

Course Material Submission Form OAN Match Definition Form

Today's Date: 3-23-07

Use this table to specify institutional data	
College/University:	Shawnee State University
Name and title of individual submitting on behalf of the college/university	
Name:	Dave Todt, PH.D
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Indicate the reason for this submission:

New Course Match
 Revised Materials - Faculty review panel requested clarification
 Revised Materials - Institution submitting additional information
 Revised Materials - Course content revised by institution, including situations of both content and credit hour change
 Revised Materials - Other

Describe specific revisions being made for "Revised Materials" submissions:
 Conversion from Quarters to Semesters.

Institutional Notes to Faculty Panel (the institution is encouraged to add any additional clarifications for this submission):

Table 1 – Use this table to describe the course match for which materials are being submitted for the first time or revised.

Proposed effective year and term of match (Final effective date will depend on actual approval of match by faculty panel. Effective Year and Term is the first term in which students taking the course will receive matching credit.)

Semester institutions complete this row:
 2007 Academic Year Summer Autumn Spring

Quarter institutions complete this row:
 20 Academic Year Summer Autumn Winter Spring

Ohio Articulation	OBU005
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Number (OAN) (Use a separate form for each OAN.):	
Number of courses in the match:	1 (up to 10)
Current status of match:	<input type="checkbox"/> First time submission
	<input type="checkbox"/> Approved <input type="checkbox"/> Submitted <input type="checkbox"/> Disapproved <input type="checkbox"/> Error <input checked="" type="checkbox"/> Resubmitted <input type="checkbox"/> Pending <input type="checkbox"/> Error with enrollment <input type="checkbox"/> Not submitted
Course or Courses being matched to or currently matched to the OAN listed above. (Course Numbers must be exactly what will appear on a student's transcript.):	Course Number
	1. BULW2700
	2.
	3.
	4.
	5.
	6.
	7.
	8.
	9.
10.	

Table 2 - Use this table to submit course materials for the first time or to revise previously submitted course materials. You must submit each course in a separate form, repeating the match definition information in Table 1 above for each form submitted.

Course Number. (Course Numbers must be exactly what will appear on a student's transcript.):	BULW	Course Title:	2700
Hours (be sure that the hours for this course matches the hours in the OAN.)			
<input checked="" type="checkbox"/> Semester Hours		<input type="checkbox"/> Quarter Hours	
Total Credit Hours	3	Lecture Hours	Laboratory Hours (if applicable)
Course Placement in Major:		<input type="checkbox"/> Major Requirement <input type="checkbox"/> Major Elective <input type="checkbox"/> Other	
Pre-Requisite Course work (if applicable) (Be sure this is consistent with the OAN definition): n/a			
Catalog/Course Description: BULW2700 Legal Environment of Business: An examination of the creation and evolution of principles and rules of law, emphasizing an understanding of the court system and court procedure, the role of administrative agencies and government regulations, and the study of criminal, tort, and the substantive law of contracts.			
Texts/Outside Readings/Ancillary Materials (Be sure that the text meets performance expectations): Cross & Miller, West's Legal Environment of Business, 5 th ed West Publishing Co,			

2004

Course Objectives and/or Plan of Work:

(Provide a clear indication of how the course objectives align with the matched OAN's learning outcomes. This will facilitate the faculty panel course review process.)

GOALS AND OBJECTIVES:

The goals of this course are as follows:

1. Students should acquire a general knowledge of the law as it applies to the business setting.
2. Students will begin to learn to critically think and appreciate that the law is decided on a case-by-case basis.
3. Students will gain a working knowledge of legal terminology.

The objectives of this course are as follows:

Students who complete this course will be able to:

1. Identify the initial steps in a lawsuit and explain how pleadings are used.
2. Describe the role of ethics in business and law.
3. Identify elements of a strict liability action.
4. Identify alternative methods used to settle a legal dispute.
5. Distinguish between a crime, a tort and a contract dispute.
6. Identify the essential elements of a contract: offer, acceptance and consideration.
7. Distinguish between lost, stolen and mislaid property.
8. Distinguish between a Chapter 7 bankruptcy and a Chapter 13 bankruptcy.
9. Distinguish between a patent, copyright and trademark.
10. Identify relationships between a principal, agent and third party.
11. Identify the concept of discrimination and disparate treatment, disparate impact, a pattern of discrimination and exceptions.

Description of Assessment and/or Evaluation of Student Learning (The

assessment plan needs to be appropriate for the expected rigor of the course) :

EVALUATION:

Homework is only accepted on or before the due date. Absent a valid reason, the student will receive a zero for homework handed in late. In the field of law and business, deadlines must be met. This policy will enable the student to appreciate the importance of punctuality through successful time management.

The student's final grade is broken down as follows:

- 10% Homework (40 points/outlines; 60 points/briefs)
- 20% test 1
- 20% test 2
- 20% test 3
- 20% test 4
- 10% attendance

Grade Scale:

A	93-100
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62
F	Below 60

INSTRUCTIONAL DELIVERY METHOD:

This course will be conducted on the university campus. The instructional method will be lecture, class discussion, the Socratic method, and small group discussion.

Master Syllabi and Working Syllabi (if both are used):

TOPICS TO BE COVERED:

Week	Chapters
1	Chapter 1-Business Activities & Legal Environment (Sources and Classifications) Chapter 2 - Court Systems and Judicial Procedure a. Bodies that interpret and apply law b. Basic structure of federal and state court systems
2	Chapter 3 - Alternative Dispute Resolution Methods Chapter 4 - Ethics and Business Decisions a. Ethical models b. Ethical codes
3	Chapter 5 - Constitutional Law a. US Constitution's provisions affecting business Chapter 6 - Administrative Law a. Definition and creation of administrative agency b. Executive and independent agencies c. Functions and powers of administrative agencies d. Agency's rulemaking powers and adjudicative procedures e. Agency's accountability to the three branches of government
4	Test 1 (Chapters 1-6) Chapter 9 - Contract Formation

- 5 Chapter 9 - Contract Formation
Chapter 10 - Contract Formation
- 6 Chapter 12 - Torts
Chapter 7 - Criminal Law
- 7 Chapter 11 - Sales and Leases
a. Property ownership- risk of loss; bailments; lost, stolen and
mislaidd property.
b. Warranty of title- no liens or infringements of copyright,
trademark or patent claims
- 8 Test 2 (Chapters 9, 10, 12. 7 & 11)
Chapter 13 - Strict liability and Product Liability
a. Elements of strict liability action
b. Three product warranties under UCC
- 9 Chapter 16 - Proprietorships, Partnerships & Special Business
organizations
a. Advantages/disadvantages of major types of business
organizations
b. Creation, operation and termination of partnership
- 10 Chapter 18 - Corporations (Continued)
Chapter 15 - Debtor/Creditor Relationships & Bankruptcy
a. Forms of bankruptcy
b. Applicability of each form
- 11 Test 3 (Chapters 13, 16, 18, &15)
Chapter 19 - Agency
a. Relationships among principles, agents and third
parties
b. Formation of agency
c. Duties of principals and agents
- 12 Chapter 20 - Employment Relationships
a. Wrongful discharge
b. Compensation policy compliance with Fair Labor
Standards Act
c. Eligibility for income security benefits
i. Worker's compensation laws
ii. Social Security
iii. Medicare
Chapter 21 - Employment Discrimination
a. Disparate treatment, disparate impact
b. Pattern of discrimination
c. Exceptions to discrimination law

	d. Equal employment opportunity laws and enforcement
13	Chapter 21 Employment Discrimination (Continued) Chapter 26 - Antitrust and Monopoly Monopolies an the Sherman Act a. Mergers, acquisitions and the Clayton Act b. Federal Trade Commission activites
14	Chapter 26 - Antitrust and Monopoly (continued) Chapter 23 - Consumer Protection a. Consumer Product Safety Act b. Lanham Act and protection of competitor c. Magnuson-Moss Warranty Act d. FTC actions against deceptive advertising
15	Chapter 23 - Consumer Protection (continued)
16	Test 4 (chapters 19, 20, 21. 26 & 23)
CAVETS:	
a. Homework will be evaluated on content, grammar and spelling.	
b. The instructor reserves the right to alter this syllabus/outline at any time.	
Additional Documentation:	

OBR Use

Approved-Effective Date	
Pending (i.e. Additional Information Requested)	
Disapproved	
Today's Date	

Course Material Submission Form

Instructions and notes

1. Submit completed forms to atpanels@regents.state.oh.us.
2. Use this form to define course matches and to submit new or revised course materials for faculty panel review. Please do not submit a form for multiple OANs or Courses.
3. For course renumbering and credit hour revision, remember to withdraw the old match.
4. For course renumbering and credit hour revision, you may want to include information about how the new numbers relate to the old in the Institutional Notes to the Faculty Panel.
5. Click check boxes to check the item. Text fields will expand as you enter information. Press tab to move forward through form. Press Shift-tab to move backward. Note that these tables are implemented as MS Word tables. Keep that in mind as you are copying and pasting between your syllabi and this form. It is possible to paste tables as nested tables. Use the Edit Menu "Paste as Nested Tables" selection.
6. Once you are done entering your information, save the data file. Under the File menu, choose "Save as" and then enter the name (no spaces!) of the file using the following naming conventions:
 - a. For course material submissions: **Institution-OAN-Course Number-Sequence-Version. Institution** is the 4 character HEI institution designation. **OAN** is the Ohio Articulation Number whose match is being defined or revised. **Course Number** is the **transcript** course number. **Sequence** is an indication of which course of a multi-course match is addressed in this form. The sequence is of the form (n of m) for an m-course match. For example, 1 of 1 for a single course match or 1 of 2 and 2 of 2 for a 2 course match. **Version** is a number indicating the revision number of this submission. Start with "Ver1" for the first time submission and include the "Ver".

Example:

If you are submitting course materials for Rhodes Community College MATH110 for OMT005 the name of the file would be LMTC-OMT005-MATH110-(1 of 1)-Ver1.

If you are submitting course materials for Rhodes Community College MATH111 and MATH112 for OMT006 the name of the files would be LMTC-OMT006-MATH111-(1 of 2)-Ver1 and LMTC-OMT006-MATH112-(2 of 2)-Ver1.

7. Course materials must be submitted according to timelines below:

Considering the submissions of **new** courses for TAG matches, our goal is to work toward a timeline as follows:

Submit Course Material:	Start of Term 1
Faculty Panels Review Submitted Courses:	During Term 1
Approved course is effective:	Start of Term 2
Approved course is matched for transcript processing:	Term 3

A new match will have to be approved according to the timeframes below:

Course Approval Sample Timelines

Quarter Institutions

	Summer	Autumn	Winter	Spring
Course Material Submitted for Review	By 6/1	By 8/15	By 1/1	By 3/1
Faculty Panel Reviews Completed	By 8/1	By 12/31	By 2/28	By 5/31

Semester Institutions

	Summer	Autumn	Spring
Course Material Submitted for Review	By 6/1	By 8/15	By 1/1
Faculty Panel Reviews Completed	By 8/1	By 12/31	By 5/31

- Remember that all institutions are required to have at least one course match for each OAN in all TAGs for which they have corresponding programs.
- This form should be used for all submissions or resubmissions starting immediately.
- If you encounter problems or have questions, please contact any of the individuals listed below:

Jim Ginzer (614) 752-9486 jginzer@regents.state.oh.us
 Sam Stoddard (614) 752-9532 sstoddard@regents.state.oh.us
 Brett Berliner (614) 466-2004 bberliner@regents.state.oh.us