in a variety of forms of communication.

COURSE OUTCOMES/GOALS:

Students must demonstrate their abilities in the following outcomes in order to pass World Civilizations I:

- A. Be able to read, interpret, and cite historical sources relating to topics in World Civilizations I (earliest times to 1700). Students must be able to do this without resorting to plagiarism.
- B. Be able to discuss, research, and write essays about significant people, places, and historic developments from history as mentioned in the textbook.
- C. Be able to successfully use the research and processing abilities of a computer to find historical information to complete reports and papers about events discussed in the World Civilizations I textbook.
- D. Be able to successfully use the research facilities of libraries and Ohiolink to find information for reports and papers about events in human history from earliest times to 1700.
- E. Be able to define terms and concepts that are staples of cultural understanding.
- F. Be able to articulate the influence of history and culture on the production of enduring literary, legal, or scriptural works such as the *Gilgamesh* epic, the Hebrew and Christian scriptures, Homer's epic poetry, Greek tragedy and philosophy, Roman Shakespeare's plays and the U. S. Constitution.
- G. Be able to define descriptive terms for historical and cultural study of World Civilization to 1700.
- H. Be able to analyze concepts and themes in historical and cultural study.

Be able to balance knowledge of multiple civilizations coexisting in time and in adjusting to consideration of some civilizations out of chronology

Description of Assessment and/or Evaluation of Student Learning (The assessment plan needs to be appropriate for the expected rigor of the course) :

COURSE ASSIGNMENTS/TASKS/PROJECTS TO BE ASSESSED:

Formative (Process/Ongoing) i.e. required readings, in-class discussion
Summative (Process/Final) i.e quizzes, tests, papers

EVALUATION/GRADING OF TASKS:

Included in the final grade will be two exams, a semester paper, quizzes, and participation. The values of each is as follows:

Task	Possible Points
Midterm	100
Final	100
Quizzes (best 7 of 8)	70
Research paper	80
Class participation	<u>50</u>
TOTAL	400

Scale: 90-100%=A; 80-89%=B; 70-79% C; 60-69%=D; 0-59%= F

QUIZZES WILL BE GIVEN WEEKLY

Eight quizzes on the weekly textbook assignments/lectures will be given EACH TUESDAY unless such quizzes conflict with another test or assignment. See the weekly schedule for exact dates. Each quiz will be worth 10 points. At the completion of the semester, the student will be allowed to **drop** their lowest quiz score.

SEMESTER PAPER

Students will be asked to choose a one civilization covered in the textbook which we have NOT discussed during the semester, and compare/contrast this civilization with one we HAVE studied in detail. Further specifics will be included on the assignment page.

The student may use additional sources to develop their opinions, but all sources must be well documented and vetted (meaning, they are real facts, not fantasy). Only 1 internet source will be allowed. The paper should have an introduction, body, and conclusion. It must be no less than **6** pages long, typed, double-spaced, 12 point font, with normal margins. Proper citations are required. **DUE Tuesday, April 17th.**

PLAGIARISM:

Plagiarism is theft. Plagiarism is evil. Plagiarism is dishonest. When you are writing, do not steal words or ideas from the author. Essentially, it is quite easy to find at least one plagiarizer per class. When in doubt, use proper citations. If there are any questions of uncertainty on whether or not something is plagiarism, please ask the instructor.

ANYONE CAUGHT PLAGIARIZING WILL AUTOMATICALLY RECEIVE A 'F' FOR THE CLASS AND WILL BE REPORTED FOR THIS DISHONEST PRACTICE.

TESTS:

The midterm and final exams will consist of multiple choice questions and essays. Each will only cover ½ of the semester, i.e., the final will cover only those readings and lectures undertaken after the midterm exam, as well as general course concepts. They will be worth 100 points.

JEFF-OAH009-HIS101-(1 of 2)-Ver2

FINAL EXAM- T.B.A.

Saved on: 5/2/2007

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CLASS DISCUSSIONS:

Each student is encouraged to share his or her thoughts and opinions about discussion/reading

Master Syllabi and Working Syllabi (if both are used):
JEFFERSON COMMUNITY COLLEGE
4000 SUNSET BOULEVARD
STEUBENVILLE, OH 43952
TELEPHONE: (740) 264-5591

COURSE SYLLABUS:

Spring 2007

INSTRUCTOR: Rob Willis, M.A.

FACULTY OFFICE LOCATION/E-MAIL:

Library
Office Hours: by appointment
Email: willis.4@comcast.net

COURSE NUMBER AND TITLE: HIS 101 World Civilization 1

CLASS MEETS: T Th 4:00-5:55 p.m., Room 2504

COURSE HOURS: 3 semester hours

COURSE DESCRIPTION:

This course provides an overview of human cultural development from earliest time to 1700. Emphasis will be on the musical, artistic, religious, and cultural development of these groups. Key individuals, societies, and historic developments will also be examined.

COURSE/LAB RATIONALE:

This is a general education survey course designed to give students fundamental exposure to the development of human civilization through 1700. Students gain valuable cultural literacy as well as understanding of the modern world by critically analyzing the past.

INSTRUCTIONAL FORMAT:

Lectures, weekly quizzes, class discussions, written assignments and required readings.

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STUDENT REQUIREMENTS:

STUDENT REQUIRED TEXTS, TOOLS, LAB EQUIPMENT, MATERIALS:

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Primary Source Reader for World History: Volume 1: To 1500. By Elsa A. Nystrom, Thomson Wadsworth Press, 2006.

STUDENT RESPONSIBILITIES:

All students are required to turn off cell phones and pagers prior to coming into class. In addition, attendance will be taken in each class and records of attendance will be kept for two reasons:

1. To assist students on financial aid to verify that they have attended classes.
2. To assist students in recognizing their attendance habits at their present or future place of employment.

Please be present for all scheduled exams. **Makeup exams will be given at the discretion of the instructor!** If any student has a physical or mental impairment that may interfere with the student's performance in class, it is the responsibility of the student to inform the instructor.

ATTENDANCE:

Attendance= Knowledge= Power. Attend class on a regular basis. Much of what you learn comes from not only reading the assigned texts, but through lectures and class discussions in class. Please always plan on being punctual to class when you attend.

You will be considered late if you arrive after I have finished calling role.

If you cannot manage to be on time to class on a regular basis, please reconsider whether this class is appropriate for you!

CANCELLATIONS:

If class is cancelled for any reason, a notice will be posted on the door.

Please read carefully as it may contain an assignment for which students will be held responsible.

If college classes are cancelled for any reason (i.e. weather), an announcement will be made through the media. **You may also visit the website www.jcc.edu and click on "Cancellations", or www.cancellations.com to get information online regarding class cancellations. You can also find information on weather-related cancellations by going to the website of the local T.V. Channel: www.wtov9.com.**

If college or the class is cancelled for any reason the last week of the semester or during final exam week, you are responsible for contacting your division office to find out what to do about final essays, papers, and the final exam.

GENERAL EDUCATION OUTCOMES:

Students should have developed:

Communication Skills:

- Oral and written skills through active listening and reading.
- Interpret language in the manner necessary for achievement of academic and professional goals.

Information Literacy:

- Utilize a variety of public and private sources, including degree-specific technology, to retrieve and use data.
- Operate a computer in multi-tasking situations, creating documents with a variety of computer

programs.

Critical Thinking:

-Solve critical thinking problems, gain proficiency in making decisions, and performing numerical operations.

-Display the ability to analyze, synthesize, make inferences, and evaluate data.

Cultural and Social Literacy:

-Distinguish the principles underlying human, personal, and interpersonal relationships as well as the impact of local and national current affairs.

-Contribute as a member of social and professional groups to develop a work ethic.

-Recognize the importance and value of diversity in personal, professional, and academic situations.

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- M. Be able to define terms and concepts that are staples of cultural understanding.
- N. Be able to articulate the influence of history and culture on the production of enduring literary, legal, or scriptural works such as the *Gilgamesh* epic, the Hebrew and Christian scriptures, Homer's epic poetry, Greek tragedy and philosophy, Roman Shakespeare's plays and the U. S. Constitution.
- O. Be able to define descriptive terms for historical and cultural study of World Civilization to 1700.
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Q. Be able to balance knowledge of multiple civilizations coexisting in time and in adjusting to consideration of some civilizations out of chronology.

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FINAL EXAM- T.B.A.

CLASS DISCUSSIONS:

Each student is encouraged to share his or her thoughts and opinions about discussion/reading topics. THERE IS NO BETTER WAY TO LEARN THAN TO ASK QUESTIONS OR DEBATE A TOPIC. This is your class. If you are not clear on a topic, LET'S ALL talk about it together.

VIDEO PRESENTATIONS:

Video presentations will be given at the instructor's discretion.

COURSE REQUIREMENTS ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE INSTRUCTOR/COLLEGE. ANY CHANGE WILL BE COMMUNICATED TO THE CLASS BY THE INSTRUCTOR.

COURSE OUTLINE AND SCHEDULE OF ASSIGNMENTS:

Students are cautioned that chapters and readings do not always follow consecutively in this course.

Week One Introduce course and do Cpt. 1: Prehistory & Article 4 in *Readings*

Week Two Cpt. 2: Mesopotamia and Article 10 in *Readings*

Week Three Cpt. 3: Egypt and review for test over Cpts. 1,2,3 plus readings

Week Four Test and Cpt. 4: Warriors and Deities

Week Five Cpt. 5: India's Beginnings and introduce 1st project { to be announced- tba }
Also Articles 61 & 62

Week Six Cpt. 6: Ancient China & Article 19

Week Seven Cpt. 7: The Greek Adventure & Article 9

Week Eight Cpt. 9: Hellenistic Civilization

Week Nine Cpt. 10: Rome – City State to Empire and project due {Note: late projects w will not be accepted.

Week Ten Cpt. 11: Imperial Decline and start of 2nd project (tba). Also Article 25

Week Eleven Cpt. 13: Africa and Article 2

Week Twelve Cpt. 14 Islam and Article 65

Week Thirteen Cpt. 15: Mature Islamic Society

Week Fourteen Cpt. 16: Indian Civilization and 2nd project due

Week Fifteen Cpt. 18: Japan and Southeast Asia

Week Sixteen Cpt. 19: The European Middle Ages and Article 68

Week Seventeen Review for final test (Cpts. 16,18,19) and end of term

READINGS FROM THE *Primary Source Reader for World History* WILL BE ASSIGNED THROUGHOUT THE SEMESTER. STUDENTS ARE EXPECTED TO COMPLETE ALL ASSIGNED READING AND BE PREPARED FOR CLASSROOM DISCUSSION AND QUIZZES.

Additional Documentation:

OBR Use

Approved-Effective Date	
Pending (i.e. Additional Information Requested)	
Disapproved	
Today's Date	

Course Material Submission Form

Instructions and notes

1. Submit completed forms to atpanels@regents.state.oh.us.
2. Use this form to define course matches and to submit new or revised course materials for faculty panel review. Please do not submit a form for multiple OANs or Courses.
3. For course renumbering and credit hour revision, remember to withdraw the old match.
4. For course renumbering and credit hour revision, you may want to include information about how the new numbers relate to the old in the Institutional Notes to the Faculty Panel.
5. Click check boxes to check the item. Text fields will expand as you enter information. Press tab to move forward through form. Press Shift-tab to move backward. Note that these tables are implemented as MS Word tables. Keep that in mind as you are copying and pasting between your syllabi and this form. It is possible to paste tables as nested tables. Use the Edit Menu "Paste as Nested Tables" selection.
6. Once you are done entering your information, save the data file. Under the File menu, choose "Save as" and then enter the name (no spaces!) of the file using the following naming conventions:
 - a. For course material submissions: **Institution-OAN-Course Number-Sequence-Version**. **Institution** is the 4 character HEI institution designation. **OAN** is the Ohio Articulation Number whose match is being defined or revised. **Course Number** is the **transcript** course number. **Sequence** is an indication of which course of a multi-course match is addressed in this form. The sequence is of the form (n of m) for an m-course match. For example, 1 of 1 for a single course match or 1 of 2 and 2 of 2 for a 2 course match. **Version** is a number indicating the revision number of this submission. Start with "Ver1" for the first time submission and include the "Ver".

Example:

If you are submitting course materials for Rhodes Community College MATH110 for OMT005 the name of the file would be LMTC-OMT005-MATH110-(1 of 1)-Ver1.

If you are submitting course materials for Rhodes Community College MATH111 and MATH112 for OMT006 the name of the files would be LMTC-OMT006-MATH111-(1 of 2)-Ver1 and LMTC-OMT006-MATH112-(2 of 2)-Ver1.

7. Course materials must be submitted according to timelines below:

Considering the submissions of **new** courses for TAG matches, our goal is to work toward a timeline as follows:

Submit Course Material:	Start of Term 1
Faculty Panels Review Submitted Courses:	During Term 1
Approved course is effective:	Start of Term 2
Approved course is matched for transcript processing:	Term 3

A new match will have to be approved according to the timeframes below:

Course Approval Sample Timelines

Quarter Institutions

	Summer	Autumn	Winter	Spring
Course Material Submitted for Review	By 6/1	By 8/15	By 1/1	By 3/1
Faculty Panel Reviews Completed	By 8/1	By 12/31	By 2/28	By 5/31

Semester Institutions

	Summer	Autumn	Spring
Course Material Submitted for Review	By 6/1	By 8/15	By 1/1
Faculty Panel Reviews Completed	By 8/1	By 12/31	By 5/31

8. Remember that all institutions are required to have at least one course match for each OAN in all TAGs for which they have corresponding programs.
9. This form should be used for all submissions or resubmissions starting immediately.
10. If you encounter problems or have questions, please contact any of the individuals listed below:

Jim Ginzer (614) 752-9486 jginzer@regents.state.oh.us
 Sam Stoddard (614) 752-9532 sstoddard@regents.state.oh.us
 Brett Berliner (614) 466-2004 bberliner@regents.state.oh.us