

## **Helpful Hints/Recommendations from the Math TAG Panel**

As you fill out the survey concerning Math TAG courses, be sure to identify the following items:

1. A Master syllabus for each course which includes:
  - a. Topics being discussed
  - b. Time spent on various topics (in terms of days or partial days)
  - c. Textbook being used
  - d. Assessment practices
  - e. Prerequisite courses
2. The more detailed the Master syllabus, the greater the understanding the Math TAG committee will have concerning the particulars of the submitted course and how it fits into the mathematics curriculum at your institution.
3. The revised versions of the Math TAG guidelines do not have the old 70% rule (which was that in order to be approved for TAG compliance, a course only needed to address 70% of the identified learning outcomes).
4. There are explicitly defined essential topics (denoted with an astricks on the OAN descriptions) which must be covered by any approved Math TAG course. In order to for a course to be approved for TAG compliance, all of these essential learning outcomes must be addressed as part of the course as well as satisfy the stipulation defined in the next item.
5. Each Math TAG course contains both essential and nonessential learning outcomes in order to provide guidance toward scope and specificity. As a result, a new 70% Time on Task rule has been instantiated across all Math TAG courses to ensure that specificity is common across TAG compliant courses. Specifically, this rule states: At least 70% of the classroom instructional time has to be spent on the essential learning outcomes. The optional learning outcomes are learning experiences that enhance, reinforce, enrich or are further applications of the essential learning outcomes.
6. We recognize that some review may be necessary in order to transition students into a particular course for a variety of reasons but if review of prerequisite course content is necessary, only a minimal amount of time should be devoted to such review.