

Course Material Submission Form OAN Match Definition Form

Today's Date: 03/27/08

Use this table to specify institutional data	
College/University:	Owens Community College
Name and title of individual submitting on behalf of the college/university	
Name:	Bruce Busby
Title:	Vice President for Academic Services
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Indicate the reason for this submission:

New Course Match
 Course Renumbering Only (do not use for calendar changes)
 Revised Materials - Faculty review panel requested clarification
 Revised Materials - Institution submitting additional information
 Revised Materials - Course content revised by institution, including situations of both content and credit hour change
 Revised Materials - Other

Describe specific revisions being made for "Revised Materials" submissions:

Institutional Notes to Faculty Panel (the institution is encouraged to add any additional clarifications for this submission):

Table 1 – Use this table to describe the course match for which materials are being submitted for the first time or revised.

Proposed effective year and term of match (Final effective date will depend on actual approval of match by faculty panel. Effective Year and Term is the first term in which students taking the course will receive matching credit.)

Semester institutions complete this row:
 2008 Academic Year Summer Autumn Spring

Quarter institutions complete this row:
 20 Academic Year Summer Autumn Winter Spring

Ohio Articulation	
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Number (OAN) (Use a separate form for each OAN.): OAH050	
Number of courses in the match:	1 (up to 10)
Current status of match:	<input type="checkbox"/> First time submission <input type="checkbox"/> Approved <input type="checkbox"/> Submitted <input type="checkbox"/> Disapproved <input type="checkbox"/> Error <input type="checkbox"/> Resubmitted <input type="checkbox"/> Pending <input type="checkbox"/> Error with enrollment <input type="checkbox"/> Not submitted
Course or Courses being matched to or currently matched to the OAN listed above. (Course Numbers must be exactly what will appear on a student's transcript.):	Course Number
	1. ART 145
	2.
	3.
	4.
	5.
	6.
	7.
	8.
	9.
10.	

Table 2 - Use this table to submit course materials for the first time or to revise previously submitted course materials. You must submit each course in a separate form, repeating the match definition information in Table 1 above for each form submitted.

Course Number. (Course Numbers must be exactly what will appear on a student's transcript.):	ART 145	Course Title:	Ceramics I
Hours (be sure that the hours for this course matches the hours in the OAN.)			
<input checked="" type="checkbox"/> Semester Hours		<input type="checkbox"/> Quarter Hours	
Total Credit Hours	3	Lecture Hours	2
		Laboratory Hours (if applicable)	3
Course Placement in Major:		<input type="checkbox"/> Major Requirement <input checked="" type="checkbox"/> Major Elective <input type="checkbox"/> Major Not Offered <input type="checkbox"/> Other	
Pre-Requisite Course work (if applicable) (Be sure this is consistent with the OAN definition): ART 111 (Foundations in 3D Design)			
Catalog/Course Description: A basic introduction to ceramic forms with emphasis on production by hand methods and an introduction to the potter's wheel. Consideration of the nature and possibilities of clay and introductory glaze testing, as well as firing procedures for bisque and glaze ware.			
Texts/Outside Readings/Ancillary Materials (Be sure that the text meets performance expectations): Ceramic tool kit and face mask			

Personal sketchbook/notebook
An apron is not required but it is recommended

Course Objectives and/or Plan of Work:

(Provide a clear indication of how the course objectives align with the matched OAN's learning outcomes. This will facilitate the faculty panel course review process.)

1. Development of skill level within a variety of construction techniques.
2. Development and maturation of craftsmanship and aesthetic.
3. Basic understanding of varied ceramic processes.
4. An awareness of the history of the ceramic arts.
5. Development of critical evaluation.

Description of Assessment and/or Evaluation of Student Learning (The assessment plan needs to be appropriate for the expected rigor of the course) :

1. Students will identify, explain and demonstrate their understanding of ceramic vocabulary both verbally and in the fabrication of their projects.
2. Students will conceptualize, explain (verbally and/or in writing) and visually communicate (compose) ideas.
3. Students will verbally and/or in writing critique and analyze work.
4. Students will demonstrate their ability to engage in problem-solving as it relates to three dimensional ceramics.
5. Students will produce a number of pieces that clearly demonstrate/illustrate their mastery over the formal challenges of the course

Master Syllabi and Working Syllabi (if both are used):
Course Outline

School of Arts and Sciences

Program and/or Degree Name (A.A. or A.S.): A.A.

Course Name: Ceramics I

Course Number: ART 145

Credits: 3

Contact Hours: Lec: 2 Lab: 3

Catalog Description:

A basic introduction to ceramic forms with emphasis on production by hand methods and an introduction to the potter's wheel. Consideration of the nature and possibilities of clay and introductory glaze testing, as well as firing procedures for bisque and glaze ware.

Prerequisites: ART 111

Co-Requisites: None

Potential Textbooks or Other Resource Material:

Ceramic tool kit and face mask

Personal sketchbook/notebook

An apron is not required but it is recommended if you wear good clothes to class.

Course Objectives:

6. Development of skill level within a variety of construction techniques.
7. Development and maturation of craftsmanship and aesthetic.
8. Basic understanding of varied ceramic processes.
9. An awareness of the history of the ceramic arts.
10. Development of critical evaluation.

Student Learning Outcomes:

6. Students will identify, explain and demonstrate their understanding of ceramic vocabulary both verbally and in the fabrication of their projects.
7. Students will conceptualize, explain (verbally and/or in writing) and visually communicate (compose) ideas.
8. Students will verbally and/or in writing critique and analyze work.
9. Students will demonstrate their ability to engage in problem-solving as it relates to three dimensional ceramics.
10. Students will produce a number of pieces that clearly demonstrate/illustrate their mastery over the formal challenges of the course

Grading Procedure

Final grade will be determined by the following -
85% -assignments, 5%- class participation, 10% growth/improvement
(this does NOT include any deductions for absences or late projects)

Specific Course Rules

- Attendance- crucial in a class that meets only twice a week using a material that has drying time constraints. More than 2 unexcused absences will result in grade being lowered. Studio time outside of class is mandatory.
- On-time, successful completion of projects and homework.
- Class participation, shared studio maintenance as assigned.
Missing a deadline is professionally irresponsible. For each class period the project is late 5 points from your assigned grade will be deducted.
- Clean up after yourself- There are many other sections using this same classroom. Please be courteous.

Improvement / growth as artist

Since we will undoubtedly have more students than wheel space, I will assign hand-built and thrown assignments simultaneously. Unless specified, students will be allowed to choose which

technique to follow.

Originality

Originality includes (but not limited to) creative thinking skills, inventiveness, problem solving, reflection.

Craftsmanship

Learning to master construction techniques takes time. I am a stickler on the things you can control. Unfinished edges and shabby presentations are not happening. More is expected of you, as you are returning students.

Critiques

As a class we will be having critiques on project due dates. There are many ways to respond to artworks, the least effective being an attack, so try to phrase carefully. Remember it is the work we are discussing not YOU. Learn to separate.

Calendar:

Introduction – expectations, individual discussions on personal development.

Assignment #1 THROWING- 2 mugs, 1 pitcher HAND BUILT- 2 vases

Work day

Critique of #1

Assignment #2 both throwing and hand built assignments to be completed by all students:

THROWING- 4 bowls, HAND BUILT- 4 bowls

Work day

Work day

Work day

Work day and Critique of #2

Glaze Calculation Lecture and Demo- be afraid, be very afraid- just kidding. Batch glaze calculation and formula demonstration. Decorative use of slips, glaze application.

Assignment#3 THROWING- covered jar, HAND BUILT- covered box

Work day

Work day and critique of #3

Assignment #4 Sets- both throwing and hand built assignments to be completed by all students:

THROWING- set of 4 mugs, HAND BUILT- set of 4 tea bowls

Work day

Work day

Work day

Critique of #4

Assignment #5- THROWING- plates, platters, HAND BUILT-plates, platters- carved

Work day

Work day and Critique of #4

Assignment #5- both throwing and hand built assignments to be completed by all students: 2

goblets- combine thrown pieces -. 1-Throw and attach stem to thrown tea bowl. 2- Throw tea bowl and attach hand built stem.

Work day

Work day and Critique of #5

Assignment #6 TEAPOTS thrown or handbuilt

Work day

Work day

Critique of #6

Assignment #7- personal choice

Work day

Work day

Last day to work wet.

Glazing and finish work

Complete all glazing

Prepared by: Eric Wallack

Date: March 31, 2008

Additional Documentation:

OBR Use

Approved-Effective Date	
Pending (i.e. Additional Information Requested)	
Disapproved	
Today's Date	

Course Material Submission Form

Instructions and notes

1. Submit completed forms to atpanels@regents.state.oh.us.
2. Use this form to define course matches and to submit new or revised course materials for faculty panel review. Please do not submit a form for multiple OANs or Courses.
3. For course renumbering and credit hour revision, remember to withdraw the old match.
4. For course renumbering and credit hour revision, you may want to include information about how the new numbers relate to the old in the Institutional Notes to the Faculty Panel.
5. Click check boxes to check the item. Text fields will expand as you enter information. Press tab to move forward through form. Press Shift-tab to move backward. Note that these tables are implemented as MS Word tables. Keep that in mind as you are copying and pasting between your syllabi and this form. It is possible to paste tables as nested tables. Use the Edit Menu "Paste as Nested Tables" selection.
6. Once you are done entering your information, save the data file. Under the File menu, choose "Save as" and then enter the name (no spaces!) of the file using the following naming conventions:
 - a. For course material submissions: **Institution-OAN-Course Number-Sequence-Version. Institution** is the 4 character HEI institution designation. **OAN** is the Ohio Articulation Number whose match is being defined or revised. **Course Number** is the **transcript** course number. **Sequence** is an indication of which course of a multi-course match is addressed in this form. The sequence is of the form (n of m) for an m-course match. For example, 1 of 1 for a single course match or 1 of 2 and 2 of 2 for a 2 course match. **Version** is a number indicating the revision number of this submission. Start with "Ver1" for the first time submission and include the "Ver".

Example:

If you are submitting course materials for Rhodes Community College MATH110 for OMT005 the name of the file would be LMTC-OMT005-MATH110-(1 of 1)-Ver1.

If you are submitting course materials for Rhodes Community College MATH111 and MATH112 for OMT006 the name of the files would be LMTC-OMT006-MATH111-(1 of 2)-Ver1 and LMTC-OMT006-MATH112-(2 of 2)-Ver1.

7. Course materials must be submitted according to timelines below:

Considering the submissions of **new** courses for TAG matches, our goal is to work toward a timeline as follows:

Submit Course Material:	Start of Term 1
Faculty Panels Review Submitted Courses:	During Term 1
Approved course is effective:	Start of Term 2
Approved course is matched for transcript processing:	Term 3

A new match will have to be approved according to the timeframes below:

Course Approval Sample Timelines

Quarter Institutions

	Summer	Autumn	Winter	Spring
Course Material Submitted for Review	By 6/1	By 8/15	By 1/1	By 3/1
Faculty Panel Reviews Completed	By 8/1	By 12/31	By 2/28	By 5/31

Semester Institutions

	Summer	Autumn	Spring
Course Material Submitted for Review	By 6/1	By 8/15	By 1/1
Faculty Panel Reviews Completed	By 8/1	By 12/31	By 5/31

- If you want to submit supplementary supporting documentation, you may do that. Simply send the file along with this form and name the supplementary file **Institution-OAN-Course Number-Supplement. Institution, OAN, and Course Number** are as described in Number 6 above. Include the word **"Supplement"**. Just be sure to reference the supplement from the appropriate spot in this document.
- Remember that all institutions are required to have at least one course match for each OAN in all TAGs for which they have corresponding programs.
- This form should be used for all submissions or resubmissions starting immediately.
- If you encounter problems or have questions, please contact any of the individuals listed below:

Jim Ginzer (614) 752-9486 jginzer@regents.state.oh.us
 Sam Stoddard (614) 752-9532 sstoddard@regents.state.oh.us
 Candice Grant (614) 644-0642 cgrant@regents.state.oh.us