

Helpful Hints from Mechanical Engineering Technology TAG Panel

In addition to learning outcomes, it is always helpful to include:

1. The current text and any additional support information that are used for the course.
2. A weekly or class-period schedule stating what is covered and what exercises are used to support the learning outcomes.

Basically, what we are looking for is that the topic or specific objective is covered to the appropriate depth; in other words, a statement saying, "It is covered", would not be acceptable. We are looking for how it is covered, what exercises may be used, and how much time might be spent on each topic.

The other thing that we would discourage is directly copying the TAG outcomes to your syllabus. When we reviewed submissions, we noticed that oftentimes submitters had just "cut and pasted" the outcomes to their syllabi. Your course objectives should be relevant to the learning outcomes, but still be unique to the course that you are teaching (or going to teach) – they should be written in your own words, not an exact copy of the learning outcomes.