

Course Material Submission Form OAN Match Definition Form

Today's Date: 02/22/2007

Use this table to specify institutional data	
College/University:	TRRA
Name and title of individual submitting on behalf of the college/university	
Name:	Lyn Sullivan
Title:	Director, Institutional Research
Address:	2830 Napoleon Rd. Fremont, OH 43520
Email:	lsullivan@terra.edu
Phone:	419-559-2391
Fax:	419-334-3719

Indicate the reason for this submission:

New Course Match
 Revised Materials - Faculty review panel requested clarification
 Revised Materials - Institution submitting additional information
 Revised Materials - Course content revised by institution, including situations of both content and credit hour change
 Revised Materials - Other

Describe specific revisions being made for "Revised Materials" submissions:

Institutional Notes to Faculty Panel (the institution is encouraged to add any additional clarifications for this submission):

Table 1 – Use this table to describe the course match for which materials are being submitted for the first time or revised.

Proposed effective year and term of match (Final effective date will depend on actual approval of match by faculty panel. Effective Year and Term is the first term in which students taking the course will receive matching credit.)

Semester institutions complete this row:
 2007 Academic Year Summer Autumn Spring

Quarter institutions complete this row:
 20 Academic Year Summer Autumn Winter Spring

Ohio Articulation	OSS011
--------------------------	---------------

Number (OAN) (Use a separate form for each OAN.):	
Number of courses in the match:	1 (up to 10)
Current status of match:	<input checked="" type="checkbox"/> First time submission <input type="checkbox"/> Approved <input type="checkbox"/> Submitted <input type="checkbox"/> Disapproved <input type="checkbox"/> Error <input type="checkbox"/> Resubmitted <input type="checkbox"/> Pending <input type="checkbox"/> Error with enrollment <input type="checkbox"/> Not submitted
Course or Courses being matched to or currently matched to the OAN listed above. (Course Numbers must be exactly what will appear on a student's transcript.):	Course Number
	1. PLS1000
	2.
	3.
	4.
	5.
	6.
	7.
	8.
	9.
10.	

Table 2 - Use this table to submit course materials for the first time or to revise previously submitted course materials. You must submit each course in a separate form, repeating the match definition information in Table 1 above for each form submitted.

Course Number. (Course Numbers must be exactly what will appear on a student's transcript.):	PLS1000	Course Title:	American Government
Hours (be sure that the hours for this course matches the hours in the OAN.)			
<input checked="" type="checkbox"/> Semester Hours		<input type="checkbox"/> Quarter Hours	
Total Credit Hours	3	Lecture Hours	3
		Laboratory Hours (if applicable)	
Course Placement in Major:		<input type="checkbox"/> Major Requirement <input checked="" type="checkbox"/> Major Elective <input type="checkbox"/> Other	
Pre-Requisite Course work (if applicable) (Be sure this is consistent with the OAN definition): College level reading and writing			
Catalog/Course Description: PLS1000: American Government includes an introduction into the methodology to improve one political efficacy, a primary goal for the course. American heritage and the struggles of early governments under the Articles of Confederation will be examined. The creation of the United States Constitution as well as contemporary civil rights and liberties issues will be debated. The role of mass media, special interests and political parties will be covered as well. College level reading and writing is required for this course			
Texts/Outside Readings/Ancillary Materials (Be sure that the text meets performance expectations): Patterson, Thomas E.. The American Democracy, 7th Edition. New York, McGraw Hill, 2005			
Web: www.mhhe.com/pattersonad7			

Course Objectives and/or Plan of Work:

(Provide a clear indication of how the course objectives align with the matched OAN's learning outcomes. This will facilitate the faculty panel course review process.)

Learning Outcomes:

General Education

1. Structure / functions of the three branches of American government.
2. Interactions of the three branches
3. Theoretical and historical underpinning of the Constitution, Bill of Rights, civil liberties, civil rights, mass media, social movements, parties, and influence on politics and elections.
4. Individuals political efficacy and influence on policy.

Plan of Work:

Week Date Activities

- 1 Introductions. What did you get yourself into? American Political Culture: Seeking a More Perfect Union. Ideals of liberty, equality, self-government, individualism, diversity, and unity. Rules of Democracy, constitutionalism, and capitalism. Definition of politics and Government.
- 2 Constitutional Democracy: Promoting Liberty and Self-Government. Revolutionary experience, new constitution, and separation of powers. Marbury v. Madison.
- 3 Federalism: Forging a Nation. Division of authority, our "first" constitution. Great Depression and modern federalism. Grant in aid and entitlements.
- 4 Civil Liberties: Protecting Individual Rights. Limits on personal freedom? Fourteenth Amendment and selective incorporation. Due process, the exclusionary rule, civil liberties and tort reform.
- 5 Equal Rights: Struggling Toward Fairness. Disadvantaged groups, equal protection under the law. Brown v. Board of Education. Affirmative action and busing. TEST #1 & PAPER #1.
- 6 Public Opinion and Political Socialization: Shaping the People's Voice. Political Socialization, polling, and political ideology.
- 7 Political Participation and voting: Expressing the Popular Will: Political efficacy, prospective and retrospective voting. Political activists, social movements, and individualism.
- 8 Political Parties, Candidates, and Campaigns: Defining the Voter's Choice. The two party system and political campaigning.
- 9 Interest Groups: Organizing for Influence. Economic, public interest, and governmental groups. PACs, campaign finance law,

and Demosclerosis.

10. The News Media: Communicating Political Images. The partisan press, Penney press, broadcast journalism and the FCC. Roles of the press in a free society. TEST #2 AND PAPER #2

11. Balancing National Goals and Local Interests. Advantages of incumbency. Committee assignments, constituents, casework, and legislation.

12. The Presidency: Leading the Nation. Executive office of the President, cabinet and the five roles of the President. Stewardship and Whig Theory.

13. The Federal Bureaucracy: Administering the Government. Cabinet departments, independent agencies, regulatory agencies, government corporations, and presidential commissions. Agency point of view.

14. The Judiciary: Applying the Law. District courts, appellate courts, original jurisdiction. Senatorial courtesy and the appointment process for federal judges. Writ of certiorari, precedent, and judicial activism.

15. Economic and Environmental Policy: Contributing to prosperity. Regulation and Environmental protections. Fiscal and Monetary Policy. PAPER #3

16. TEST #3

Description of Assessment and/or Evaluation of Student Learning (The assessment plan needs

be appropriate for the expected rigor of the course) :

Course Requirements:

3 Test	300 points
3 Papers	150 points
Participation	100 points
Total	550 points

Grading:

A	100-90%
B	89-80%
C	79-70%
D	69-60%
F	59% or less

Master Syllabi and Working Syllabi (if both are used):

Course Syllabus

Course #: PLS 1000 Course Name: American Government

Division: Art and Sciences

Class Days:

Class Time:

Location: Classroom: Laboratory:
Credit Hours: 3 Contact Hours: 3 Lab Hours: 0Lecture Hours: 3

Instructor: Office Location:
Phone: Email Address:

Office Hours:
Division Office/Location: A200 Division Fax:
Full-time Contact Person: Taylor Phone(s):

Course Description:

American Government includes an introduction into the methodology to improve one's political efficacy, a primary goal for the course. American heritage and the struggles of early governments under the Articles of Confederation will be examined. The creation of the United States Constitution as well as contemporary civil rights and liberties issues will be debated. The role of mass media, special interests and political parties will be covered as well. College level reading and writing is required for this course.

Prerequisite(s): None

Corequisite(s): None

Entry Level Skills and Knowledge:
College level reading and writing

Required Texts, Supplies and Equipment:
Patterson, Thomas E.. The American Democracy, 7th Edition. New York, McGraw Hill, 2005

Web: www.mhhe.com/pattersonad7

Grading:

A	100-90%
B	89-80%
C	79-70%
D	69-60%
F	59% or less

Learning Outcomes:
General Education

1. Structure / functions of the three branches of American government.
2. Interactions of the three branches
3. Theoretical and historical underpinning of the Constitution, Bill of Rights, civil liberties, c rights, mass media, social movements, parties, and influence on politics and elections.

4. Individuals political efficacy and influence on policy.

Technical Education

None.

Assessment of Student Learning:

This course may include a project that is one of several that will be used by faculty to assess student academic performance in the program. A panel of faculty will review all (projects or whatever assessment activity you are doing), then assess and summarize the academic performance of students at this point in the program. The results of this assessment will be shared among the department faculty, used to identify needed changes or improvements, and submitted to the Student Academic Assessment Committee as part of the college's overall student academic assessment effort.

Assessment Project and Measurement in course (if any):

None.

Plan of Work:

Week Date Activities

1 Introductions. What did you get yourself into? American Political Culture: Seeking a More Perfect Union.

Ideals of liberty, equality, self-government, individualism, diversity, and unity. Rules of Democracy, constitutionalism, and capitalism. Definition of politics and Government.

2 Constitutional Democracy: Promoting Liberty and Self-Government. Revolutionary experience, new constitution, and separation of powers. Marbury v. Madison.

3 Federalism: Forging a Nation. Division of authority, our "first" constitution. Great Depression and modern federalism. Grant in aid and entitlements.

4 Civil Liberties: Protecting Individual Rights. Limits on personal freedom? Fourteenth Amendment and selective incorporation. Due process, the exclusionary rule, civil liberties and tort reform.

5 Equal Rights: Struggling Toward Fairness. Disadvantaged groups, equal protection under the law. Brown v. Board of Education. Affirmative action and busing. TEST #1 & PAPER #1.

6 Public Opinion and Political Socialization: Shaping the People's Voice. Political Socialization, polling, and political ideology.

7. Political Participation and voting: Expressing the Popular Will: Political efficacy, prospective and retrospective voting. Political activists, social movements, and individualism.

8. Political Parties, Candidates, and Campaigns: Defining the

Voter's Choice. The two party system and political campaigning

9. Interest Groups: Organizing for Influence. Economic, public interest, and governmental groups. PACs, campaign finance law, and Demosclerosis.

10. The News Media: Communicating Political Images. The partisan press, Penney press, broadcast journalism and the FCC. Roles of the press in a free society. TEST #2 AND PAPER #2

11. Balancing National Goals and Local Interests. Advantages of incumbency. Committee assignments, constituents, casework, and legislation.

12. The Presidency: Leading the Nation. Executive office of the President, cabinet and the five roles of the President. Stewardship and Whig Theory.

13. The Federal Bureaucracy: Administering the Government. Cabinet departments, independent agencies, regulatory agencies, government corporations, and presidential commissions. Agency point of view.

14. The Judiciary: Applying the Law. District courts, appellate courts, original jurisdiction. Senatorial courtesy and the appointment process for federal judges. Writ of certiorari, precedent, and judicial activism.

15. Economic and Environmental Policy: Contributing to prosperity. Regulation and Environmental protections. Fiscal and Monetary Policy. PAPER #3

16. TEST #3

Course Requirements:

3 Test	300 points
3 Papers	150 points
Participation	100 points
Total	550 points

Policies

Course Withdrawing: If for any reason you need to withdraw from this course, be certain that you do so according to College procedure. It is your responsibility to know and follow this procedure. If you simply stop coming to class, without officially withdrawing from the course,

your grade is an automatic "F." Please follow official College procedure for withdrawing from this course or any course.

College Academic Policies are located in the College Catalog. A copy of the current catalog may be picked up in any of the division offices or admissions. The list of college policies is also available online at <https://www.terra.edu/register/Collegecat/policies.asp>.

Support Services: The College offers a number of support services to assist in your success in this course and all courses. Among these services are the Writing & Math Center in B105, the Office of Learning Support Services, which coordinates the campus disability services and tutoring programs, the computer labs, and the computers in the atriums.

Any student who feels he/she may need an accommodation based on the documentation of a disability should contact the Office of Learning Support Services privately to discuss his/her specific issues. Please contact the OLSS at (419) 334-8400 X 2208 or visit 100 Roy Klay Hall (Building A) to coordinate reasonable accommodations.

If you have a documented disability and are receiving academic accommodations through the Office of Learning Support Services, please schedule a meeting with your instructor in a timely manner so that we may discuss how these services will be arranged.

Tutoring services are available to students beginning the second week of every quarter. Students requesting tutoring services should obtain a tutor request form from the OLSS in 100 Roy Klay Hall (Building A) or online at the Terra website. Please note that instructor verification and acceptance of the Student Learner Agreement is necessary for all tutoring requests. All requests should be submitted to 100 Roy Klay Hall (Building A).

Additional Documentation:

OBR Use

Approved-Effective Date	
Pending (i.e. Additional Information Requested)	
Disapproved	
Today's Date	

Course Material Submission Form

Instructions and notes

1. Submit completed forms to atpanels@regents.state.oh.us.
2. Use this form to define course matches and to submit new or revised course materials for faculty panel review. Please do not submit a form for multiple OANs or Courses.
3. For course renumbering and credit hour revision, remember to withdraw the old match.
4. For course renumbering and credit hour revision, you may want to include information about how the new numbers relate to the old in the Institutional Notes to the Faculty Panel.
5. Click check boxes to check the item. Text fields will expand as you enter information. Press tab to move forward through form. Press Shift-tab to move backward. Note that these tables are implemented as MS Word tables. Keep that in mind as you are copying and pasting between your syllabi and this form. It is possible to paste tables as nested tables. Use the Edit Menu "Paste as Nested Tables" selection.
6. Once you are done entering your information, save the data file. Under the File menu, choose "Save as" and then enter the name (no spaces!) of the file using the following naming conventions:
 - a. For course material submissions: **Institution-OAN-Course Number-Sequence-Version. Institution** is the 4 character HEI institution designation. **OAN** is the Ohio Articulation Number whose match is being defined or revised. **Course Number** is the **transcript** course number. **Sequence** is an indication of which course of a multi-course match is addressed in this form. The sequence is of the form (n of m) for an m-course match. For example, 1 of 1 for a single course match or 1 of 2 and 2 of 2 for a 2 course match. **Version** is a number indicating the revision number of this submission. Start with "Ver1" for the first time submission and include the "Ver".

Example:

If you are submitting course materials for Rhodes Community College MATH110 for OMT005 the name of the file would be LMTC-OMT005-MATH110-(1 of 1)-Ver1.

If you are submitting course materials for Rhodes Community College MATH111 and MATH112 for OMT006 the name of the files would be LMTC-OMT006-MATH111-(1 of 2)-Ver1 and LMTC-OMT006-MATH112-(2 of 2)-Ver1.

7. Course materials must be submitted according to timelines below:

Considering the submissions of **new** courses for TAG matches, our goal is to work toward a timeline as follows:

Submit Course Material:	Start of Term 1
Faculty Panels Review Submitted Courses:	During Term 1
Approved course is effective:	Start of Term 2
Approved course is matched for transcript processing:	Term 3

A new match will have to be approved according to the timeframes below:

Course Approval Sample Timelines

Quarter Institutions

	Summer	Autumn	Winter	Spring
Course Material Submitted for Review	By 6/1	By 8/15	By 1/1	By 3/1
Faculty Panel Reviews Completed	By 8/1	By 12/31	By 2/28	By 5/31

Semester Institutions

	Summer	Autumn	Spring
Course Material Submitted for Review	By 6/1	By 8/15	By 1/1
Faculty Panel Reviews Completed	By 8/1	By 12/31	By 5/31

- Remember that all institutions are required to have at least one course match for each OAN in all TAGs for which they have corresponding programs.
- This form should be used for all submissions or resubmissions starting immediately.
- If you encounter problems or have questions, please contact any of the individuals listed below:

Jim Ginzer (614) 752-9486 jginzer@regents.state.oh.us
 Sam Stoddard (614) 752-9532 sstoddard@regents.state.oh.us
 Brett Berliner (614) 466-2004 bberliner@regents.state.oh.us